

SCHENECTADY CITY COUNCIL COMMITTEE AGENDA

for
Tuesday, February 16, 2016
5:30 p.m.
Room 110

The Council President reserves the right to add or delete any agenda item prior to Committee Meeting.

SURA Meeting

Finance

- 1 2016 Budget Re-Appropriation Deborah DeGenova

Public Service & Utilities

- 1 Mohawk Harbor Street Names Carl Falotico

Government Operations

- 1 CPH - NYS Unified Permit - Solar David Fronk

Administrative Efficiency

- 1 Disc - Tax Bill Changes John Polimeni
2 Disc - Employee Recognition John Polimeni

City Development & Planning

- 1 Ceremonial Resolution - Friends of the Library Marion Porterfield
2 Ceremonial Resolution - Ryan Whelpley - Union College Senior Leesa Perazzo
3 Update - Schenectady County Library John Mootooveren
4 Review - Zoning Change Parking Requirements - Public Hearing 2/22/16 Carl Falotico
5 Purchase of Six (6) SURA Properties for Demolition Jaclyn Mancini
6 ~~ABAC Demolition & Debris Removal~~ Jaclyn Mancini
7 Sale of 32 Eagle Street (Exec) Jaclyn Mancini
8 Sale of 2334 Campbell Avenue Jaclyn Mancini

Claims

- 1 Settle Claim - Geico a/s/o Luis Lopez Carl Falotico
2 Tax Certiorari - Dorwaldt Blvd. Carl Falotico
3 Tax Certiorari - 1833 Euclid Ave. Carl Falotico
4 Tax Certiorari - 2511 Albany Street Carl Falotico

Tuesday, February 16, 2016

F-1

**CITY OF SCHENECTADY
LEGISLATIVE REQUEST FORM**

COMMITTEE ASSIGNMENT: FINANCE DATE: FEBRUARY 16, 2016

TO: City Council

FROM: Deborah W. DeGenova

SUBJECT: 2016 Budget Re-Appropriation

TO BE PLACED ON COUNCIL AGENDA OF FEBRUARY 22, 2016

Background Information:

It has been recently determined that the Code Department's Out of Grade Budget should be increased. This increase will provide the City with flexibility as it addresses the Code Department's business and residential 2016 workload. Specifically, if needed, through the use of existing Code Department Staff temporarily working out of grade to augment code enforcement and/or inspection capabilities, the Department will appropriately and effectively address its responsibilities. This budget reallocation will not change the base salary rate of any position.

Evaluation/Analysis:

This re-appropriation is budget neutral overall as well as within the Codes Department. This is because the City budgeted for a retirement payout in 2016 to the City's Electrical Inspector who has advised that he no longer plans to retire during 2016.

<u>Account #</u>	<u>Description</u>	2016		
		<u>Current Budget</u>	<u>Revised Budget</u>	<u>Available Budget*</u>
EXPENSES:	<u>Community Development</u>			
A8664-113	Unused Sick Leave	27,008	15,008	12,000
A8664-118	Out of Grade	1,000	13,000	(12,000)
	<i>Totals</i>	<i>28,008</i>	<i>28,008</i>	<i>0</i>

* Positive numbers reflect that amounts are available for use in other budget line(s) and negative numbers, the reallocation of such amounts.

Recommendation:

I respectfully recommend that the City Council accept this budget re-appropriation.

LEGISLATION WILL BE PREPARED BY Law Department



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: Public Service & Utilities
DATE: 2/16/2016

TO: COUNCILMEMBERS

FROM: Carl Falotico

SUBJECT: Mohawk Harbor street names

Background Information:

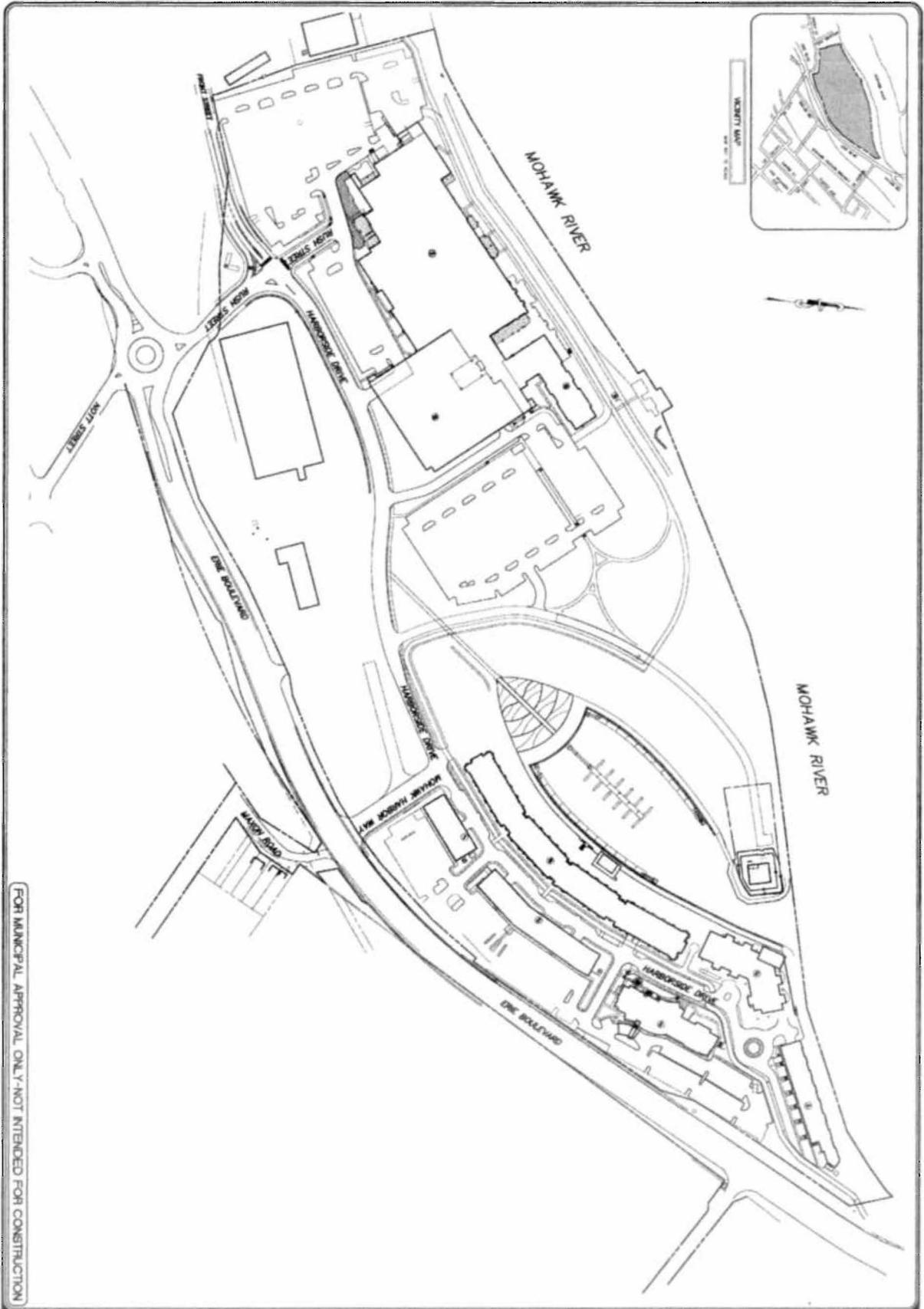
The development at Mohawk Harbor will lead to the creation of new streets, some of which are intended to become City owned public streets. These streets will need to be formally accepted and named by the City. The street acceptance cannot take place until they are fully constructed, but the developers are requesting the City approve the names beforehand.

Evaluation/Analysis:

The Council can pass a resolution accepting the proposed street names on the attached map.

Recommendation:

LEGISLATION WILL BE PREPARED BY LAW



FOR MUNICIPAL APPROVAL ONLY-NOT INTENDED FOR CONSTRUCTION

C1

TITLE SHEET
 MOHAWK HARBOR REDEVELOPMENT SITE
 SCHENECTADY, NEW YORK

REVISION	DATE



HERSBERG & HERSBERG
 Consulting Engineers
 and Land Surveyors
 9 WALKER STREET
 SCHENECTADY, NY 12302
 (518) 386-1222





**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: Government Operations DATE: 2/16/2016

TO: COUNCILMEMBERS

**FROM: David Fronk, Director of Operations
 Eric Shannon, City Junior Civil Engineer**

SUBJECT: Calling for a public hearing to consider an amendment to city ordinance to allow for the installation of:
 1) Electric Vehicle Supply Equipment (EVSE)
 2) Solar Power Equipment

Background Information:

These zoning changes to the city ordinance are being requested to meet requirements of NYSERDA (New York State Energy Research and Development Authority) that would allow the City of Schenectady to apply for funding through (CGC) Cleaner Greener Communities.

Evaluation/Analysis:

These changes to the city ordinance are necessary to allow for the requirement that a specific permit be used to install EVSE and/or solar power equipment on either residential or commercial property. The city Building Inspector, Eric Shilling, has read, reviewed and supports these changes.

Recommendation:

The Engineering Department recommends the amendment to the city ordinance.

LEGISLATION WILL BE PREPARED BY _____ Law _____



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: Administrative Efficiency
DATE: 02/16/2016

TO: COUNCILMEMBERS

FROM: John Polimeni

SUBJECT: Disc - Tax Bill Changes

Background Information:

See attached (*indicate changes)

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____



**CITY OF SCHENECTADY
PROPERTY TAX BILL
BUREAU OF RECEIPTS
518-382-5016**

**FISCAL YEAR: 07/01/2016 - 12/31/2016
WARRANT DATE: 10/29/2015**

ESTIMATED STATE AID

CNTY 35,944,684.00
CITY 11,205,994.00

60.40-4-68.1
WELLS FARGO BANK NA
1 HOME CAMPUS
DES MOINES, IA 50328

PROPERTY LOC: 215 STARR AVE
CITY OF: SCHENECTADY
SCHOOL: SCHENECTADY
NYS TAX & FINANCE
DISTRICT CODE: 569
PROPERTY CLASS: SNGL FAM
ROLL SEC: 1
PARCEL DIMENSIONS
FRONT: 60.00 DEPTH: 70.00
BILL NO. SWISS BANK CODE
17472 421500 WF00

PROPERTY TAXPAYER'S BILL OF RIGHTS:

THE ASSESSOR ESTIMATES THE FULL MARKET VALUE OF THIS PROPERTY AS OF JULY 1, 2014 WAS: \$76,116.00
THE TOTAL ASSESSED VALUE OF THIS PROPERTY IS: \$92,100.00
THE UNIFORM PERCENTAGE OF VALUE TO ESTABLISH ASSESSMENTS IN YOUR MUNICIPALITY IS: 121.00%

If you feel your assessment is too high, you have the right to seek a reduction in the future. A publication entitled "Contesting your assessment" is available at the Assessor's office and on line at www.tax.ny.gov. Please note that the period for filing complaints on the above assessment has passed.

Exemption	Value	Tax Purpose

Tax Description	Total Taxable Value	Rate	Assessed Value	Rate	Tax Amount
CITY TAX	31,385,500	-7.000	92,100	13.8129	\$1,272.17
STATE FED MANDATE	15,213,011	1.7000	92,100	6.6817	\$615.38
CO ELECTION CHG					\$21.59
FLAT RATE SEWER					\$290.16
TRASH COLLECTION FEE					\$224.00
FLAT RATE WATER					\$202.89

ARE PRIOR TAXES DUE? YES-SEE BACK FOR IMPORTANT INFORMATION TOTAL TAXES DUE: \$2,626.19

MAKE CHECKS PAYABLE TO: CITY OF SCHENECTADY, P.O. BOX 947, SCHENECTADY, NY, 12301-0947
OR PAY IN PERSON: CITY HALL, JAY STREET, ROOM 160, SCHENECTADY, NY 12305

PAY ONLINE AT WWW.CITYOFSCHENECTADY.COM, CITIZEN SELF SERVICE. NOTE: THERE IS AN ADDITIONAL CHARGE FOR ONLINE PAYMENTS AND CREDIT/DEBIT CARDS ONLINE OR IN PERSON.

CITY OF SCHENECTADY TAX BILL
USE THIS STUB WITH YOUR PAYMENT
RD PAYMENT DUE: 07/01/2016
PENALTY AFTER 07/15/2016
BILL NO. 00017472
PROPERTY LOC.: S/B/L 60.40-4-68.1
5 STARR AVE
STALLMENT AMT. \$656.55
INTEREST \$0.00
TOTAL \$656.55

3

CHECK THIS BOX FOR A RETURN RECEIPT

WELLS FARGO BANK NA
1 HOME CAMPUS
DES MOINES, IA 50328

2082016400017472200000656553

CITY OF SCHENECTADY TAX BILL
USE THIS STUB WITH YOUR PAYMENT
4TH QTR. PAYMENT DUE: 10/03/2016
PENALTY AFTER 10/18/2016
BILL NO. 00017472
PROPERTY LOC.: S/B/L 60.40-4-68.1
215 STARR AVE
INSTALLMENT AMT. \$656.55
INTEREST \$0.00
TOTAL \$656.55

4

CHECK THIS BOX FOR A RETURN RECEIPT

WELLS FARGO BANK NA
1 HOME CAMPUS
DES MOINES, IA 50328

2082016400017472200000656553

IMPORTANT: IF THE BOX IS CHECKED ON THE FRONT OF THE TAX BILL, TAXES FROM ONE OR MORE PRIOR LEVIES REMAINED DUE AND OWING WHEN THIS STATEMENT OF TAXES WAS PREPARED. PAYMENT OF THE ARREARS SHOULD BE PAID TO: CITY OF SCHENECTADY, ROOM 100-CITY HALL, SCHENECTADY NY 12305. TO DETERMINE THE AMOUNT IN ARREARS CONTACT THE BUREAU OF RECEIPTS (518) 382-5016. **CONTINUED FAILURE TO PAY ALL OF THE TAXES LEVIED AGAINST THE PROPERTY WILL RESULT IN YOUR LOSS OF THE PROPERTY.**

SENIOR CITIZEN, VETERAN TAX EXEMPTION: YOU MAY BE ELIGIBLE FOR SENIOR CITIZEN OR VETERAN TAX EXEMPTION. FOR FURTHER INFORMATION, PLEASE CALL 382-5075 OR WRITE ASSESSOR'S OFFICE RM 8 CITY HALL, SCHENECTADY NY 12305 BY MARCH 1, OF EACH YEAR.

IF YOU ARE DISABLED OR 65 YEARS OF AGE OR OVER, AND OWN A ONE, TWO, OR THREE FAMILY HOME, YOU MAY DESIGNATE AN ADULT CONSENTING THIRD PARTY TO RECEIVE DUPLICATE COPIES OF TAX BILLS AND NOTICES OF UNPAID TAXES. AN APPLICATION IS AVAILABLE AT THE CITY TAX COLLECTOR'S OFFICE ROOM 100 CITY HALL AND MUST BE FILED BY NOVEMBER 15 FOR THE NEXT CURRENT CITY AND COUNTY TAX BILL EACH YEAR.

CAUTION: PENALTY CHARGES OF 1.75% WILL BE ADDED TO THE TAX BILL FIFTEEN DAYS AFTER THE DUE DATE, SEE ("PENALTY AFTER") DATE ON PAYMENT COUPONS. PENALTY CHARGES WILL INCREASE AN ADDITIONAL ONE AND THREE QUARTER (1.75)% PER MONTH THEREAFTER. TAXES MUST BE POSTMARKED WITH A VALID U.S. POSTAL SERVICE POSTMARK NO LATER THAN THE "PENALTY AFTER" DATE TO AVOID A PENALTY CHARGE. PAYMENTS RECEIVED POSTMARKED AFTER THAT DATE, WITHOUT THE PENALTY, WILL BE APPLIED FIRST TO INTEREST. THE COMBINED TOTAL OF UNPAID TAXES PLUS INTEREST ACCRUED THAT REMAIN UNPAID AT THE END OF THE YEAR IN WHICH THEY WERE BILLED ARE SUBJECT TO TAX SALE.

PARTIAL PAYMENTS ARE ACCEPTED; HOWEVER PENALTY CHARGES WILL APPLY TO THE UNPAID BALANCE AS DESCRIBED ABOVE.

PAYING BY MAIL: DETACH PAYMENT STUB, AND MAIL WITH CHECK PAYABLE TO CITY OF SCHENECTADY. MAIL TO: BUREAU OF RECEIPTS P.O. BOX 947 SCHENECTADY NY 12301-0947. IF A RETURN RECEIPT IS DESIRED, CHECK BOX.

PAYING IN PERSON: OFFICE HOURS ARE 9:00 TO 5:00 (JULY AND AUGUST 8:00 TO 4:00) MONDAY THROUGH FRIDAY. ROOM 100 CITY HALL 105 JAY ST, SCHENECTADY NY. PLEASE BRING BILLS. WE ACCEPT VISA, MASTERCARD AND DISCOVER FOR AN ADDITIONAL FEE.

PAYING ON LINE: PLEASE CHECK THE CITY OF SCHENECTADY WEBSITE FOR ON-LINE PAYMENTS. WWW.CITYOFSCHENECTADY.COM. GO TO "CITIZEN SELF SERVICE" AND FOLLOW THE PROMPTS. NOTE: **THERE IS AN ADDITIONAL SERVICE CHARGE FOR ON-LINE PAYMENTS.**



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

**COMMITTEE ASSIGNMENT: Administrative Efficiency
DATE: 02/16/2016**

TO: COUNCILMEMBERS

FROM: John Polimeni

SUBJECT: Disc - Employee Recognition

Background Information:

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____



City of Schenectady Employee Recognition Program

The City of Schenectady considers its employees to be one of its most important assets. The Employee Recognition Program is designed to recognize City employees who perform acts that exceed expectations in regards to conduct and service, as well as for tenure of service. Furthermore, the Employee Recognition Program is an effort to 'Create a Better Quality of Life' for City residents by engaging our community and providing excellence service. The City's employees strive to carry out service values that include treating City residents with respect, exceeding the standards that residents expect, delivering value and quality service, and providing convenience.

To reinforce these values, the Schenectady City Council will reward exemplary performance and dedication of the City's employees through the presentation of three awards:

1. Annual Recognition Awards
2. Immediate Outstanding Performance Recognition Awards
3. Service Awards

Annual Recognition Awards

Annual Recognition Awards are based on leadership, innovation, partnerships, and service and will be awarded to one employee and one bureau per year. The purpose of the Annual Recognition Award is to recognize:

- Those employees and bureaus who promote the positive attributes of the City to the general public and the City's workforce.
- Outstanding full-time and part-time employees and bureaus who embody the City's standards for service excellence and exemplify the City's core values.
- Employees and bureaus who demonstrate individual achievement, contribution, and performance in their jobs.
- Employees and bureaus who have instituted innovations which result in efficiency of operations and substantial cost savings to the City.

Eligibility: All full and part time employees and bureaus of the City are eligible to receive the Annual Recognition Award. Previous year winners are not eligible for the current year Award.

Nomination and Selection Process: Anyone can nominate an employee or bureau. Employees may be nominated unlimited times, but self-nominations are not accepted. Nomination forms

for the Annual Recognition Award will be available on the City's website, from department heads, in the Mayor's Office, or from the Human Resources Office. Nomination forms will be accepted throughout the year, but must be submitted to the Human Resources Office by November 1.

Completed forms for individual employees will be reviewed by a subcommittee consisting of the members of the City Council and Department Heads. Completed forms for departments will be reviewed by a subcommittee of the City Council

Type of Award: There will be one winner per bureau and one bureau chosen per year. The winner (both employee and department) will be invited to attend the last City Council meeting of the year, where their award will be presented. The winner will receive a framed certificate of recognition and their pictures added to the City's "Wall of Fame" to be located in City Hall. For individual winners, an Award letter will be placed in their personnel file.

Immediate Recognition Awards

Immediate Recognition Awards are based upon exceptional circumstances associated with employee performance. The purpose of the Immediate Recognition Award is to recognize:

- Employees who have demonstrated heroism and/or public service without regard for cost to self.
- Employees who have performed job duties on a superior level.
- Employees who have contributed to the development of enhanced community relations.
- Employees that are retiring and have at least 10 years of service in good standing.

Eligibility: All full and part time employees of the City are eligible to receive Immediate Recognition Awards. An employee is not limited in the number of Immediate Recognition Awards that they may receive.

Nomination and Selection Process: Immediate Recognition Awards will be nominated to members of the Schenectady City Council by supervisors only. However, employees and City residents are encouraged to bring incidents that merit an award to the attention of a supervisor. Awards will be issued at the discretion of the Schenectady City Council.

Type of Award: An employee that receives an Immediate Recognition Award will be given a Resolution at a City Council meeting to recognize their outstanding performance. An award letter will be placed in the employees' personnel file.

Service Awards

Service Awards are based solely on the tenure of an employee.

Eligibility: Full-time employees of the City with five years of service or greater will receive Service Awards.

Nomination and Selection Process: Employees will be recognized through the presentation of a Service Award in five year increments (5, 10, 15, 20, etc.).

Type of Award: An employee that receives a Service Award will be presented with a certificate and a service pin. Employees at the: 1) 5 year mark will receive a multicolored City of Schenectady pin; 2) 10 year mark will receive a bronze colored City of Schenectady pin; 3) 20 year mark will receive a silver colored City of Schenectady pin; 4) 30 year mark will receive a gold colored City of Schenectady pin; and 5) 40 year mark will receive a platinum colored City of Schenectady pin.

Funds for the service pins will be budgeted for the program on an annual basis.

Award Announcements: Service Awards will be presented once a year at either the City Employee Holiday luncheon or at a December City Council meeting.

City of Schenectady Employee Nomination Form

Immediate Recognition Awards

Immediate Recognition Awards are based upon exceptional circumstances associated with employee performance. The purpose of the Immediate Recognition Award is to recognize:

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- Employees who have contributed to the development of enhanced community relations.
- Employees that are retiring and have at least 10 years of service in good standing.

Eligibility: All full and part time employees of the City are eligible to receive Immediate Recognition Awards. An employee is not limited in the number of Immediate Recognition Awards that they may receive.

Nomination and Selection Process: Immediate Recognition Awards will be nominated to members of the Schenectady City Council by supervisors only. However, employees and City residents are encouraged to bring incidents that merit an award to the attention of a supervisor. Awards will be issued at the discretion of the Schenectady City Council.

Please use this form to nominate an employee for the Immediate Recognition Award program.

Nominee's Name	
Nominee's Department	

Nominator's Name	
Nominator's Department (if applicable)	
Nominator's Signature/Date	

City of Schenectady Employee Nomination Form

Nomination Justification:

The following outline is provided to describe key qualities, traits, or characteristics of the nominee.

- 1) Describe how the nominee has demonstrated heroism and/or public service without regard for cost to self. Give specific examples:

- 2) Describe how the nominee has performed job duties on a superior level. Give specific examples:

- 3) Describe how the nominee has contributed to the development of enhanced community relations. Give specific examples:

- 4) Is the employee retiring and have at least 10 years of service in good standing?
 Yes No

City of Schenectady Employee Nomination Form

City of Schenectady Employee Nomination Form

Nomination Form Due to Human Resources Department by November 1, 2016

Annual Recognition Awards

Annual Recognition Awards are based on leadership, innovation, partnerships, and service and will be awarded to one employee and one department per year. The purpose of the Annual Recognition Award is to recognize:

- Those employees and departments who promote the positive attributes of the City to the general public and the City's workforce.
- Outstanding full-time and part-time employees and departments who embody the City's standards for service excellence and exemplify the City's core values.
- Employees and departments who demonstrate individual achievement, contribution, and performance in their jobs.
- Employees and departments who have instituted innovations which result in efficiency of operations and substantial cost savings to the City.

Eligibility: All full and part time employees and Bureaus of the City are eligible to receive the Annual Recognition Award. Previous year winners are not eligible for the current year Award.

Please use this form to nominate an employee or Department for the Annual Recognition Award program.

Nominee's Name or Bureau Name	
Nominee's Department (if applicable)	

Nominator's Name	
Nominator's Department (if applicable)	
Nominator's Signature/Date	

City of Schenectady Employee Nomination Form

Nomination Justification:

The following outline is provided to describe key qualities, traits, or characteristics of the nominee.

- 1) Describe how the nominee or bureau promotes the positive attributes of the City to the general public and the City's workforce.

Give specific examples:

- 2) Describe how the nominee or bureau embodies the City's standards for service excellence and exemplifies the City's core values. Give specific examples:

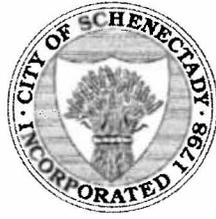
- 3) Describe how the nominee or bureau demonstrates demonstrate individual achievement, contribution, and performance in their jobs. Give specific examples:

City of Schenectady Employee Nomination Form

- 4) Describe how the nominee or bureau has instituted innovations which result in efficiency of operations and substantial cost savings to the City. Give specific examples:

- 5) List any other information you think is relevant:

CDP-1



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: City Development & Planning
DATE: 02/16/2016

TO: COUNCILMEMBERS

FROM: Marion Porterfield

SUBJECT: Ceremonial Resolution - Friends of the Library

Background Information:

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____

CJP-2



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: City Development & Planning
DATE: 02/16/2016

TO: COUNCILMEMBERS

FROM: Leesa Perazzo

SUBJECT: Ceremonial Resolution - Ryan Whelpley - Union College Senior

Background Information:

Ryan was an intern with the City Clerk's office in 2015 and was recently named to CoSIDA Academic All District Team

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: City Development & Planning
DATE: 02/16/2016

TO: COUNCILMEMBERS

FROM: John Mootoveren

SUBJECT: Update - Schenectady County Library

Background Information:

Presentation at the City Council meeting on Monday, February 22, 2016.

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____

CD & P - 4

CITY OF SCHENECTADY
LEGISLATION REQUEST FORM

COMMITTEE ASSIGNMENT: C D & P

DATE: Feb 16, 2012

TO: City Council
FROM: Steven Strichman
SUBJECT: C.P.H. Zoning Change -remove parking requirement for C-4 residential

TO BE PLACED ON PDC	Discussion/CPH	2/1 & 2/8
	PH	* 2/22
	Discussion/Vote	3/7 & 3/14

Background Information: The Planning Commission has recommended changing the requirement of 264-44 (6) from 1.5 parking spaces per unit to no parking requirement. Currently there is no parking requirement for businesses in the c-4 district.

The Commissioners agreed that these changes make sense and will serve to promote downtown residential development and a more walk-able downtown. Commissioner Wallinger noted that in general sustainable cities are removing requirements for residential parking in downtown districts, and she stated that she believes that if Schenectady is to be developed as a sustainable city it makes sense to follow suit. The Commissioners also discussed the eventual need for alternative parking structures, as continuing to use developable land for paved parking lots is also not in the best interest of the city or its residents.

The Commission made a recommendation to change 264-44 (6) as follows, with additions as follows:

264-44 (6): **Residential and nonresidential uses** located in the C-4 Mixed Use District ~~or~~ **and nonresidential uses located** within 500 feet of a municipally owned parking lot shall be exempt from the minimum parking space requirements of 264-44

PUBLIC COMMENTS - A letter from the Capital District Transportation Authority (CDTA) in favor of the removal of the residential parking requirement was entered into the record.

Recommendation Call for Public Hearing on the issue.

CD-P-5

**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: CDP **DATE:** February 11, 2016

TO: City Council/SURA

FROM: Jackie Mancini, Director of Development

SUBJECT: Purchase of Six SURA Properties for Demolition

Background Information:

The City intends to demolish the following six properties currently owned by SURA.

<u>Property Address</u>	<u>Tax Parcel I.D.</u>
216 Duane	49.49-1-5
526 Summit	49.31-2-8
548 Summit	49.31-2-19
551 Summit	49.31-3-45
552 Summit	49.31-2-21
807 Emmett	49.33-2-42

Evaluation/Analysis:

Since the properties are owned by SURA, the City needs to purchase the properties from SURA to complete the transfer of ownership. SURA is anticipated to approve the sale of the properties to the City at its February 16, 2016 meeting.

Recommendation:

Accept the purchase of the aforementioned properties from SURA at a cost of \$1 each.

LEGISLATION WILL BE PREPARED BY: _____ Law Department