

SCHENECTADY CITY COUNCIL COMMITTEE AGENDA

for
Monday, February 01, 2016
5:30 p.m.
Room 110

The Council President reserves the right to add or delete any agenda item prior to Committee Meeting.

SURA Meeting

Government Operations

- | | |
|--|---------------|
| 1 Policy Approval - Personnel | Carl Falotico |
| 2 City Board of Ethics - Appointments | Gary McCarthy |
| 3 Affirmative Action Advisory Board - Appointments | Gary McCarthy |
| 4 Ceremonial Resolution - Lee DiCaprio | John Polimeni |

Health & Recreation

- | | |
|---|---------------|
| 1 Schenectady Municipal Golf Course Rates - Increase | Chris Wallin |
| 2 Municipal Golf Course Advisory Committee - Appointments | Gary McCarthy |

City Development & Planning

- | | |
|---|--------------------|
| 1 Ceremonial Resolution - African American History Month | Marion Porterfield |
| 2 City Planning Commission - Appointments | Gary McCarthy |
| 3 CPH - Zoning Change - Remove Parking Requirements - C-4 Residential | Steve Strichman |
| 4 Review - Property Assessed Clean Energy Finance | Carl Falotico |
| 5 Disc - Federal Consolidated Plan - 2016 Annual Action Plan Timeline | Jaclyn Mancini |
| 6 Purchase of three (3) Properties from SURA to the City of Schenectady | Jaclyn Mancini |
| 7 ABAC Demolition and Debris Removal of Select Vacant Properties | Jaclyn Mancini |
| 8 Amendment to Option Contract for 305 Broadway (Exec) | Carl Falotico |
| 9 Property Sale - 718 Mason Street | Jaclyn Mancini |
| 10 Property Sale - 705 McClellan Street | Jaclyn Mancini |
| 11 Property Sale - 1913 Avenue A | Jaclyn Mancini |
| 12 Property Sale - 1814 Maxon Road | Jaclyn Mancini |
| 13 Property Sale - 227 Furman Street | Jaclyn Mancini |
| 14 Property Sale - 51 Linden Street | Jaclyn Mancini |
| 15 Property Sale - 1234 First Avenue | Jaclyn Mancini |

Intergovernmental Relations

- | | |
|---|---------------|
| 1 Schenectady IDA - Council Appointment | Leesa Perazzo |
|---|---------------|

Public Safety

- | | |
|---|---------------|
| 1 Civilian Review Police Board - Appointments | Gary McCarthy |
|---|---------------|

Claims

- | | |
|---|---------------|
| 1 Tax Cert 2525 Broadway | Carl Falotico |
| 2 Metlife a/s/o Hubel v City of Schenectady - Property Claim | Carl Falotico |
| 3 State Farm a/s/o Helm v Schenectady - Property Damage | Carl Falotico |
| 4 Property Damage Claim Geico a/s/o Lopez v City of Schenectady | Carl Falotico |



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: Government Operations

DATE: 02/01/2016

TO: COUNCILMEMBERS

FROM: Carl Falotico

SUBJECT: Policy Approval - Personnel

Background Information:

Available online at www.CityofSchenectady.com/humanresources
Link "Schenectady City Employee Handbook"

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: Government Operations

DATE: 02/01/2016

TO: COUNCILMEMBERS

FROM: Gary McCarthy

SUBJECT: City Board of Ethics - Appointments

Background Information:

See attached.

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____



Gary R. McCarthy
Mayor

CITY OF SCHENECTADY
OFFICE OF THE MAYOR

City Hall - Jay Street
Schenectady, New York 12305

Office: (518) 382-5000
Cell: (518) 424-0483
Email: GMcCarthy@SchenectadyNY.Gov

January 29, 2016

The Honorable Leesa Perazzo
President, Schenectady City Council
105 Jay Street, Room 107
Schenectady, NY 12305

Dear Leesa:

I am re-appointing the following individuals to the City of Board of Ethics pursuant to Chapter 91 of the Code of the City of Schenectady, subject to confirmation by the City Council.

Tom DellaSala of 1131 Parkwood Blvd, Schenectady, NY 12308
Rev. Stacey Midge of 1405 Union Street, Schenectady, NY 12308
Lawrence DeAngelus of 1079 Avon Rd, Schenectady, NY 12308

Favorable consideration of their appointment by the City Council is appreciated.

Very truly yours,


Gary R. McCarthy



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: Government Operations
DATE: 02/01/2016

TO: COUNCILMEMBERS

FROM: Gary McCarthy

SUBJECT: Affirmative Action Advisory Board - Appointments

Background Information:

See attached.

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____

Chad Putman

From: David Fronk
Sent: Monday, February 01, 2016 11:41 AM
To: Leesa Perazzo; John Mootooveren; Chuck Thorne
Cc: Ed Kosiur; Chad Putman
Subject: RE: Affirmative Board

Member Name	Term	Term Expires	Appointed By	Status	Lookup to Board Name
Vacancy	3 years	7/14/2018	Mayor/Council	Active	Affirmative Action Advisory Board
Vacancy	3 years	7/14/2018	Mayor/Council	Active	Affirmative Action Advisory Board
Vacancy	3 years	7/14/2018	Mayor/Council	Active	Affirmative Action Advisory Board
Hector Ramirez	3 years	7/14/2017	Mayor/Council	Active	Affirmative Action Advisory Board
Dave Deownarine Chetram	3 years	7/14/2016	Mayor/Council	Active	Affirmative Action Advisory Board
Jennifer Eaddy-Garvin	3 years	7/14/2017	Mayor/Council	Active	Affirmative Action Advisory Board
Eleanor Pepper	3 years	7/14/2017	Mayor/Council	Active	Affirmative Action Advisory Board
Kanema Haynes	3 years	7/14/2016	Mayor/Council	Active	Affirmative Action Advisory Board
Adriel Linyear	3 years	7/14/2016	Mayor/Council	Active	Affirmative Action Advisory Board

David M. M. Fronk
Director of Operations
Office of the Mayor, Room 111
City Hall, 105 Jay Street
Schenectady, NY 12305
Telephone: 518-382-5000
Fax: 518-382-5272
Email: DFronk@scheneectadyny.gov
For further information: www.cityofscheneectady.com

-----Original Message-----

From: Leesa Perazzo
Sent: Monday, February 01, 2016 11:30 AM
To: John Mootooveren; Chuck Thorne
Cc: Ed Kosiur; Chad Putman; David Fronk
Subject: RE: Affirmative Board

John - This is actually an old list. Randy McGough and Taneka Frost-Amusa have also stepped down. David will send an updated committee list along shortly.

Leesa

From: John Mootooveren
Sent: Monday, February 1, 2016 11:11 AM
To: Chuck Thorne
Cc: Leesa Perazzo; Ed Kosiur; Chad Putman
Subject: RE: Affirmative Board

Thank you

John Mootooveren
Schenectady City Council



Gary R. McCarthy
Mayor

CITY OF SCHENECTADY
OFFICE OF THE MAYOR

City Hall - Jay Street
Schenectady, New York 12305

Office: (518) 382-5000
Cell: (518) 424-0483
Email: GMcCarthy@SchenectadyNY.Gov

January 29, 2016

The Honorable Leesa Perazzo
President, Schenectady City Council
105 Jay Street, Room 107
Schenectady, NY 12305

Dear Leesa:

I am appointing the following individual to the Affirmative Action Advisory Board pursuant to Section 6-7 of the Code of the City of Schenectady, subject to confirmation by the City Council.

Rev. Arnetta Sheree Dix of 4240 Queen Philomena Boulevard, Schenectady, NY 12304.

Favorable consideration of their appointment by the City Council is appreciated.

Very truly yours,


Gary R. McCarthy

Arnetta Sheree Dix
4240 Queen Philomena Boulevard
Schenectady, NY 12304
(518) 986-4045
arnettadix@gmail.com

OBJECTIVE

Position on the City of Schenectady Affirmative Action Advisory Board where I can use my knowledge, skills, and influence to improve race relations and equal opportunity for people of color in the city.

PROFILE

As a Youth (13Years Old) I was given the opportunity to participate in the early freedom rides which we went cross country highlighting racial inequality. In my adult life I was a participate to represent the City of Schenectady to travel to the Netherlands to experience another culture which was an awesome and enlightening experience. I have been a recipient of the Jesse T Henderson Appreciation Certificate and also the Margaret Cunningham Community Initiative Award. I have served on the SACC Board of Directors and also the Board of Home Furnishings. All these agencies serve to improve race relations and equal opportunity to all in which I desire to be active participate.

PROFESSIONAL EXPERIENCE

Refreshing Spring Community Church

Senior Pastor

Refreshing Spring Church has always been known as a beacon of light which is located in the Hamilton Hill Section of Schenectady. As a ministry we have hosted and assisted countless thousands of families through both the Worship Experience and the Day Care Center which offered shelter ,education and love to all children.

As a child growing up in the Hamilton Hill Area I was always taught that race, creed or color is not the issue. All people have rights and should all be treated fairly.

SOUTHERN LEADERSHIP CHRISTIAN CONFERENCE-CAPITAL REGION CHAPTER (SCLC-CR)

Chapter President

The SCLC-CR is an affiliate of the national civil rights organization established, in 1957, by Dr. Martin Luther King, Jr. Moreover, it is the only chapter in the state of New York. The Chapter President is responsible to overseeing the following national priorities, at the local level:

- Ensuring human and civil rights are protected and preserved.
 - Promoting the principles of governance that embrace inclusion of all citizens.
 - Foster a greater civic engagement within communities of color.
 - Advancing policies and strategies that create greater opportunities, for people of color, in employment and business development.
 - Eradicating all forms of classism, racism, discrimination and biases.
-

EDUCATION

Mid-Hudson Bible Institute -- Albany, NY
Masters of Theology - 2009

60-4



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

**COMMITTEE ASSIGNMENT: Government Operations
DATE: 02/01/2016**

TO: COUNCILMEMBERS

FROM: John Polimeni

SUBJECT: Ceremonial Resolution - Lee DiCaprio

Background Information:

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____

H.R-1



Legislative Request Form
DEPARTMENT OF ENGINEERING
CHRISTOPHER WALLIN, P.E., CITY ENGINEER

COMMITTEE ASSIGNMENT: *Health & RCL* DATE: February 1, 2016

TO: City Council

FROM: Christopher R. Wallin, P.E., City Engineer *(Signature)*

SUBJECT: Revised Green Fees and Rates at the Schenectady Municipal Golf Course

TO BE PLACED ON COUNCIL AGENDA OF: February 8, 2016

Background Information:

The Schenectady Municipal Golf Course is undergoing the second and third phases of Capital Improvements to the Golf Course in accordance with the Golf Course Committees approved Master Plan. These plans include tree removal, drainage, irrigation modifications, tee improvements and other miscellaneous repairs.

Evaluation/Analysis:

The Golf Course Committee and the Golf Professional recommend the attached revised green fees and rate increases.

Recommendation:

Adopt the attached revised green fees and rate increases as recommended by the Golf Course Committee and the Golf Professional.

LEGISLATION WILL BE PREPARED BY: Engineering

CRW: cd

January 19, 2016

Marion Porterfield,
Chairman,
Parks and Recreation Committee
Room 107, City Hall
105 Jay Street
Schenectady, NY 12305

Ms. Porterfield,

The Schenectady Municipal Golf Course Advisory Committee supports the revised green fee and rate schedule for the upcoming 2016 golf season as presented to the City Council. The proposed rates are in line with our strategy for increasing revenues at the golf course in conjunction with our master plan improvements. If you have any questions please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Donald Clough". The signature is fluid and cursive, with the first name "Donald" and last name "Clough" clearly distinguishable.

Donald Clough

Chairman,
Schenectady Municipal Golf Course Advisory Committee

CC: L. Perazzo, C. Wallin

Schenectady Municipal Golf Course Rates and Fee Schedule

Daily Greens Fees

Adopted - TBD

Category	Sub-Category	Day	No. Holes	Greens Fees 2015	Increase for 2016	Adopted Greens Fees
Resident or Student	-	Weekday	9	\$14.00	\$1.00	\$15.00
Resident or Student	-	Weekend	9	\$16.00	\$1.00	\$17.00
Resident or Student	-	Weekday	18	\$20.00	\$1.00	\$21.00
Resident or Student	-	Weekend	18	\$22.00	\$1.00	\$23.00
Resident	Veteran/Sr	Weekday	9	\$12.00	\$1.00	\$13.00
Resident	Veteran/Sr	Weekend	9	\$14.00	\$1.00	\$15.00
Resident	Veteran/Sr	Weekday	18	\$17.00	\$1.00	\$18.00
Resident	Veteran/Sr	Weekend	18	\$19.00	\$1.00	\$20.00
Non-Resident	-	Weekday	9	\$18.00	\$2.00	\$20.00
Non-Resident	-	Weekend	9	\$20.00	\$2.00	\$22.00
Non-Resident	-	Weekday	18	\$27.00	\$2.00	\$29.00
Non-Resident	-	Weekend	18	\$29.00	\$2.00	\$31.00
Non-Resident	Veteran/Sr	Weekday	9	\$16.00	\$2.00	\$18.00
Non-Resident	Veteran/Sr	Weekend	9	\$18.00	\$2.00	\$20.00
Non-Resident	Veteran/Sr	Weekday	18	\$23.00	\$2.00	\$25.00
Non-Resident	Veteran/Sr	Weekend	18	\$25.00	\$2.00	\$27.00
Junior	-	Weekday	9 & 18	\$12.00	\$1.00	\$13.00
Junior	-	Weekend	9 & 18	\$12.00	\$1.00	\$13.00

Course Policy 1: Tee time reservations are available to the general public 48 hours in advance of the desired date.

Course Policy 2: The upgrade fee for golfers wishing to play an additional 9 holes after completing their first 9 shall be the difference in the two applicable rates. Upgrades carry no priority and are subject to play around previously established tee times.

Memberships, Leagues and Tournaments		Greens Fees 2015	Increase for 2016	Adopted Greens Fees
Membership	Resident	\$850.00	\$50.00	\$900.00
Membership	Resident/Senior/Veteran	\$750.00	\$50.00	\$800.00
Membership	Non-Resident	\$1,150.00	\$50.00	\$1,200.00
Membership	Non-Resident - Senior/Veteran	\$1,050.00	\$50.00	\$1,100.00
League Play	Per Person Fee added to the Applicable 9 hole Greens Fee	\$1.00	\$0.00	\$1.00
Outing / Tournament	Flat Per Person Rate includes Greens Fee, Carts & Range	\$45.00	\$5.00	\$50.00

Course Policy 3: Six (6) tee times will be reserved daily for Members, 72 hours in advance, in both the AM and PM hours. For a total of twelve (12) member reservations daily.

Cart and Range Fees - NO INCREASES PROPOSED FOR 2016

Driving Range	Small Bucket	-	\$ 5.00
Driving Range	Large Bucket	-	\$ 9.00
Driving Range	Small Bucket (Member)	-	\$ 4.00
Driving Range	Large Bucket (Member)	-	\$ 8.00
Pull Carts	Per Person	9 Holes	\$ 3.00
Pull Carts	Per Person	18 Holes	\$ 5.00
Riding Carts	Per Person	9 Holes	\$ 8.00
Riding Carts	Per Person	18 Holes	\$ 15.00

Course Policy 4: The upgrade fee for golfers wishing to play an additional 9 holes after completing their first 9 shall be the difference in the two applicable rates. Upgrades carry no priority and are subject to play around previously established tee times.

Schenectady Municipal Golf Course Rates and Fee Schedule

2013 Lesson Rates

Category	Type	Rate	Pro Share	City Share
Golf Pro or Asst. Pro	Adult, 40 Minute Lesson	\$45.00	\$35.00	\$10.00

2014 Lesson Rates

Category	Type	Rate	Pro Share	City Share
Golf Pro	Adult, 45 Minute Lesson	\$60.00	\$50.00	\$10.00
Golf Pro	Adult, Lesson Package, Three (3) 40 Minute Lessons	\$150.00	\$120.00	\$30.00
Golf Pro	Adult, Lesson Package, Six (6) 40 Minute Lessons	\$275.00	\$215.00	\$60.00
Asst. Pro	Adult, 40 Minute Lesson	\$45.00	\$40.00	\$5.00
Asst. Pro	Adult, Lesson Package, Three (3) 40 Minute Lessons	\$120.00	\$105.00	\$15.00
Asst. Pro	Adult, Lesson Package, Six (6) 40 Minute Lessons	\$225.00	\$195.00	\$30.00
Golf Pro or Asst. Pro	Group Lesson (Clinic), 3-6 People, 60 Minutes	\$50.00	\$40.00	\$10.00
Golf Pro or Asst. Pro	Group Lesson (Clinic), 7-10 People, 60 Minutes	\$40.00	\$30.00	\$10.00
Golf Pro or Asst. Pro ¹	9 Hole Playing Lesson, 1 person	\$140.00	\$110.00	\$30.00
Golf Pro or Asst. Pro ¹	18 Hole Playing Lesson, 1 person	\$250.00	\$200.00	\$40.00
Golf Pro or Asst. Pro	Season Plan, 1 person, Twenty (20) 40 Minute Lessons	\$900.00	\$700.00	\$200.00
Golf Pro or Asst. Pro	Junior, 30 Minute Lesson	\$30.00	\$25.00	\$5.00
Golf Pro or Asst. Pro	Junior, Lesson Package, Three (3) 30 Minute Lessons	\$75.00	\$60.00	\$15.00
Golf Pro or Asst. Pro	Junior, Lesson Package, Six (6) 30 Minute Lessons	\$150.00	\$120.00	\$30.00

¹ Playing lessons rate is inclusive of green fee.

H.R-2



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

**COMMITTEE ASSIGNMENT: Health & Recreation
DATE: 02/01/2016**

TO: COUNCILMEMBERS

FROM: Gary McCarthy

SUBJECT: Municipal Golf Course Advisory Committee - Appointments

Background Information:

See attached.

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____



CITY OF SCHENECTADY
OFFICE OF THE MAYOR

City Hall - Jay Street
Schenectady, New York 12305

Gary R. McCarthy
Mayor

Office: (518) 382-5000
Cell: (518) 424-0483
Email: GMcCarthy@SchenectadyNY.Gov

January 29, 2016

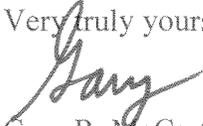
The Honorable Leesa Perazzo
President, Schenectady City Council
105 Jay Street, Room 107
Schenectady, NY 12305

Dear Leesa:

I am re-appointing the following individuals to the Municipal Golf Course Advisory Committee pursuant to Chapter 186-42 of the Code of the City of Schenectady, subject to confirmation by the City Council.

Mark McCracken of 1278 Garner Avenue, Schenectady, NY 12309
Brian Wright of 127 Dartmouth, Schenectady, NY 12304
Frank Gavin of 1815 Pawtucket Avenue, Schenectady, NY 12309
Barbara Bishop of 7 Douglas Road, Schenectady, NY 12308
Donald Clough of 1360 McClellan Street, Schenectady, NY 12309
William Winkler of 1638 Wendell Avenue, Schenectady, NY 12309
Gordon Furlani of 1327 Union Street, Schenectady, NY 12308

Favorable consideration of their appointment by the City Council is appreciated.

Very truly yours,

Gary R. McCarthy

CDol-1



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: City Development & Planning
DATE: 02/01/2016

TO: COUNCILMEMBERS

FROM: Marion Porterfield

SUBJECT: Ceremonial Resolution - African American History Month

Background Information:

February is African American History Month

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: City Development & Planning
DATE: 02/01/2016

TO: COUNCILMEMBERS

FROM: Gary McCarthy

SUBJECT: City Planning Commission - Appointments

Background Information:

See attached.

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____



Gary R. McCarthy
Mayor

CITY OF SCHENECTADY
OFFICE OF THE MAYOR

City Hall - Jay Street
Schenectady, New York 12305

Office: (518) 382-5000
Cell: (518) 424-0483
Email: GMcCarthy@SchenectadyNY.Gov

January 29, 2016

The Honorable Leesa Perazzo
President, Schenectady City Council
105 Jay Street, Room 107
Schenectady, NY 12305

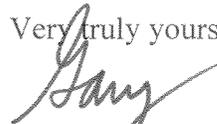
Dear Leesa:

I am appointing and re-appointing the following individuals to the City of Schenectady Planning Commission pursuant to Chapter 91 of the Code of the City of Schenectady, subject to confirmation by the City Council.

Mary Moore Wallinger of 1118 Morningside Avenue, Schenectady, NY 12309
Jason Bogdanowicz-Wilson of 1733 Wendell Avenue, Schenectady, NY 12308
C. Christopher Rush of 1177 Oxford Place, Schenectady, New York 12308
Bradley Lewis of 1164 Van Curler Avenue, Schenectady, New York 12308
Randall S. Beach 1125 Wendall Avenue, Schenectady, New York 12308

Favorable consideration of their appointment by the City Council is appreciated.

Very truly yours,



Gary R. McCarthy

Randall S. Beach

1125 Wendell Avenue Schenectady, New York 12308 • 518-312-5332 • rsbeach72@gmail.com

PROFILE

Experienced attorney with strong background in commercial real estate and economic development. Proven ability to negotiate and complete complex transactions in both outside counsel and in-house counsel capacities. Licensed to practice in New York.

PROFESSIONAL EXPERIENCE

Whiteman Osterman & Hanna LLP, Albany, New York

Partner

2002 - Present

Practice concentrated in commercial real estate development and economic development with emphasis on acquisition, disposition, leasing, development and redevelopment of commercial and corporate real property including:

- Acquisition/Disposition of Manufacturing, Warehousing, Retail, Multifamily and Office Properties
- Commercial Leasing
- Commercial Financing
- Development and Management Agreements
- Development of Former and Active Military Installations
- Construction Law
- Land Use Matters
- Preparation and Negotiation of all Transactional Documentation Related to Commercial Real Estate Engagements

Plattsburgh Airbase Redevelopment Corp., Plattsburgh, New York

General Counsel/Director of Legal Affairs

1999 – 2002

Engaged in all legal aspects of the governance and operations of a corporation engaged in the redevelopment of a former military installation comprised of approximately 3,500 acres and millions of square feet of existing building space, including:

- General corporate governance and operations, reporting directly to President & CEO and Board of Directors
- Negotiation and drafting of public benefit conveyances and economic development conveyances
- Successfully worked with federal, state and local agencies, as well as private developers and interests, to form innovative public-private partnerships
- Contributed to the implementation of a comprehensive reuse plan, while coordinating redevelopment with county, town, city, and school district interests

SAMPLES OF PUBLISHED WORK

Social Media Law and Risk Aversion SOCIAL MEDIA TODAY, May 11, 2012

The Social (Media) Contract, THE BUSINESS REVIEW, May, 2012

Syndication: An alternative financing tool for small to mid-sized real estate development projects, NEW YORK REAL ESTATE JOURNAL, June 2011

Representations and Warranties in the Commercial Real Estate Contract from the Purchaser's Perspective, SARATOGA BUSINESS JOURNAL, March 2011

Coming to a Community Near You; BRAC 2005 and the Transformation of the American Military, PROB. & PROP., July-Aug., 2005, at 11.

Swords to Plow Shares; The No-Cost Economic Development Conveyance of Cold War Installations, PROB. & PROP., July-Aug., 2001, at 58.

Recycling the Cold War; The Conversion of Military Aviation Assets, AIR & SPACE LAW., Vols. 14, 15, Spring/Summer 2000.

Preventing Jurisdictional Chaos: Interbank Disputes and the Expedited Funds Availability Act under Bank One Chicago, N.A. V. Midwest Bank & Trust Co., 16 ANN. REV. BANKING L., 577 (1997).

AFFILIATIONS

Board Member of Lakes to Locks Passages Federal Byway (2010 to Present)

Board Member of Chamber of Southern Saratoga (2008 to 2013)

Member of Capital Region Building Owners And Managers Association (2005 to Present)

Member of Northeastern Economic Developers Association (2010 to Present)

Member of New York Bar Association (1997 to Present)

Member of Albany County Bar Association (2008 to Present)

Board Member of Southern Saratoga YMCA (2010 to 2012)

Board Member of Junior Achievement of Northeastern New York (2006 to 2012)

Board Member of Literacy Volunteers, Mohawk/Hudson, Inc. (2005 to 2010)

Board Member of CASA Advocates For Children of New York State (2005 to 2007)

Member of Clinton County Planning Board (1997 to 2002)

Member of Clinton County Bar Association (1997 to 2002)

Member of Noon Kiwanis Club (2001 to 2002)

CITY OF SCHENECTADY
LEGISLATION REQUEST FORM

COMMITTEE ASSIGNMENT: C D & P

DATE: Feb 1, 2012

TO: City Council
FROM: Steven Strichman
SUBJECT: C.P.H. Zoning Change -remove parking requirement for C-4 residential

TO BE PLACED ON PDC	Discussion/CPH	2/1 & 2/8
	PH	2/22
	Discussion/Vote	3/7 & 3/14

Background Information: The Planning Commission has recommended changing the requirement of 264-44 (6) from 1.5 parking spaces per unit to no parking requirement. Currently there is no parking requirement for businesses in the c-4 district.

The Commissioners agreed that these changes make sense and will serve to promote downtown residential development and a more walk-able downtown. Commissioner Wallinger noted that in general sustainable cities are removing requirements for residential parking in downtown districts, and she stated that she believes that if Schenectady is to be developed as a sustainable city it makes sense to follow suit. The Commissioners also discussed the eventual need for alternative parking structures, as continuing to use developable land for paved parking lots is also not in the best interest of the city or its residents.

The Commission made a recommendation to change 264-44 (6) as follows, with additions as follows:

264-44 (6): **Residential and n**Nonresidential uses located in the C-4 Mixed Use District ~~or~~ **and nonresidential uses located** within 500 feet of a municipally owned parking lot shall be exempt from the minimum parking space requirements of 264-44

PUBLIC COMMENTS - A letter from the Capital District Transportation Authority (CDTA) in favor of the removal of the residential parking requirement was entered into the record.

Recommendation Call for Public Hearing on the issue.

CDP-4



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

**COMMITTEE ASSIGNMENT: City Development & Planning
DATE: 02/01/2016**

TO: COUNCILMEMBERS

FROM: David Fronk

SUBJECT: Disc - Property Assessed Clean Energy Finance

Background Information:

Public hearing was held at City Council on January 11, 2016. Discussion ongoing from Committee meeting held on January 19, 2016.

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____

**ENERGY IMPROVEMENT CORPORATION
MUNICIPAL AGREEMENT**

This Agreement made as of this ___ day of _____, 20__ (the "Agreement"), by and between the _____ (the "Municipality") and the Energy Improvement Corporation ("EIC") (both the Municipality and EIC may hereinafter be referred to individually as a "Party" and collectively as the "Parties"), sets forth the duties and obligations of each Party in connection with the Municipality's participation in the Energize New York Benefit Finance Program (the "Program").

WHEREAS, EIC is a local development corporation duly formed under Section 1411 of the Not-For-Profit Corporation Law of the State of New York, for the purpose of promoting, facilitating and financing energy audits and renewable energy system feasibility studies, energy efficiency improvements and alternative or renewable energy generating systems (as such terms are defined in Section 119-ff of the General Municipal Law of the State of New York) (collectively, the "Energy Improvements") on properties within its Participating Municipalities (as defined below), thereby promoting the public good by reducing greenhouse gas emissions, mitigating the effect of global climate change and lessening the burdens of government; and

WHEREAS, Participating Municipalities are those municipalities within the State of New York that have established by local law, pursuant to Article 5-L of the General Municipal Law of the State of New York, a sustainable energy loan program for the issuance of financing to the owners of real property located within the Participating Municipality to finance Energy Improvements, and have authorized EIC to act on behalf of the Participating Municipality to carry out the Program through, among other things, the issuance of financing to property owners within such Participating Municipality, and have met the minimum criteria established by EIC to admit new Participating Municipalities; and

WHEREAS, the Municipality adopted Local Law ___ on _____, 20__, pursuant to Article 5-L of the General Municipal Law of the State of New York, which Local Law also authorized EIC to act on its behalf in carrying out its Program;

Now, THEREFORE, in consideration of the mutual promises contained in this Agreement, the Parties agree as follows:

1. Duties of EIC

It is understood by the Parties that EIC will be responsible for the performance of the following duties:

2/21/13

- a) Receive and review applications submitted by property owners within the Municipality for financing of Energy Improvements ("Property Owner(s)"), and approve or disapprove such applications in accordance with underwriting procedures and requirements established by EIC.
- b) Review the applications, energy assessments and scopes of work prepared for and by the Property Owners to establish the amount of financings to be approved pursuant to the requirements of the Program.
- c) Execute finance agreements (the "Finance Agreement") by and between EIC (on behalf of the Municipality) and the Property Owners for financing of Energy Improvements, which shall set forth the terms and conditions for the disbursement and repayment of financing and the duties and obligations of each Property Owner and EIC with respect to the acquisition, construction and installation of Energy Improvements (upon execution of the Finance Agreement by the Property Owner and EIC, the property that is the subject of the Finance Agreement shall be deemed a "Benefited Property"). Copies of all executed Finance Agreements for all Benefited Properties within the Municipality shall be provided to the Municipality by EIC upon execution.
- d) Receive and review the certificates of completion submitted by the Property Owners of Benefited Properties (or the contractor hired by the owner of a Benefited Property) following installation or construction of Energy Improvements on such Benefited Property, and disburse funds to the Property Owner of the Benefited Property or his/her/its agent upon approval of such certificate in accordance with the terms of the Finance Agreement and the Program.
- e) Deliver to the Municipality an annual report (the "Annual Report") three months prior to when Municipal Taxes are due which shall contain information related to each Benefited Property within the Municipality through the end of the immediately preceding calendar year, including:
 - i. A list of each newly approved Benefited Property for which the Property Owner or previous Property Owner of the Benefited Property executed a Finance Agreement within the annual time period covered by such report (for which a charge shall be added by the Municipality to its tax rolls in accordance with Paragraph 2b below). All Benefited Properties shall be identified in the Annual Report by address and Tax Map Identification (i.e. section, block and lot);
 - ii. A list of each existing Benefited Property for which the Property Owner or previous Property Owner of such Benefited Property executed a Finance Agreement. All Benefited Properties shall be

identified in the Annual Report by address and Tax Map Identification (i.e. section, block and lot);

- iii. A list of each Benefited Property within the Municipality where all obligations under the Finance Agreement have been satisfied or paid in full during the calendar year including the satisfaction date and a copy of the notice of satisfaction;
 - iv. For each non-satisfied Benefited Property (including each newly approved Benefited Property):
 - a. the date of the Financing Agreement,
 - b. the notional amount of the financing,
 - c. the total principal balance and accrued interest outstanding,
 - d. the annual payment due to EIC (which shall include principal and accrued interest) associated with such Benefited Property (including the amount of accrued interest on the initial payment, if different);
 - v. the total annual payment due to EIC from all Benefited Properties in the Participating Municipality (which shall include principal and accrued interest), which shall be paid by the Municipality within thirty (30) days of the date upon which payment is due to the Municipality as part of the municipal tax bill in accordance with Paragraph 2(c) and the balance of any delinquent charge payment reported by the Municipality during the term of the Financing Agreement pursuant to Paragraph 2(d) and;
 - vi. All other information EIC may deem to be relevant to each Benefited Property within the Municipality.
- f) Create an account (the "EIC Trust Account") held by a trustee that will accept payments from the Municipality made in accordance with Paragraph 2(d) below, and create a separate account (the "EIC Administrative Fee Account") to receive the transfer of those funds deposited within the EIC Trust Account that constitute payment of EIC administrative fees;
- g) Provide customer service by telephone to the Municipality during the hours of 9:00 a.m. through 5:00 p.m. Monday through Friday, Eastern Standard Time, excluding state and federal holidays;
- h) Upon EIC's receipt of payment in full under a particular Finance Agreement, send a letter of satisfaction by email to the Municipality notifying it that such Property Owner or subsequent owner of the Benefited Property has satisfied his/her/its obligations under the terms of the Financing Agreement;

2. Duties of the Municipality

It is understood by the Parties that the Municipality will be responsible for the performance of the following duties:

- a) Maintain copies received from EIC of each Finance Agreement for a Benefited Property throughout the term of the Finance Agreement relating to such Benefited Property, which shall be maintained until all obligations of the owner of such Benefited Property that are set forth in the Finance Agreement have been satisfied.
- b) Within thirty (30) days of receipt of the Annual Report, add a charge to its tax rolls for each newly approved Benefited Property listed therein, and include such charge in the next ensuing tax levy so that such charge shall be included on and due in the same manner and at the same time and in the same installments as the municipal taxes on real property are due within the Municipality and shall become delinquent at the same times, shall bear the same penalties and interest after delinquency, and shall be subject to the same provisions for redemption and sale as the general municipal taxes on real property of the Municipality.
- c) Within thirty (30) days of the due date of the municipal taxes, including the charge pursuant to a Finance Agreement, remit payment to the EIC Trust Account in the amount equaling the total annual payments due to EIC from each Benefited Property within the Municipality, regardless of whether the Municipality actually has received such payments from the owner of the Benefited Property. Failure to deliver payments to EIC would be considered an event of default hereunder.
- d) Deliver to EIC an annual delinquency report (the "Delinquency Report") no later than (90) days after the due date for the municipal taxes, including the charge, which shall: (i) list each Benefited Property that is delinquent in charge payments owed for such Benefited Property, (ii) provide the amount owed to the Municipality by the owner of such Benefited Property (including penalties and interest on delinquent charge payments), and (iii) outline the steps taken or to be taken and progress made in recovering delinquent charge payments from the owner of such Benefited Property.
- e) Make all reasonable efforts to assist EIC in carrying out the Program within the Municipality.

3. Program Modification

The Municipality may modify the Program by limiting the types of properties which may receive financing for Energy Improvements and/or the amount of financing available within the Municipality. The Municipality shall provide written notice to

EIC of such proposed modification. The proposed modification shall only become effective upon written approval from EIC provided to the Municipality, which shall not be unreasonably withheld. Such approval shall have no effect on the duties and obligations owed by each Party hereto in connection with this Agreement and any Benefited Property for which a Finance Agreement was executed prior thereto.

4. Non – Payment

- a) Failure of a Participating Municipality to deliver payments to EIC within thirty (30) days of when due shall be considered an event of default and EIC shall be entitled to pursue any one or more of the remedies set forth below.
- b) No Participating Municipality shall be responsible for the deficient payment of another Participating Municipality.

5. Terms of Membership

The Municipality understands and agrees that membership in EIC is at the discretion of the Board of Directors of EIC and is conditional upon satisfying the membership criteria established by the EIC Board, as may be amended from time to time at the sole discretion of the Board, as well as compliance with the terms of the By-Laws of EIC. If a Participating Municipality's bond credit rating drops below "A" as rated by Standard and Poors and/or "A2" as rated by Moodys and/or "A" by Fitch Ratings Service, EIC will no longer provide financings to Properties within such Municipality.

6.

Reserve Funds and Permanent Loss

- (a) EIC shall maintain one or more reserve funds (each a "Reserve Fund", collectively, the "Reserve Funds") to protect and compensate EIC, Participating Municipalities, lenders of funds to EIC, and other third parties approved by EIC against potential losses, including without limitation losses suffered by a Participating Municipality resulting from defaulted charge payments only in the event of a Permanent Loss (defined below) with respect to a Benefited Property. Certain Reserve Funds may be restricted in that they may only be used in conjunction with financings made to properties located within one or more designated Participating Municipalities. All Reserve Funds will be held at a bank or trust company located and authorized to do business in NYS. Reserve Funds will be invested in accordance with the investment guidelines approved by EIC (the "Investment Guidelines") as may be amended from time to time.
- (b) EIC reserves the right to refuse to make a financing to a property located within a Member Municipality in the event EIC determines, in its sole discretion, that there are inadequate reserve funds.
- (c) A loss shall not be deemed a permanent loss until the Participating Municipality has exhausted all remedies at law in an effort to collect the defaulted charge payments, including but not limited to the redemption and sale of the Benefited

Property where the proceeds are not sufficient to recover all amounts paid by the Municipality to EIC after the proceeds of such sale have been proportionately applied to all amounts owed to the Municipality at the time of such sale as a result of the non-payment of taxes ("Permanent Loss"). In order to collect from the Reserve Fund in the event of a Permanent Loss, the Municipality must provide EIC with all documentation as may be reasonably requested by EIC to document such Permanent Loss and must not be in default to EIC, including having made all payments to EIC when due.

7. Remedies Upon Default

Should the Municipality default in any of its obligations hereunder, including but not limited to failure to make payments to EIC as required hereunder, EIC shall be entitled to any remedy it may have at law and as set forth below. EIC may utilize any one or all of these remedies at EIC's sole discretion.

- a) If the Municipality fails to make a required payment to EIC and the Municipality collects penalties or interest from the Property Owner for late payment, the Municipality shall pay to EIC all such penalties or interest attributable to the charge collected by the Municipality on behalf of EIC.
- b) EIC shall have the right to discontinue providing any new financings to Properties located within the Municipality.
- c) EIC may suspend the Municipality's membership in EIC.

8. Formation; Authority

Each Party represents and warrants to the other that it has complied with all laws and regulations concerning its organization, its existence and the transaction of its business and that all necessary steps have been taken to authorize it to execute, deliver and perform its respective obligations under this Agreement, and no consent or approval of any third party is required for either Party's execution of this Agreement or the performance of its obligations contained herein. The individual executing this Agreement on behalf of each Party has been and is duly authorized to bind his/her respective Party.

9 No Violation or Litigation

The performance by each Party of its respective obligations contained in this Agreement will not and do not conflict with or result in a breach of or a default under any of the terms or provisions of any other agreement, contract, covenant or security instrument or any law, regulation or ordinance by which the Party is bound. There is no litigation, action, proceeding, investigation or other dispute pending or threatened against either Party which may impair its ability to perform its respective

duties and obligations hereunder.

10. Notices

Any and all notices, demands, or other communications required or desired to be given hereunder by either Party shall be delivered electronically and in writing by certified mail, return receipt requested as follows:

EIC:
Thomas Bregman
Energy Improvement Corporation
321 Bedford Rd,
Bedford Hills, NY 10536

Joseph Del Sindaco
Energy Improvement Corporation
321 Bedford Rd,
Bedford Hills, NY 10536

Attention: Tom Bregman
Joseph Del Sindaco

E-mail: tom@energizeny.org
Treasurer@energizeny.org

With a copy to:

James Staudt, Esq.
McCullough, Goldberger & Staudt, LLP
1311 Mamaroneck Avenue, Suite 340
White Plains, N.Y. 10605
E-mail: jstaudt@mgslawyers.com

MUNICIPALITY: _____

With a copy to:

Either Party hereto may change its address for purposes of this paragraph by providing written notice to the other party in the manner provided above.

11. Governing Law.

This Agreement shall be construed and governed in accordance with the laws of the State of New York. Any legal action to be brought under this Agreement must be instituted in State or Federal Courts having jurisdiction located in Westchester County, New York.

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the day and year first written above. The Parties hereto agree that facsimile signatures shall be as effective as if originals.

Date: _____, 20__

Energy Improvement Corporation

By: _____

PRINT NAME:

Date: _____, 20__

Municipality Name: _____

By: _____

PRINT NAME:

LOCAL LAW NO. - 2012

A LOCAL LAW TO ESTABLISH A SUSTAINABLE ENERGY LOAN PROGRAM IN THE _____

Be it enacted by the _____ of the County of _____ as follows:

Section 1. The Code of the _____ is hereby amended by adding a new Chapter _____, entitled "Energize NY Benefit Financing Program," to read as follows:

ARTICLE I

§1. Legislative findings, intent and purpose, authority.

- A. It is the policy of both the _____ and the State of New York to achieve energy efficiency and renewable energy goals, reduce greenhouse gas emissions, mitigate the effect of global climate change, and advance a clean energy economy. The _____ finds that it can fulfill this policy by providing property assessed clean energy financing to property owners for the installation of renewable energy systems and energy efficiency measures. This chapter establishes a program that will allow the Energy Improvement Corporation ("EIC"), a local development corporation, acting on behalf of the _____, to make funds available to qualified property owners that will be repaid by such property owners through charges on the real properties benefited by such funds, thereby fulfilling the purposes of this chapter and fulfilling an important public purpose.
- B. The _____ is authorized to implement this Energize NY Benefit Financing Program pursuant to Article 5-L of the New York General Municipal Law.
- C. This chapter shall be known and may be cited as the "Energize NY Benefit Financing Program Law of the _____".

§2. Definitions

For purposes of this chapter, and unless otherwise expressly stated or unless the context requires, the following terms shall have the meanings indicated:

Authority – The New York State Energy Research and Development Authority, as defined by subdivision two of section eighteen hundred fifty-one of the public authorities law, or its successor.

EIC – the Energy Improvement Corporation, a local development corporation, duly organized under section fourteen hundred eleven of the Not-For-Profit Corporation Law, authorized hereby on behalf of the _____ to implement the Energize NY Benefit Financing Program by providing funds to qualified property owners (as defined in this chapter) and providing for repayment of such funds from monies collected by the _____ tax collector as a charge to be levied on the real property and collected in the same manner and same form as the _____ taxes.

Energy Audit – A formal evaluation or “assessment” of the energy consumption of a permanent building or structural improvement to real property, conducted by a contractor certified by the Authority, or certified by a certifying entity approved by the Authority, for the purpose of identifying appropriate energy efficiency improvements that could be made to the property.

Energy Efficiency Improvement – Any renovation or retrofitting of a building to reduce energy consumption, such as window and door replacement, lighting, caulking, weatherstripping, air sealing, insulation, and heating and cooling system upgrades, and similar improvements, determined to be cost-effective pursuant to criteria established by the Authority, not including lighting measures or household appliances that are not permanently fixed to real property.

Qualified Property Owner – An owner of residential or commercial real property located within the boundaries of the _____ that is determined to be eligible to participate in the Energize NY Benefit Financing Program under the procedures for eligibility set forth under this chapter.

Renewable Energy System – An energy generating system for the generation of electric or thermal energy, to be used primarily at such property, by means of solar thermal, solar photovoltaic, wind, geothermal, anaerobic digester gas-to-electricity systems, fuel cell technologies, or other renewable energy technology approved by the Authority not including the combustion or pyrolysis of solid waste.

Renewable Energy System Feasibility Study – A written study, conducted by a contractor certified by the Authority, or certified by a certifying entity approved by the Authority, for the purpose of determining the feasibility of installing a renewable energy system.

§3. Establishment of an Energize NY Benefit Financing Program

A. An Energize NY Benefit Financing Program is hereby established by the _____, whereby EIC acting on its behalf, may provide funds to

Qualified Property Owners in accordance with the procedures set forth under this chapter, to finance the acquisition, construction and installation of Renewable Energy Systems and Energy Efficiency Improvements and the verification of the installation of such systems and improvements.

- B. The funds provided shall not exceed the lesser of ten percent of the appraised value of the real property where the Renewable Energy Systems and/or Energy Efficiency Improvements will be located, or the actual cost of installing the Renewable Energy Systems and/or Energy Efficiency Improvements, including the costs of necessary equipment, materials, and labor and the cost of verification of such systems and improvements.

§4. Procedures for eligibility

- A. Any property owner in the _____ may submit application to EIC on such forms as have been prepared by EIC and made available to property owners on the website of EIC and at the _____ offices.
- B. Every application submitted by a property owner shall be reviewed by EIC acting on behalf of the _____, which shall make a positive or negative determination on such application based upon the criteria for making a financing enumerated in subsection A of section 5 of this chapter. EIC may also request further information from the property owner where necessary to aid in its determination.
- C. If a positive determination on an application is made by EIC acting on behalf of the _____, the property owner shall be deemed a Qualified Property Owner and shall be eligible to participate in the Energize NY Benefit Financing Program in accordance with the procedure set forth under section 6 of this chapter; provided that in no case shall a property owner that has received funds from another municipal corporation for the acquisition, construction and installation of Energy Efficiency Improvements and/or Renewable Energy Systems be deemed a Qualified Property Owner.

§5. Application criteria

- A. Upon the submission of an application, EIC acting on behalf of the _____, shall make a positive or negative determination on such application based upon the following criteria for the making of a financing:
 - 1. The proposed Energy Efficiency Improvements and/or Renewable Energy Systems are determined to be cost effective by the Authority;
 - 2. The proposed Energy Efficiency Improvements and/or Renewable Energy Systems will generate an estimated annual cost savings greater than the annual charge payments;

3. Sufficient funds are available to provide to the property owner;
4. The property owner is current in payments on any existing mortgage;
5. The property owner is current in payments on any existing real property taxes and has been current on real property taxes for the previous three years; and
6. Such additional criteria, not inconsistent with the criteria set forth above, as the _____, or EIC acting on its behalf, may set from time to time.

§6. Opt-in, Energize Finance Agreement

- A. A Qualified Property Owner may participate in the Energize NY Benefit Financing Program through the execution of an Energize Finance Agreement made by and between the Qualified Property Owner and EIC, acting on the behalf of the _____.
- B. Upon execution of the Energize Finance Agreement, the Qualified Property Owner shall be eligible to receive funds from EIC acting on behalf of _____, for the acquisition, construction, and installation of qualifying Renewable Energy Systems and Energy Efficiency Improvements; provided the requirements of section 7 of this chapter have been met.
- C. The Energize Finance Agreement shall include the terms and conditions of repayment set forth under section 8 of this chapter.

§7. Energy audit, renewable energy system feasibility study

- A. No funds shall be made available for Energy Efficiency Improvements unless determined to be appropriate through an Energy Audit as defined in Section 2.
- B. No funds shall be made available for a Renewable Energy System unless determined to be feasible through a Renewable Energy System Feasibility Study as defined in Section 2.
- C. The cost of such Energy Audit and/or Renewable Energy System Feasibility Study shall be borne solely by the property owner but may be included in the financed amount if the work is approved.

§8. Terms and conditions of repayment

The Energize Finance Agreement between the Qualified Property Owner and EIC acting on behalf of the _____, shall set forth the terms and conditions of repayment in accordance with the following:

- A. The principal amount of the funds paid to the Qualified Property Owner hereunder, together with the interest thereon, shall be paid by the property owner as a charge on

their _____ tax bill and shall be levied and collected at the same time and in the same manner as _____ property taxes, provided that such charge shall be separately listed on the tax bill. The _____, shall make payment to EIC or its designee in the amount of all such separately listed charges within 30 days of the _____ tax due date.

- B. The term of such repayment shall be determined at the time the Energize Finance Agreement is executed by the property owner and EIC, provided that in no case shall the term exceed the weighted average of the useful life of the systems and improvements as determined by EIC acting on behalf of the _____.
- C. The rate of interest for the charge shall be fixed by EIC acting on behalf of the _____ at the time the Energize Finance Agreement is executed by the property owner and EIC.
- D. The charge shall constitute a lien upon the real property benefited by the Energize NY Benefit Financing Program and shall run with the land. A transferee of title to the benefited real property shall be required to pay any future installments, including interest thereon.

§9. Verification and report

- A. EIC shall be responsible for verifying and reporting to the _____ on the installation and performance of Renewable Energy Systems and Energy Efficiency Improvements financed by such program.
- B. The _____ shall verify and report on the installation and performance of Renewable Energy Systems and Energy Efficiency Improvements financed by the Energize NY Benefit Financing Program in such form and manner as the Authority may establish.

Section 2. This local law shall take effect upon filing with the Secretary of State.

**CITY OF SCHENECTADY
LEGISLATIVE REQUEST FORM**

COMMITTEE ASSIGNMENT: *City Gov. Plan* DATE: *Feb 1, 2016*

TO: City Council

FROM: Jaclyn Mancini, Director of Development

SUBJECT: Disc - Federal Consolidated Plan, 2016 Annual Action Plan Timeline

TO BE PLACED ON COUNCIL AGENDA OF: February 1, 2016

Background Information:

See attached.

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____

CITY OF SCHENECTADY CONSOLIDATED PLAN

2016 ACTION PLAN SCHEDULE <i>Administration of CDBG, HOME and ESG Funding</i>	
February 2	Public Hearing on Housing and Community Development Needs (Bridge Christian Church, 735 Crane Street, Schenectady, NY 12303, at 6:00PM).
February 16	Application Available Online
February 16	Advertisement for Call for Implementers in Gazette
February 24	Application Technical Assistance Meeting (Room 110, City Hall, 2 – 3 PM)
March 16	Applications Due in Department of Development
March 17 – March 25	Staff Review of Applications
April 4	Council Committee Meeting Presentation on Proposed 2016 Action Plan
April 6	Notice on Proposed 2016 Action Plan Advertisement in Gazette
April 6 – May 5	30-Day Comment Period on Proposed 2016 Action Plan
April 25	Public Hearing on Proposed 2016 Action Plan
May 9	Approval of Final 2016 Action Plan by City Council
May 15	Consolidated Plan Application due at HUD Buffalo

CDP-6

**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: CDP **DATE:** February 1, 2016

TO: City Council

FROM: Jackie Mancini, Director of Development

SUBJECT: Purchase of Three SURA Properties for Demolition

Background Information:

The City intends to demolish the following three properties currently owned by SURA.

<u>Property Address</u>	<u>Tax Parcel I.D.</u>
1306 5 th Avenue	49.54-4-8.2
704 Craig Street	49.40-5-26
841 Grant Avenue	49.40-5-33

Evaluation/Analysis:

Since the properties are owned by SURA, the City needs to purchase the properties from SURA to complete the transfer of ownership. SURA is anticipated to approve the sale of the properties to the City at its February 1, 2016 meeting.

Recommendation:

Accept the purchase of the aforementioned properties from SURA at a cost of \$1 each.

LEGISLATION WILL BE PREPARED BY: Law Department

**CITY OF SCHENECTADY
LEGISLATIVE REQUEST FORM**

COMMITTEE ASSIGNMENT: A. J. Dev. Plan DATE: Feb. 1., 2016

TO: City Council

FROM: Jaclyn Mancini, Director of Development

SUBJECT: Award the Bid and Contract for the "Demolition and Debris Removal of Select Vacant Properties in the City of Schenectady" to Jackson Demolition in the Amount of \$205,900

Background Information:

The City of Schenectady has received HUD 108 Loan funding to acquire and demolish blighted and/or distressed properties citywide.

Evaluation/Analysis:

Three bids were submitted and bids were opened on January 27, 2016. A bid evaluation team reviewed the received bids for the demolition of select vacant buildings including 1306 Fifth Avenue, 704 Craig Street, and 841 Grant Avenue. Bids are awarded based off of the base bid price per the following bid specification language:

"Section I. The New York State Budget includes language allowing for the normal waiver of the New York State fee related to asbestos demolition, however the NYS Dept. of Labor has not yet set a clear procedure for how that process will work. The City of Schenectady is requiring the awarded contractor to pay any notification fees and separately invoice the City for these fees from the demolition costs so the City may proceed at its discretion regarding the new waiver process. These fees must also be included separately on the bid sheet, and will not count as part of the total price. The fees must be included on the bid, but will not count as part of the calculation of the total bid price, or who is the lowest bidder. These fees are only included so it can be proven to NYS that they are the refundable fees when the City seeks reimbursement."

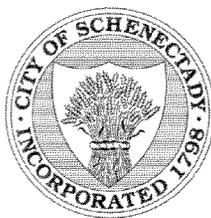
The lowest qualified bidder was Jackson Demolition of Schenectady, NY at \$205,900. The two other bidders were Cristo Demolition of Albany, NY at \$210,300 and Bronze Contracting of Remsen, NY at \$212,900.

Recommendation:

I respectfully recommend that the City Council authorize the Mayor to enter into an agreement with Jackson Demolition for the demolition and removal of debris of three vacant buildings in the amount of \$205,900 to be charged to code MB63650-404.

LEGISLATION WILL BE PREPARED BY Law Department

IR-1



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: Intergovernment Relations
DATE: 02/01/2016

TO: COUNCILMEMBERS

FROM: Leesa Perazzo

SUBJECT: Schenectady IDA - Council Appointment

Background Information:

See attached.

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____

TRACEY J. CHANCE

1376 Van Cortlandt Street ♦ Schenectady, NY 12303 ♦ (518) 847-6375
sequoia1913@hotmail.com

EDUCATION:

3+3 Law Program (Combined BA/JD Program)

Albany Law School of Union University, Albany, NY

Juris Doctor, May 2003

Trial Tactics, Grade: A

Vice President, Black Law Students Association, 2001-2002

University at Albany, Albany, NY

BA, Major: English, Minor: Psychology, May 2001

GPA in Major: 3.53

Spellman Academic Achievement Award: Every year

EXPERIENCE:

SCHENECTADY CONFLICT DEFENDERS OFFICE, Schenectady, NY

Chief Conflict Defender, 5/16-Present

- ❖ Manage an office with a staff of six attorneys and three support staff
- ❖ Develop and maintain the office budget inclusive of state grants
- ❖ Handle high level felony cases, misdemeanors and family court
- ❖ Engage in trials and complex legal research

SCHENECTADY PUBLIC DEFENDERS OFFICE, Schenectady, NY

Senior Assistant Public Defender, 11/13-5/16

Assistant Public Defender, 3/04-1/07

- ❖ Handled numerous felony and misdemeanor trials
- ❖ Managed large caseloads
- ❖ Interacted with a diverse population of clients
- ❖ Negotiated plea bargaining offers
- ❖ Supervised new attorneys
- ❖ Drafted Motions and Legal Briefs

PRIVATE PRACTICE ATTORNEY

Attorney, 2/13-11/13

- ❖ Independently handle cases in criminal, family and civil courts
- ❖ Engage in plea bargain negotiations
- ❖ Draft legal documents and prepare Motions

ALBANY COUNTY DISTRICT ATTORNEY OFFICE, Albany, NY

Assistant District Attorney, 9/09-1/13

- ❖ Supervised both felony and misdemeanor drug courts
- ❖ Handled to felony cases in county court
- ❖ Managed large caseloads in city court
- ❖ Negotiated plea bargains and engaged in trials
- ❖ Supervised numerous law school interns
- ❖ Researched complex legal issues and drafted Motion responses
- ❖ Interviewed and responded to victims

- ❖ Supervised high profile cases

SCHENECTADY AFFIRMATIVE ACTION, Schenectady, NY

County & City Affirmative Action Manager, 1/07-8/09

- ❖ Monitored county and city adherence to federal EEOC guidelines
- ❖ Developed efficient forms to facilitate federal reporting guidelines.
- ❖ Provided W/MBE training programs and assisted in contract negotiations
- ❖ Updated civil service procedures to facilitate diversity
- ❖ Managed Affirmative Action concerns of both county and city residents

LAW, ORDER AND JUSTICE, Schenectady, NY

Certified Legal Mediator, 9/02-Present

- ❖ Trained in conflict resolution, effective communication and divorce mediation
- ❖ Mediated referred disputes for Schenectady County Family Court

NEW YORK STATE DEPARTMENT OF EDUCATION, OFFICE OF PROFESSIONAL RESPONSIBILITY, Albany, NY

Legal Intern, 9/02-5/03

- ❖ Drafted decisions and hearing panel instructions for Administrative Judge's review
- ❖ Conducted Legal Research on numerous professional standards
- ❖ Assisted Administrative Judge in conducting Administrative and pretrial Hearings

RENSELEAR COUNTY DISTRICT ATTORNEYS OFFICE, Troy, NY

Legal Intern, 5/02-9/02

- ❖ Presented domestic violence case in court
- ❖ Developed case strategies and interviewed victims
- ❖ Determined and negotiated plea-bargain offers

Other employment:

Attorney, Private Practice, Schenectady, NY, 9/04-8/09

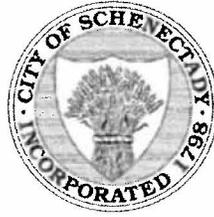
Affirmative Action Advisory Committee, Schenectady Community College, Schenectady, NY 9/07-Present

Legal Intern, Queens Supreme Court, Jamaica, NY, 5/01-9/01

Legal Intern, Federal Public Defenders Office, Albany, NY, 9/01-1/02

Intern, Department of Juvenile Justice, New York, NY, 6/00-9/00

SKILL/ACTIVITIES: **Public Service:** NAACP Step Team Coach, Delta Sigma Theta Service Sorority, Gang Violence Prevention Counselor
Language: Spanish (*Intermediate*)



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

**COMMITTEE ASSIGNMENT: Public Safety
DATE: 02/01/2016**

TO: COUNCILMEMBERS

FROM: Gary McCarthy

SUBJECT: Civilian Police Review Board - Appointments

Background Information:

See attached.

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____



Gary R. McCarthy
Mayor

CITY OF SCHENECTADY
OFFICE OF THE MAYOR

City Hall - Jay Street
Schenectady, New York 12305

Office: (518) 382-5000
Cell: (518) 424-0483
Email: GMcCarthy@SchenectadyNY.Gov

January 29, 2016

The Honorable Leesa Perazzo
President, Schenectady City Council
105 Jay Street, Room 107
Schenectady, NY 12305

Dear Leesa:

I am re-appointing the following individuals to the City of Schenectady Civilian Police Review Board pursuant to Chapter 91 of the Code of the City of Schenectady, subject to confirmation by the City Council.

(SMHA) Richard Homenick of Central Pkwy., Schenectady, NY 12309
(City Council) Deneen Palmateer of 116 Park Place, Schenectady, NY 12305
(General Public) Rose Harrell of 21 Wilson Avenue, Schenectady, NY 12304

Favorable consideration of their appointment by the City Council is appreciated.

Very truly yours,


Gary R. McCarthy

Board of Commissioners

Alberta Madonna

John M. Polimeni

Marva H. Isaacs

Ahmad Yusufi, Chairperson

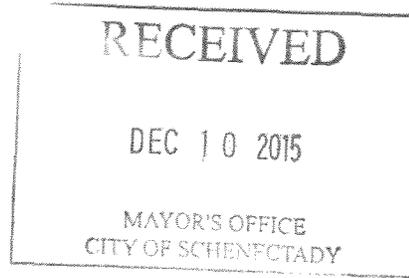
Jean T. Carney

Joan Johnson

Denise Clark

December 8, 2015

Mayor Gary McCarthy
City of Schenectady
City Hall
105 Jay Street
Schenectady, NY 12305



Dear Mayor McCarthy,

Re: Schenectady Civilian Police Review Board Appointments

Three (3) members of the Schenectady Civilian Police Review Board have terms expiring in January 2016:

- Richard Homenick
Affiliation: Schenectady Municipal Housing Authority – Term Expires: 1/13/16
- Deneen Palmateer
Affiliation: Schenectady City Council – Term Expires: 1/26/16
- Rose Harrell
Affiliation: General Public (Citizenry/Mayor Selects) – Term Expires: 1/26/16

Each of these members have served a single two year term, and are willing and eligible to serve a second two year term. Pursuant to City Code Chapter 93, Section 93-3, each member must be appointed by the Mayor and confirmed by the City Council.

As Chairperson of the Schenectady Civilian Police Review Board, I respectfully request the reappointment of Richard Homenick, Deneen Palmateer and Rose Harrell.

Sincerely,

A handwritten signature in black ink, appearing to be "Richard E. Homenick". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Richard E. Homenick
Chairperson, Schenectady Civilian Police Review Board

cc: John Mootooveren, Schenectady City Council
Letterbook