

SCHENECTADY CITY COUNCIL COMMITTEE AGENDA

for
Monday, March 07, 2016
5:30 p.m.
Room 110

The Council President reserves the right to add or delete any agenda item prior to Committee Meeting.

SURA Meeting

Administrative Efficiency

- 1 Employee Recognition - Parts 2 & 3 John Polimeni

Finance

- 1 2016 Budget Re-Appropriation Deborah DeGenova
2 2016 Bond Anticipation Note and Bond Issuance Deborah DeGenova
3 MOU - Fire Fighter Union (Exec) David Fronk

Government Operations

- 1 Affirmative Action - Quarterly Report Miriam Cajuste
2 Disc - Waiver of Permit Fees - Exterior Repairs John Mootooveren

Intergovernmental Relations

- 1 Reminder - Library Presentation at Council Meeting John Mootooveren

Public Service & Utilities

- 1 Disc - Water Quality Paul LaFond
2 Updated - Hazard Mitigation Plan Paul LaFond

City Development & Planning

- 1 Ceremonial Resolution - Supporting Fair Funding for Education in Schenectady John Mootooveren
2 Ceremonial Resolution - St. Patrick's Day Leesa Perazzo
3 Ceremonial Resolution - Social Work Month Marion Porterfield
4 Disc - Property Repairs & Impact on Assessed Value Molly MacElroy
5 Planning Commission - Appointment Mayor McCarthy
6 Accept 14 Properties from SURA to the City of Jaclyn Mancini
7 Live in Schenectady - Sale of 19 Properties Jaclyn Mancini
9 Transfer to SURA - Multiple Properties Carl Falotico
9 Sale of 2321 Turner Avenue (Exec) Jaclyn Mancini
10 Sale of 1931 Avenue A Jaclyn Mancini
11 Sale of 1788 Watt Street Jaclyn Mancini
12 Sale of 1841 Avenue A Jaclyn Mancini
13 Sale of 1639 Foster Avenue Jaclyn Mancini

Claims

- 1 Tax Certiorari - 3027 Albany Street Carl Falotico
2 Tax Certiorari - 2525 Broadway Carl Falotico
3 Settle Claim - Geico a/s/o Luis Lopez Carl Falotico
4 Settle Claim - Vicki Glenn - Property Damage Carl Falotico
5 Settle Claim - Sid Canchester - Property Damage Carl Falotico
6 Settle Claim - Andrzej Babiuch - Property Damage Carl Falotico

105-1



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: Administrative Efficiency
DATE: 03/07/16

TO: COUNCILMEMBERS

FROM: John Polimeni

SUBJECT: Employee Recognition - Parts 2 & 3

Background Information:

See attached

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____

Immediate Recognition Awards

Immediate Recognition Awards are based upon exceptional circumstances associated with employee performance. The purpose of the Immediate Recognition Award is to recognize:

- Employees who have demonstrated heroism and/or public service without regard for cost to self.
- Employees who have performed job duties on a superior level.
- Employees who have contributed to the development of enhanced community relations.
- Employees that are retiring and have at least 10 years of service in good standing.

Eligibility: All full and part time employees of the City are eligible to receive Immediate Recognition Awards. An employee is not limited in the number of Immediate Recognition Awards that they may receive.

Nomination and Selection Process: Immediate Recognition Awards will be nominated to members of the Schenectady City Council by supervisors only. However, employees and City residents are encouraged to bring incidents that merit an award to the attention of a supervisor. Awards will be issued at the discretion of the Schenectady City Council.

Type of Award: An employee that receives an Immediate Recognition Award will be given a Resolution at a City Council meeting to recognize their outstanding performance. An award letter will be placed in the employees' personnel file.

Service Awards

Service Awards are based solely on the tenure of an employee.

Eligibility: Full-time employees of the City with five years of service or greater will receive Service Awards.

Nomination and Selection Process: Employees will be recognized through the presentation of a Service Award in five year increments (5, 10, 15, 20, etc.).

Type of Award: An employee that receives a Service Award will be presented with a certificate and a service pin. Employees at the: 1) 5 year mark will receive a multicolored City of Schenectady pin; 2) 10 year mark will receive a bronze colored City of Schenectady pin; 3) 20 year mark will receive a silver colored City of Schenectady pin; 4) 30 year mark will receive a gold colored City of Schenectady pin; and 5) 40 year mark will receive a platinum colored City of Schenectady pin.

Funds for the service pins will be budgeted for the program on an annual basis.

Award Announcements: Service Awards will be presented once a year at either the City Employee Holiday luncheon or at a December City Council meeting.

CITY OF SCHENECTADY
LEGISLATIVE REQUEST FORM

COMMITTEE ASSIGNMENT: FINANCE

DATE: MARCH 7, 2016

TO: City Council

FROM: Deborah W. DeGenova

SUBJECT: 2016 Budget Re-Appropriation

TO BE PLACED ON COUNCIL AGENDA OF MARCH 14, 2016

Background Information:

The City recently completed the refunding of certain outstanding bonds. Overall the refunding will save the City \$1,895,924 over 15 years. Savings begin in fiscal year 2016.

Evaluation/Analysis:

As a result of this refunding the 2016 General Fund Debt Service Budget is \$57,775 greater than what is needed to support the required payments. Conversely, the City's 2016 General Fund Insurance Budget will need to be increased to support expenses. This re-appropriation is budget neutral.

<u>Account #</u>	<u>Description</u>	2016		<u>Available Budget*</u>
		<u>Current Budget</u>	<u>Revised Budget</u>	
A9710-600	Serial Bond-Principal	1,829,925	1,861,454	(31,529)
A9710-700	Serial Bond-Interest	1,392,010	1,302,706	89,304
A1910-475	Unallocated - Insurance	721,000	778,775	(57,775)
<i>Totals</i>		<i>3,942,935</i>	<i>3,942,935</i>	<i>0</i>

* Positive numbers reflect that amounts are available for use in other budget line(s) and negative numbers, the reallocation of such amounts.

Recommendation:

I respectfully recommend that the City Council accept this budget re-appropriation.

LEGISLATION WILL BE PREPARED BY Law Department

CITY OF SCHENECTADY
LEGISLATIVE REQUEST FORM

COMMITTEE ASSIGNMENT: FINANCE

DATE: MARCH 7, 2016

TO: CITY COUNCIL

FROM: DEBORAH DEGENOVA

SUBJECT: 2016 BOND ANTICIPATION NOTE AND BOND ISSUANCE

TO BE PLACED ON COUNCIL AGENDA OF MARCH 14, 2016

Background Information: The City has outstanding Bond Anticipation Notes ('BANs') that mature in May 2016; \$39,263,810 of which are required to be rolled or permanently financed.

Evaluation/Analysis: It is required that the 2011 BAN amount (\$7,985,000) be permanently financed and that the balance of the 2015 BANs (\$31,278,810) either be rolled for another year or permanently financed.

Additionally, the City's Adopted 2016 Budget ('Budget') contains General Fund, Water Fund and Sewer Fund Capital Projects that total \$12,397,302; the Budget contemplated that BANs would be issued in 2016 to fund those projects as well as the costs of issuance.

Recommendation: I respectfully recommend that the City Council approve the issuance of: 1) Bonds to permanently finance the outstanding balance of the 2011 BANS (\$7,985,000) including the costs of issuance; and 2) The 2016 BANs to: a) roll the remaining BANs outstanding balances for a period of one year from issue (\$31,278,810), and b) fund the 2016 Capital Projects listed in the 2016 Budget (\$12,397,302) and the costs of issuance.

LEGISLATION WILL BE PREPARED BY: LAW DEPARTMENT

BOND ANTICIPATION NOTES (2007)	Project Purpose	AMOUNT TO BAN OR BOND
	City Sewer System Improvements	\$ 800,000
BOND ANTICIPATION NOTES (2011) - MUST BOND IN 2016		
	Paving of Streets	\$ 1,600,000
	3 Plow/Paving Truck	\$ 420,000
	Pavement Management System	\$ 80,000
	Machinery & Apparatus Acquisition (B of S)	\$ 40,000
	Neighborhood Watch Camera's & Infrastructure	\$ -
	Traffic Parking Meters	\$ -
	Master Plan for Golf Course	\$ -
	Emergency Replacement of Water Lines	\$ 725,000
	Water Meters	\$ 475,000
	Liberty Street (water)	\$ 395,000
	Sewer Fund: Erie Boulevard	\$ 955,000
	Wastewater Treatment Plant	\$ 955,000
	Emergency Repair/replacement	\$ 725,000
	I & I remediation	\$ 475,000
	2 secondary tank drivers	\$ 195,000
	Wash. Ave. Pump Station	\$ 825,000
	4300 International Cab and Chassis	\$ 120,000
		\$ 7,985,000
BOND ANTICIPATION NOTES (2012) - ROLL BAN		
	General Fund:	
	Paving Program	\$ 850,000
	Parks Department Vehicles	\$ 167,461
	Public Safety Cameras/Infrastructure	\$ 55,000
	City Hall Restoration	\$ 35,000
	Erie Boulevard	\$ 4,865,000
	Water Fund:	
	Water Distribution/Water Main Improvements	\$ 535,000
	Automated Meter Reading System	\$ 335,000
	Sewer Fund:	
	Construction/reconstruction-sewer system improvements	\$ 3,355,000
	Sewer Dept. Vehicles (4)	\$ 178,564
		\$ 10,376,025
BOND ANTICIPATION NOTES (2013) - ROLL BAN		
	Water Fund:	
	Automated Meter Reading System	\$ 333,428
	Well Field Flood Mitigation	\$ 494,897
	Stand-by Generator (1200KW)	\$ 944,794
	Water Distribution System Repairs/Improvements	\$ 474,897
	Dump Truck w/snow plow	\$ 105,215
	Bobcat excavator	\$ 37,440
	Piercing Tool	\$ 3,797
	Portable Light Towers (2)	\$ 12,662
	Air Compressor	\$ 13,167
	Sewer Fund:	
	Construction/reconstruction-sewer system improvements	\$ 1,010,382
	I & I Remediation	\$ 282,938
	Front Street Evulution	\$ 474,897
	Wastewater Treatment Plant Improvements	\$ 1,419,692
	North Ferry Street Pump Stations	\$ 934,794
		\$ 6,543,000
BOND ANTICIPATION NOTES (2014) - ROLL BAN		
	General Fund:	
	Erie/Jay/Front/Nott Roundabout	\$ 126,784
	Pedestrian/Bike Safety-Zoller School	\$ 277,816
	Machinery & Apparatus	\$ 1,331,890
	Sewer Fund:	
	Reconstruction of Wastewater Treatment Plant and North Ferry Street Pump Station	\$ 2,709,000
		\$ 4,445,290
BOND ANTICIPATION NOTES (2015) - ROLL BAN		
	General Fund:	
	Dump Truck w/spreader, body, plow & wing	\$ 215,220
	Street sweepers (2)	\$ 363,120
	Cab & Chassis (recycler vehicle)	\$ 132,600
	Cab & Chassis w/25 yrd. Rearload	\$ 195,840
	Central Park Pavilion	\$ 107,100
	Various Parks Playground equipment	\$ 255,000
	Virtualization of network servers for disaster recovery	\$ 178,500
	Telephone System	\$ 153,000
	Pavement Preservation (Guilderland Ave. and Broadway)	\$ 250,920
	Erie Blvd./Jay St./Front St./Nott St. Roundabout	\$ 433,500
	Paving Program	\$ 1,530,000
	Oak Street Bridge Project	\$ 281,062
	Fire Station Improvements	\$ 306,000
	Police department-new roof (main building)	\$ 408,000
	City Hall Restoration	\$ 193,800
	Golf Fund, Drainage & Related Improvements	\$ 851,933
	Sewer Fund:	
	Collection system repair & Improvements	\$ 510,000
	CCTV unit including truck	\$ 273,360
	Wastewater Treatment Plant Improvements	\$ 561,000
	Engineering Services/Construction for plant & equip. upgrades	\$ 1,326,000
	Water Fund:	
	Dump Truck with plow	\$ 129,540
	Water Distribution repairs & improvements	\$ 459,000
		\$ 9,114,495
BOND ANTICIPATION NOTES (2016) - ISSUE AS A BAN		
	General Fund:	
	City Hall Improvements	\$ 1,450,000
	Concrete Aprons at Various Fire Stations	\$ 475,000
	City Facility Life Safety Upgrades	\$ 235,000
	Upgrades to Fire Dept. Training Facility	\$ 225,000
	Renovation to Police Dept. Holding Cells and Related Areas	\$ 200,000
	Engineering Services/Street Improvement Program	\$ 2,000,000
	Engineering Services/Central Park Vale Trail Connection	\$ 225,302
	Engineering Services/Gateway (Liberty) Park	\$ 337,000
	Water Fund:	
	Repair & Improvement(Erie Blvd. from Union to Roundabout (Jay St.))	\$ 2,750,000
	Sewer Fund:	
	Repair & Improvement(Erie Blvd. from Union to Roundabout (Jay St.))	\$ 1,200,000
	Wastewater Treatment Plant (De-Chlorination System)	\$ 3,300,000
		\$ 12,397,302
CITY OF SCHENECTADY -		
	TOTAL AMOUNT TO BOND IN 2016:	7,985,000
	TOTAL AMOUNT TO BAN IN 2016:	43,676,112



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: *Finance (Exec.)* **DATE:** March 7, 2016

TO: COUNCILMEMBERS

FROM: Gary R. McCarthy, Mayor

SUBJECT: Agreement Between City Of Schenectady and Schenectady City Fire
Fighter's Union Local 28 IAFF, AFL-CIO



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: Government Operations
DATE: 03/07/16

TO: COUNCILMEMBERS

FROM: Miriam Cajuste

SUBJECT: Affirmative Action - Quarterly Report

Background Information:

See attached.

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____

**City of Schenectady/DEPARTMENT OF DEVELOPMENT
Federal Consolidated Plan (FCP)
Quarterly Report Form (QRF)**

Due dates are: October 1, January 1, April 1, and July 1

>QRF must be received within 14 days of "Due date" < > Incomplete Reports Will Be Returned<

This report must be filled out and returned to: Jeffrey Vedder Fonda, Federal Consolidated Plan Program Monitor, Department of Development, City Hall 105 Jay Street, Schenectady, N. Y. 12305-1970.

INDICATE REPORTING PERIOD COVERED:

Jan-Mar ___ Apr-Jun ___ Jul-Sept ___ Oct-Dec X Year: 2015

1. Name/address of agency (sub recipient):

Affirmative Action Office Schenectady County
620 State Street
Schenectady, NY 12305

2. Administrator's name and telephone number:

518-388-4233

3. Name and telephone number of person completing this form:

Miriam Cajuste, 518-388-4233

4. Location/site of Project/Program:

Schenectady County/ City of Schenectady/Affirmative Action

5. Project/Program Supervisor's name and telephone number:

Affirmative Action/Miriam Cajuste/518-388-4233

6. Identify all Projects/Programs receiving City of Schenectady FCP funding relevant to this QRF:

ITEM	PROJECT FUNDING YEAR	PROJECT CHARGE CODE NUMBER	PROJECT/PROGRAM NAME	GRANT TYPE <i>i.e.: CDBG, HOME, ESG, etc.</i>	GRANT AMOUNT
A. *	2015	CD 219076-333380-224	AAO CCO	CDBG	\$ 51,000.00
TOTAL AMOUNT FUNDED>>					\$ 51,000.00

"6. A." is for Project A; add a "B." if more than one project or year is funded. Use this delineation to track projects on pages 2, 3, and 6.

7. Using the Section below, fill in the appropriate information concerning your Project/Program.

INSTRUCTIONS: for each FCP funded item identified in Section 6 (on page # -1-); List the Measurable Accomplishments That Your Agency Achieved during the Reporting Quarter.

Delineate and Reference These In A Manner Corresponding To Those As Listed In ATTACHMENT A of your Project Agreement.

Additional relevant information in support of your agency, project, outreach, etc. if so desired/applicable may be included at the discretion of the grantee. It is understood that the failure to submit the quarterly report in the above fashion may result in a temporary suspension of grantee's access to funds until such time as one has been correctly submitted to the department

FUNDED ITEM	PROJECT/PROGRAM ACCOMPLISHMENTS THIS QUARTER	AMOUNT SPENT THIS QUARTER	AMOUNT LEFT FOR PROJECT TERM
A.	WORK TASKS	\$12,500.00	\$38,500.00
	Current information regarding the CITY's workforce, by function, salary, gender, job category, and ethnic and racial data will be prepared and maintained.		
	Attached		
	a. Referral, recruiting, information, and outreach will be provided/conducted regarding City Residents and available job openings.		
	Referred City residents to job openings and Civil Service Exam announcements via e-mail, phone call, personal contacts and postings Partnered with MHA and Schenectady One Stop to inform City residents about job postings: Addressed Minority hiring concerns re: residency requirement, job posting and exam announcements Contacted clergies, neighborhood association organizations, community leaders to promote announcements Conducted community outreach: <ul style="list-style-type: none"> • Participated in the Capital District Job Fair • Contacted houses of worship • Contacted area colleges for exam announcement postings on campus community and electronic boards E-mailed and phoned prospective applicants and encouraged to apply for open positions, recruited applicants and submitted resumes/applications for job openings: City Postings Other Postings		

	<p>Exam Announcements Job seekers can dial 518-388-4292 to listen to a listing of newly posted exams announcements.</p>		
	<p>b. A Master List of qualified Minority Contractors and WBE's/DBE's participating in the building trades will be maintained in a current manner and made available to the City and County of Schenectady, and other governmental entities situated within the geographical boundaries of the County of Schenectady upon request</p>		
	<p>M/WBE contractor list maintained and General Contractors are encouraged to check the NYS MWBE Directory for up to date list of certified contractors Minority Contractors are continuously informed and updated on City Projects via email Contractors have also been made aware of Bidnet, the repository for City and County bids and contracts announcements</p>		
	<p>c. Interact/network with various relevant levels of the City of Schenectady government as necessary, required.</p>		
	<p>Attend Metroplex monthly planning meetings Interact and network with various department heads within City government as required</p>		
	<p>d. Promote the CITY's Affirmative Action Plan by means of the preparation of news releases, bulletins, and oral presentations to the City of Schenectady government, civic groups, neighborhood organizations, and service clubs. The CITY's Affirmative Action Plan will be further promoted and publicized with local union offices, organizations, and programs towards promoting protected class hiring and minority business development.</p>		
	<p>Contacted clergies, community leaders to promote announcements</p>		
	<p>e. Affirmative Action Plan training will be provided to City of Schenectady staff and officials as requested.</p>		
	<p>None requested</p>		
	<p>f. Program compliance of grantees' and their contractors' work on publicly funded projects and programs will be monitored.</p>		
	<p>Schenectady Lead Safe Housing Program/Home Program Water Treatment Plant Construction City Demolition</p>		
	<p>g. The development and evaluation of minority business outreach and assistance programs will be implemented.</p>		
	<p>Work together with MCTAP, BNI, SMHA, Habitat, and Land Trust to inform minority businesses about construction contract opportunities in the city. Bid announcements were posted for: City of Schenectady Schenectady Safe Lead Housing Program Community Land Trust Albany Airport Authority</p>		

	h. Project sites and offices of contractors will be visited to review compliance with Equal Employment Opportunity contract provisions and to assist with pre-construction facilitation regarding City contracts/projects and related requirements.		
	Attended bid openings Monitor M/WBE compliance through payroll/monthly compliance Continue to be in contact with construction managers regarding MWBE compliance for City projects Continue to network with area contractors and Union Leaders as necessary		
	i. Complaints of discrimination from employees, job applicants, community organizations and businesses will be investigated.		
	No complaints received		
	j. Local union offices will be visited to review membership requirements and skill training programs and to assist in coordinating instruction and on-the-job training programs among unions, state agencies, and employers.		
	Continue to network with area contractors and Union Leaders as necessary		
	Reports will be generated: 1. The City of Schenectady's "EEO 4 Report" regarding equal opportunity standards for the CITY workforce. Completed as required 2. The Minority Business Enterprise (MBE) Report ("Contract and Subcontract Activity" – HUD Form 2516) Not required 3. The HUD Section 3 Summary Report as part of the CITY's "Consolidated Annual Performance and Evaluation Report (CAPER) Completed as required 4. HOME Program, Annual Performance Report Not required 5. Quarterly Reports to the DEPARTMENT regarding successes and increments of WORK TASK performance/program delivery such as occurred. It is understood that successes with "WORK TASKS" will be denoted in all Quarterly Reports to the DEPARTMENT as required and will be submitted in a timely manner Completed as required		
	TOTAL OF THESE COLUMNS >>	\$12,500.00	\$38,500.00

As noted (on page # 1): "A" is for Project A, add a "B" if more than one project or year is funded, etc.
Use this same methodology to track projects on pages 2, 3, and 6.

9. PROJECT/PROGRAM CONSUMER INFORMATION

How does your consumer population break down among the following categories?

A. (Please photocopy this page and utilize the photocopy for "B", etc., if there is more than one project being reported on)

a. AGE:

- Under 20
- 20-30
- 31-40
- 41-50
- 51-60
- 61-70
- 71 and older

"It is understood that this PROJECT benefits all residents and citizens of the City of Schenectady. It is therefore a "Citywide" Project."

b. GENDER: Male Female

c. RACIAL CHARACTERISTICS:

- American Indian/Alaskan Native
- American Indian/Alaskan Native & Black/African American
- Asian
- Asian and White
- Black/African American
- Black/African American/White
- Native Hawaiian/Other Pacific Islander
- Other Multi-racial
- White

d. ETHNICITY

- Hispanic, Latino, of Spanish origin
- Not Hispanic, Not Latino, Not of Spanish origin

(Note: all of those in section "d." have "Racial Characteristics" and should also be listed in "c." above)

e. NEIGHBORHOOD (Note: Use enumerated census tracts to identify neighborhood areas. There are no "others", all City of Schenectady FCP funds must be used within the jurisdiction of City of Schenectady for its residents/citizenry.)

- | | |
|----------------------------------------------------------|------------------------------------------------------------------------|
| <input type="checkbox"/> Bellevue (212,332) | <input type="checkbox"/> North Schenectady (201.01, 201.02, 202) |
| <input type="checkbox"/> Central State Street (217, 207) | <input type="checkbox"/> Union Street (334, 205, 206, 208 b.g. 1 & 2)) |
| <input type="checkbox"/> Downtown (210.01, 335, 203) | <input type="checkbox"/> Vale (208 b.g. 3 & 4) |
| <input type="checkbox"/> Hamilton Hill (209, 210.02) | <input type="checkbox"/> Woodlawn (218) |
| <input type="checkbox"/> Mt. Pleasant (214, 215, 216) | <input type="checkbox"/> Troy or Colonie (for Consortium use only) |

10. INCOME LEVELS:

A. (Please photocopy this page and utilize the photocopy for "B", etc., if there is more than one project being reported on)

Please indicate the number of Project/Program consumers whose incomes fall into the following categories:

- _____ Below 30% of Median Income (Very Low Income)
- _____ Between 30% & 50% of Median Income (Low Income)
- _____ Between 50% & 80% of Median Income (Moderate Income)
- _____ Over 80% of Median Income (NOT Low/Moderate Income)

Family Size	less than	less than	less than	MORE THAN
1	\$17,400	\$28,950	\$46,100	\$46,100
2	\$19,850	\$33,100	\$52,650	\$52,650
3	\$22,350	\$37,250	\$59,650	\$59,650
4	\$24,800	\$41,350	\$65,800	\$65,800
5	\$26,800	\$44,700	\$71,100	\$71,100
6	\$28,800	\$48,000	\$76,350	\$76,350
7	\$30,800	\$51,300	\$81,600	\$81,600
8 (and upwards)	\$32,750	\$54,600	\$86,900	\$86,900
	1 - VLI - 30	2 - LI - 50	3 - Mod - 80	4 - Not L/M - 80+

NOTE: Column 1 above is "Below 30% of Median Income", Column 2 above is "Between 30% and 50% of Median Income", Column 3 above is "Between 50% and 80% of Median Income", and Column 4 represents "Over 80% of Median Income". A "family" is understood as being any household of one member or more.

If under your AGREEMENT/Contract with the City of Schenectady you do not have to track individual consumers re: their income levels because they are "presumed" to be Low and Moderate income by definition, please, list the regulation/rule citation here (NOTE: this can be found in Attachment B of your AGREEMENT/Contract):

"It is understood that this PROJECT benefits all residents and citizens of the City of Schenectady. It is therefore a "Citywide" Project."

11.

DEPARTMENT OF DEVELOPMENT
QUARTERLY REPORT FORM

Name of Subrecipient: Schenectady County
Project Charge Code #: CD 219076-333380-223

Period Covered: July to September 2015
PROJECT NAME: Affirmative Action/CCO

	Families Assisted (1)	RACIAL CHARACTER								
		Amer. Ind./ Alaskan Native	Amer. Ind./ Alaskan Native & Black/AA	Asian	Asian & White	Black/ African American	Black/ African American & White	Native Hawaiian/ Other Pacific Islander	Other Multi-racial	White
A.										

	Families Assisted (continued)	INCOME			% that "(2)" is of . "(1)" (3)	ETHNICITY		Female Headed Household (4)
		Very Low Income	Low Income	Low/ Moderate Income (2)		Hispanic/ Latino/ Spanish Origin	NOT Hispanic/ Latino/ Spanish Origin	
A.								

“It is understood that this PROJECT benefits all residents and citizens of the City of Schenectady. It is therefore a “Citywide” Project.”

IMPORTANT NOTES

- i) Use "B." and "C.", etc. if there were more than "A." on pgs. # 1, 2, 4, etc.
- ii) A family (in (1)) is understood as being any household of one member or more.
- iii) These numbers should all “agree” with the information reported on in page # 4 of this form
- iv) All columns should be reported on, in whole numbers, **excepting** column "(3)". Column "(3)" is reported as a **PERCENTAGE.**
- v) "(4)" is "N/A" if all project beneficiaries are minors (place an " * " after "N/A" and reference at bottom of page that "all project beneficiaries are minors").
- vi) "(4)" > a "Female Headed Household" > CAN BE ANY SIZE FAMILY FROM 1 (ONE) upwards>

CITY OF SCHENECTADY
MWBE REPORT-January 2016

Year	Project	Contractor	Contract Amt	MWBE GOAL	Proposed	Actual		MBE	WBE	Completion
2015	City Hall Boiler Replacement	Campito Plumbing and Heating, Inc. <i>Empire Air Specialties(W)</i>	89,800.00	3,592.00	3,500.00	4,295.00	4.78%		3,500.00	Completed
2015	2015 Paving Program	Callanan Industries, Inc. <i>Syrstone, Inc. (W)</i> <i>Straightline Industries, Inc.(M)</i> <i>Angelo Hauling & Landscaping(M)</i> <i>Apollo Trucking (M)</i> <i>CLA & Son Trucking (M)</i> <i>Rand & Jones Enterprise (W)</i> <i>WPNT Construction, Inc.(M)</i> <i>Kal Harbour Inc (W)</i>	2,701,759.90	324,211.19	295,155.00 83,396.71 75,283.50 - - 13,257.72 - 10,675.63 31,675.00	214,288.56 83,396.71 75,283.50 - - 13,257.72 - 10,675.63 31,675.00	7.93%	102,538.86	114,733.71 83,058.71	Completed
2015	Water Pollution Control Plant, Lab Upgrade	AOW Associates (Waiver=101,000) <i>Nickerson Corporation Inc.</i> <i>VP Builders(M)</i>	221,700.00	14,484.00	24,109.00 9,725.00 14,384.00		19.97%			Mar-16
2015	Water Pollution Control Plant, Lab Upgrade	Ackerman Plumbing <i>Rand & Jones Enterprises(M,W)</i>	99,162.00	3,966.48	19,201.88	19,214.48 19,214.48	19.38%			11/30/2015
2015 to	WasteWater Tx Plant Sludge	Casella Organics <i>MJD Enterprises Inc.(W)</i>	1,150,296.00	138,035.52	469,560.00	112,667.58	9.79%		112,667.58	6/30/2017

City of Schenectady

Diversity Report

Full Time 2015

Race

<u>JOB CATEGORY</u>	<u>TOTAL</u>	<u>WHITE</u>	<u>BLACK</u>	<u>HISPANIC</u>	<u>ASIAN</u>	<u>OTHER</u>
Officials/Administrators	43	42	0	0	0	1
Professionals	24	20	3	0	0	1
Technicians	26	24	2	0	0	0
Protect/Serve	252	241	7	4	0	0
Para-Professionals	1	0	0	0	1	0
Administrative Support	47	41	5	0	0	1
Skilled Craft	33	31	2	0	0	0
Serv/Maint	98	82	11	4	1	0
Total	524	481	30	8	2	3

Diversity Report

Full Time 2015

Gender

<u>JOB CATEGORY</u>	<u>TOTAL</u>	<u>MALE</u>	<u>FEMALE</u>
Officials/Administrators	43	32	11
Professionals	24	20	4
Technicians	26	15	11
Protect/Serve	252	242	10
Para-Professionals	1	0	1
Administrative Support	47	14	33
Skilled Craft	33	33	0
Serv/Maint	98	90	8
Total	524	446	78

NEW HIRES

Full Time 2015

Race

<u>JOB CATEGORY</u>	<u>TOTAL</u>	<u>WHITE</u>	<u>BLACK</u>	<u>HISPANIC</u>	<u>ASIAN</u>	<u>OTHER</u>
Officials/Administrators	1	1	0	0	0	0
Professionals	1	1	0	0	0	0
Technicians	2	1	1	0	0	0
Protect/Serve	23	22	1	0	0	0
Para-Professionals	-	0	0	0	0	0
Administrative Support	5	3	2	0	0	0
Skilled Craft	-	0	0	0	0	0
Serv/Maint	28	13	9	5	0	1
Total	60	41	13	5	0	1

NEW HIRES

Full Time 2015

Gender

<u>JOB CATEGORY</u>	<u>TOTAL</u>	<u>MALE</u>	<u>FEMALE</u>
Officials/Administrators	1	1	0
Professionals	1	1	0
Technicians	2	2	0
Protect/Serve	23	22	1
Para-Professionals	-	0	0
Administrative Support	5	1	4
Skilled Craft	-	0	0
Serv/Maint	28	26	2
Total	60	53	7

Diversity Report

Part Time 2015

Race

<u>JOB CATEGORY</u>	<u>TOTAL</u>	<u>WHITE</u>	<u>BLACK</u>	<u>HISPANIC</u>	<u>ASIAN</u>	<u>OTHER</u>
Officials/Administrators	11	9	1	0	1	0
Professionals	2	2	0	0	0	0
Technicians	-	0	0	0	0	0
Protect/Serve	35	25	8	1	1	0
Para-Professionals	-	0	0	0	0	0
Administrative Support	12	10	2	0	0	0
Skilled Craft	1	1	0	0	0	0
Serv/Maint	39	26	9	3	1	0
Total	100	73	20	4	3	0

Diversity Report

Part Time 2015

Gender

<u>JOB CATEGORY</u>	<u>TOTAL</u>	<u>MALE</u>	<u>FEMALE</u>
Officials/Administrators	11	8	3
Professionals	2	1	1
Technicians	-	0	0
Protect/Serve	35	19	16
Para-Professionals	-	0	0
Administrative Support	12	4	8
Skilled Craft	1	1	0
Serv/Maint	39	24	15
Total	100	57	43

Diversity Report
Full Time and Part Time 2015
Race

<u>JOB CATEGORY</u>	<u>TOTAL</u>	<u>WHITE</u>	<u>BLACK</u>	<u>HISPANIC</u>	<u>ASIAN</u>	<u>OTHER</u>
Officials/Administrators	54	51	1	0	1	1
Professionals	26	22	3	0	0	1
Technicians	26	24	2	0	0	0
Protect/Serve	287	266	15	5	1	0
Para-Professionals	1	0	0	0	1	0
Administrative Support	59	51	7	0	0	1
Skilled Craft	34	32	2	0	0	0
Serv/Maint	137	108	20	7	2	0
TOTAL	624	554	50	12	5	3

Diversity Report
Full Time and Part Time 2015
Gender

<u>JOB CATEGORY</u>	<u>TOTAL</u>	<u>MALE</u>	<u>FEMALE</u>
Officials/Administrators	54	40	14
Professionals	26	21	5
Technicians	26	15	11
Protect/Serve	287	261	26
Para-Professionals	1	0	1
Administrative Support	59	18	41
Skilled Craft	34	34	0
Serv/Maint	137	114	23
TOTAL	624	503	121

City of Schenectady

Salary Survey Report

Full Time 2015
Office of Affirmative Action

<u>JOB CATEGORY</u>	<u>TOTAL</u>	<u>WHITE</u>	<u>BLACK</u>	<u>HISPANIC</u>	<u>ASIAN</u>	<u>OTHER</u>
Officials/Administrators	43	42	-	-	-	1
Professionals	24	20	3	-	-	1
Technicians	26	24	2	-	-	-
Protect/Serve	252	241	7	4	-	-
Para-Professionals	1	-	-	-	-	1
Administrative Support	47	41	5	-	-	1
Skilled Craft	33	31	2	-	-	-
Serv/Maint	98	82	11	4	1	-
Total	524	481	30	8	2	3

Salary Survey Report

Full Time 2015
Office of Affirmative Action

<u>JOB CATEGORY</u>	<u>TOTAL</u>	<u>MALE</u>	<u>FEMALE</u>
Officials/Administrators	43	32	11
Professionals	24	20	4
Technicians	26	15	11
Protect/Serve	252	242	10
Para-Professionals	1	-	1
Administrative Support	47	14	33
Skilled Craft	33	33	-
Serv/Maint	98	90	8
Total	524	446	78

Administrators

Full Time 2015

RACE

<u>SALARY SCALE</u>	<u>TOTAL</u>	<u>WHITE</u>	<u>BLACK</u>	<u>HISPANIC</u>	<u>ASIAN</u>	<u>OTHER</u>
\$0.1-15.9	-	-	-	-	-	-
16.0-19.9	-	-	-	-	-	-
20.0-24.9	-	-	-	-	-	-
25.0-32.9	-	-	-	-	-	-
33.0-42.9	4	4	-	-	-	-
43.0-54.9	6	6	-	-	-	-
55.0-69.9	8	7	-	-	-	1
70.0-PLUS	25	25	-	-	-	-
TOTAL	43	42	-	-	-	1

Administrators

Full Time 2015

GENDER

<u>SALARY SCALE</u>	<u>TOTAL</u>	<u>MALE</u>	<u>FEMALE</u>
\$0.1-15.9	-	-	-
16.0-19.9	-	-	-
20.0-24.9	-	-	-
25.0-32.9	-	-	-
33.0-42.9	4	2	2
43.0-54.9	6	3	3
55.0-69.9	8	5	3
70.0-PLUS	25	22	3
TOTAL	43	32	11

PROFESSIONALS

Full Time 2015

RACE

<u>SALARY SCALE</u>	<u>TOTAL</u>	<u>WHITE</u>	<u>BLACK</u>	<u>HISPANIC</u>	<u>ASIAN</u>	<u>OTHER</u>
\$0.1-15.9	-	-	-	-	-	-
16.0-19.9	-	-	-	-	-	-
20.0-24.9	-	-	-	-	-	-
25.0-32.9	-	-	-	-	-	-
33.0-42.9	2	2	-	-	-	-
43.0-54.9	5	4	1	-	-	-
55.0-69.9	6	5	1	-	-	-
70.0-PLUS	11	9	1	-	-	1
TOTAL	24	20	3	-	-	1

PROFESSIONALS

Full Time 2015

GENDER

<u>SALARY SCALE</u>	<u>TOTAL</u>	<u>MALE</u>	<u>FEMALE</u>
\$0.1-15.9	-	-	-
16.0-19.9	-	-	-
20.0-24.9	-	-	-
25.0-32.9	-	-	-
33.0-42.9	2	-	2
43.0-54.9	5	5	-
55.0-69.9	6	4	2
70.0-PLUS	11	11	-
TOTAL	24	20	4

TECHNICIANS

Full Time 2015

RACE

<u>SALARY SCALE</u>	<u>TOTAL</u>	<u>WHITE</u>	<u>BLACK</u>	<u>HISPANIC</u>	<u>ASIAN</u>	<u>OTHER</u>
\$0.1-15.9	-	-	-	-	-	-
16.0-19.9	-	-	-	-	-	-
20.0-24.9	-	-	-	-	-	-
25.0-32.9	1	1	-	-	-	-
33.0-42.9	12	10	2	-	-	-
43.0-54.9	10	10	-	-	-	-
55.0-69.9	3	3	-	-	-	-
70.0-PLUS	-	-	-	-	-	-
TOTAL	26	24	2	-	-	-

TECHNICIANS

Full Time 2015

GENDER

<u>SALARY SCALE</u>	<u>TOTAL</u>	<u>MALE</u>	<u>FEMALE</u>
\$0.1-15.9	-	-	-
16.0-19.9	-	-	-
20.0-24.9	-	-	-
25.0-32.9	1	-	1
33.0-42.9	12	4	8
43.0-54.9	10	9	1
55.0-69.9	3	2	1
70.0-PLUS	-	-	-
TOTAL	26	15	11

PROTECT & SERVE

Full Time 2015

RACE

<u>SALARY SCALE</u>	<u>TOTAL</u>	<u>WHITE</u>	<u>BLACK</u>	<u>HISPANIC</u>	<u>ASIAN</u>	<u>OTHER</u>
\$0.1-15.9	-	-	-	-	-	-
16.0-19.9	-	-	-	-	-	-
20.0-24.9	-	-	-	-	-	-
25.0-32.9	-	-	-	-	-	-
33.0-42.9	9	9	-	-	-	-
43.0-54.9	31	29	2	-	-	-
55.0-69.9	58	56	2	-	-	-
70.0-PLUS	154	147	3	4	-	-
TOTAL	252	241	7	4	-	-

PROTECT & SERVE

Full Time 2015

GENDER

<u>SALARY SCALE</u>	<u>TOTAL</u>	<u>MALE</u>	<u>FEMALE</u>
\$0.1-15.9	-	-	-
16.0-19.9	-	-	-
20.0-24.9	-	-	-
25.0-32.9	-	-	-
33.0-42.9	9	8	1
43.0-54.9	31	29	2
55.0-69.9	58	55	3
70.0-PLUS	154	150	4
TOTAL	252	242	10

PARA-PROFESSIONALS

Full Time 2015

RACE

<u>SALARY SCALE</u>	<u>TOTAL</u>	<u>WHITE</u>	<u>BLACK</u>	<u>HISPANIC</u>	<u>ASIAN</u>	<u>OTHER</u>
\$0.1-15.9	-	-	-	-	-	-
16.0-19.9	-	-	-	-	-	-
20.0-24.9	-	-	-	-	-	-
25.0-32.9	-	-	-	-	-	-
33.0-42.9	1	-	-	-	-	1
43.0-54.9	-	-	-	-	-	-
55.0-69.9	-	-	-	-	-	-
70.0-PLUS	-	-	-	-	-	-
TOTAL	1	-	-	-	-	1

PARA-PROFESSIONALS

Full Time 2015

GENDER

<u>SALARY SCALE</u>	<u>TOTAL</u>	<u>MALE</u>	<u>FEMALE</u>
\$0.1-15.9	-	-	-
16.0-19.9	-	-	-
20.0-24.9	-	-	-
25.0-32.9	-	-	-
33.0-42.9	1	-	1
43.0-54.9	-	-	-
55.0-69.9	-	-	-
70.0-PLUS	-	-	-
TOTAL	1	-	1

ADMINISTRATIVE SUPPORT

Full Time 2015

RACE

<u>SALARY SCALE</u>	<u>TOTAL</u>	<u>WHITE</u>	<u>BLACK</u>	<u>HISPANIC</u>	<u>ASIAN</u>	<u>OTHER</u>
\$0.1-15.9	-	-	-	-	-	-
16.0-19.9	-	-	-	-	-	-
20.0-24.9	-	-	-	-	-	-
25.0-32.9	7	4	3	-	-	-
33.0-42.9	20	19	-	-	-	1
43.0-54.9	14	13	1	-	-	-
55.0-69.9	4	3	1	-	-	-
70.0-PLUS	2	2	-	-	-	-
TOTAL	47	41	5	-	-	1

ADMINISTRATIVE SUPPORT

Full Time 2015

GENDER

<u>SALARY SCALE</u>	<u>TOTAL</u>	<u>MALE</u>	<u>FEMALE</u>
\$0.1-15.9	-	-	-
16.0-19.9	-	-	-
20.0-24.9	-	-	-
25.0-32.9	7	1	6
33.0-42.9	20	6	14
43.0-54.9	14	3	11
55.0-69.9	4	2	2
70.0-PLUS	2	2	-
TOTAL	47	14	33

SKILLED CRAFTSMEN

Full Time 2015

RACE

<u>SALARY SCALE</u>	<u>TOTAL</u>	<u>WHITE</u>	<u>BLACK</u>	<u>HISPANIC</u>	<u>ASIAN</u>	<u>OTHER</u>
\$0.1-15.9	-	-	-	-	-	-
16.0-19.9	-	-	-	-	-	-
20.0-24.9	-	-	-	-	-	-
25.0-32.9	-	-	-	-	-	-
33.0-42.9	4	3	1	-	-	-
43.0-54.9	16	15	1	-	-	-
55.0-69.9	11	11	-	-	-	-
70.0-PLUS	2	2	-	-	-	-
TOTAL	33	31	2	-	-	-

SKILLED CRAFTSMEN

Full Time 2015

GENDER

<u>SALARY SCALE</u>	<u>TOTAL</u>	<u>MALE</u>	<u>FEMALE</u>
\$0.1-15.9	-	-	-
16.0-19.9	-	-	-
20.0-24.9	-	-	-
25.0-32.9	-	-	-
33.0-42.9	4	4	-
43.0-54.9	16	16	-
55.0-69.9	11	11	-
70.0-PLUS	2	2	-
TOTAL	33	33	-

SERVICE MAINTENANCE

Full Time 2015

RACE

<u>SALARY SCALE</u>	<u>TOTAL</u>	<u>WHITE</u>	<u>BLACK</u>	<u>HISPANIC</u>	<u>ASIAN</u>	<u>OTHER</u>
\$0.1-15.9	-	-	-	-	-	-
16.0-19.9	-	-	-	-	-	-
20.0-24.9	-	-	-	-	-	-
25.0-32.9	8	6	1	1	-	-
33.0-42.9	82	68	10	3	1	-
43.0-54.9	7	7	-	-	-	-
55.0-69.9	-	-	-	-	-	-
70.0-PLUS	1	1	-	-	-	-
TOTAL	98	82	11	4	1	-

SERVICE MAINTENANCE

Full Time 2015

GENDER

<u>SALARY SCALE</u>	<u>TOTAL</u>	<u>MALE</u>	<u>FEMALE</u>
\$0.1-15.9	-	-	-
16.0-19.9	-	-	-
20.0-24.9	-	-	-
25.0-32.9	8	3	5
33.0-42.9	82	79	3
43.0-54.9	7	7	-
55.0-69.9	-	-	-
70.0-PLUS	1	1	-
TOTAL	98	90	8



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

**COMMITTEE ASSIGNMENT: Government Operations
DATE: 03/07/16**

TO: COUNCILMEMBERS

FROM: John Mootoveren

SUBJECT: Disc - Waiver of Permit Fees - Exterior Repairs

Background Information:

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____

IR-1



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: Intergovernmental Relations
DATE: 03/07/16

TO: COUNCILMEMBERS

FROM: John Mootoveren

SUBJECT: Reminder - Library Presentation at Council Meeting

Background Information:

Presentation at Council meeting on March 14.

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____

PS-11-1



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: Public Service & Utilities
DATE: 03/07/16

TO: COUNCILMEMBERS

FROM: Paul LaFond

SUBJECT: Disc - Water Quality

Background Information:

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____

PS-11-2

**CITY OF SCHENECTADY
LEGISLATIVE REQUEST FORM**

COMMITTEE ASSIGNMENT:

DATE: March 7, 2016

TO: City Council

FROM: Paul LaFond, Commissioner of General Services

SUBJECT: Update to Schenectady County Multi-Jurisdictional Hazard Mitigation Plan

TO BE PLACED ON COUNCIL AGENDA OF March 14, 2016

Background Information:

The City of Schenectady, with the assistance from the Schenectady County Department of Economic Development and Planning, has gathered information and prepared the Schenectady County Multi - Jurisdictional Hazard Mitigation Plan Update. The Schenectady County Multi - Jurisdictional Hazard Mitigation Plan Update has been prepared in accordance with the Disaster Mitigation Act of 2000.

Evaluation/Analysis:

The City of Schenectady is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan. The City of Schenectady has reviewed the Plan and affirms that the Plan will be updated no less than every five years

Recommendation:

The City Council of the City of Schenectady to adopt the Schenectady County Multi - Jurisdictional Hazard Mitigation Plan Update as this jurisdiction's Natural Hazard Mitigation Plan, and to execute the actions in the Plan.

LEGISLATION WILL BE PREPARED BY: Water Department

PL/pg

CSOP-1



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: City Development & Planning
DATE: 03/07/16

TO: COUNCILMEMBERS

FROM: John Mootoveren

SUBJECT: Ceremonial Resolution - Supporting Fair Funding for Education in Schenectady

Background Information:

See attached resolution.

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____

Chad Putman

From: John Mootooveren
Sent: Saturday, February 20, 2016 12:48 PM
To: Leesa Perazzo; Chad Putman; Chuck Thorne; Ed Kosior
Subject: Resolution: Fair Funding Schenectady School

Hello,
Please add to next committee meeting..

Resolution Supporting Fair Funding for Education in Schenectady.

Details of resolution to follow.

Thanks

John Mootooveren
Schenectady City Council

SAMPLE
RESOLUTION

FIGHT FOR EDUCATION IN SCHENECTADY

RESOLUTION: for civic groups, businesses, congregations, governmental bodies, individuals, etc.

WHEREAS NY State believes in offering free public education for all our children; and

WHEREAS NY State provides for free public education in partnership with local communities; and

WHEREAS In 2007 NYS established a Foundation Aid Formula to determine the equitable amount of resources to be provided to local school districts with the principles of adequacy and equity; and

WHEREAS equalizing access to resources for quality K-12 education is a high priority for the citizens of NY State and local communities such as Schenectady; and

WHEREAS the Schenectady City School District (SCSD) has 38.5% of the average wealth (1.0) relative to other districts in NY State, which is significantly below average (using the combined wealth ratio formula); and

WHEREAS THE Schenectady City School District (SCSD) receives 55% of the Foundation Aid that the formula dictates; which translates to a \$62 million deficit each year; and

WHEREAS the median level of Foundation Aid funding in NY State for all school districts is 82%; and

WHEREAS because of the high poverty rate of students in Schenectady, the SCSD needs additional resources to address the critical needs of students; and

WHEREAS Schenectady's students have a lower than state average high school graduation rate that relates to lesser resources; and

WHEREAS Schenectady is school district wherein the majority of students come from racial ethnic minorities and NY State districts that have a similar demographic are ten times as likely to be underfunded than districts that are predominantly white; and

WHEREAS 97% of the school districts in NY State are being funded at higher rates than Schenectady's and some at much higher rates without consideration of wealth; and

WHEREAS any significant increase in support to the SCSD would be used not only to provide additional resources for students but also for property tax relief;

BE IT RESOLVED that the undersigned _____ go on record to call upon all our elected officials at the state level to work together to represent us to implement the full Foundation Aid formula for Schenectady this budget year, and

BE IT FURTHER RESOLVED that NYS fully implement the Foundation Aid formula for all subsequent years.

SIGNED: _____ DATE _____

PRINT NAME _____

GROUP _____ CONTACT EMAIL _____

Return to: fax 374-6060 or email JoinSSD@gmail.com



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: City Development & Planning
DATE: 03/07/16

TO: COUNCILMEMBERS

FROM: Leesa Perazzo

SUBJECT: Ceremonial Resolution - St. Patrick's

Background Information:

To be joined by dancing troupe at the Council meeting on 3/14/16

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: City Development & Planning
DATE: 03/07/16

TO: COUNCILMEMBERS

FROM: Marion Porterfield

SUBJECT: Ceremonial Resolution - Social Work Month

Background Information:

See attached.

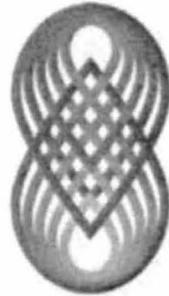
Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____



Printable Version



S O C I A L W O R K

FORGING SOLUTIONS
O U T O F C H A L L E N G E S

Social Work Month 2016 - Forging Solutions Out of Challenges

Our nation's more than 600,000 social workers have amazing tenacity and talent.

They confront some of the most challenging issues facing individuals, families, communities and society and forge solutions that help people reach their full potential and make our nation a better place to live.

We celebrate the contributions of social workers during National Social Work Month in March.

Here are activities you can take part in to commemorate the month, honor social workers, and educate the public about the often unnoticed ways that social workers bring great good to our society

Activities will be updated so be sure to check back regularly for the latest Social Work Month activities.



**Theme
Rationale**



Media Contest



Film Screening



Letter Writing

CS-P-4



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: City Development & Planning
DATE: 03/07/16

TO: COUNCILMEMBERS

FROM: Molly MacElroy

SUBJECT: Disc - Property Repairs & Impact on Assessed Value

Background Information:

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____

CDOP-5



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: City Development & Planning
DATE: 03/07/16

TO: COUNCILMEMBERS

FROM: Mayor McCarthy

SUBJECT: Planning Commission - Appointment

Background Information:

Appointment of Mitchell Miller to the Planning Commission

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____



CITY OF SCHENECTADY
OFFICE OF THE MAYOR

City Hall - Jay Street
Schenectady, New York 12305

Gary R. McCarthy
Mayor

Office: (518) 382-5000
Cell: (518) 424-0483
Email: GMcCarthy@SchenectadyNY.Gov

March 3, 2016

The Honorable Leesa Perazzo
President, Schenectady City Council
105 Jay Street, Room 107
Schenectady, NY 12305

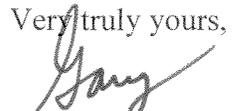
Dear Leesa:

I am appointing the following individual to the City of Schenectady Planning Commission pursuant to Chapter 91 of the Code of the City of Schenectady, subject to confirmation by the City Council.

Mitchell W. Miller, 1758 Randolph Road, Schenectady, NY 12308

Favorable consideration of his appointment by the City Council is appreciated.

Very truly yours,



Gary R. McCarthy

cc Mitchell Miller
Christine Primiano



Mitch Miller

Director, Institutional Banking, Higher Education

Mitch is a Director for Institutional Banking specializing in Higher Education in the Northeast. He joined Key in 1998 as a Senior Banker and was promoted to Team Sales Leader in 2001. He was responsible for the Relationship Managers located throughout New York and the states of Vermont, Massachusetts, and Maine but has changed his focus to Higher Education. Prior to joining Key, Mitch spent twenty-five years in progressively responsible positions within New York State Government. The last fifteen years of his service was as Chief Administrative Officer and Deputy Commissioner of the New York State Department of Economic Development and Empire State Development Corporation.

Mitch holds a Bachelor's of Arts degree in Political Science from Syracuse University and a Master's Degree in Public Administration from the Maxwell School of Citizenship at Syracuse University. Mitch is a Registered Municipal Securities Representative (Series 52) and a Uniform Securities Agent (series 63).

518-257-8665

mitchell.miller@key.com

MITCHELL W. MILLER

1758 Randolph Road, Schenectady New York 12308

OBJECTIVE

To use my academic qualifications and my twenty-four years of experience in progressively responsible positions to manage and participate in the program planning and development of an organization either inside or out of government.

EMPLOYMENT EXPERIENCE

NYS EMPIRE STATE DEVELOPMENT

Chief Administrative Officer

4/96 – Present

Assistant Commissioner for Administration

7/82 - Present

Administrative management of Empire State Development Corporation, the Department of Economic Development and the Science and Technology Foundation. Responsibilities include:

- Chaired re-engineering committee for organization which resulted in development of universal application for the organization, standardization of office software products, outline of project tracking for organization including definition of fields, revision of whole project process flow to improve customer satisfaction, and reduce processing time.
- Analyze department goals and objectives, recommend and implement organizational structure necessary to effectively meet program objectives. Provide Commissioner/Chairman and Executive Deputy Commissioner/Executive Vice President with a continuing review of all departmental programs, together with recommendations for changes of overall program objectives, methodology or policy.
- Recommend organizational development plans to assist Program Managers to translate program philosophies into management systems coordinated with companion programs in order to achieve overall department objectives.
- Developed and implemented downsizing of organization by 30%
- Developed implementation plans for several new economic development programs.
- Developed and issued policies and procedures on behalf of department and corporation
- Maintain a continuing liaison with appropriate legislative committees and departments and agencies of the Federal government
- Act on behalf of the Commissioner/Chairman on various interdepartmental and special committees and direct task force projects as needed to complement the Commissioner's program needs.
- Maintain departmental liaison with officials of the Division of the Budget, Department of Civil Service, Department of Audit and Control, and other public and private concerns to resolve program and coordinating problems

Manpower Management

- Direct the establishment, classification and recruitment of all positions.
- Management representative for all Labor/Management issues.
- Act as liaison with the Governor's Office on all personnel-related matters.
- Supervised major reductions in-force in 1983 and 1991.
- Develop personnel policies for department and identify methods of training for organization.
- Create and implement all Human Resource policies for organization.

Fiscal Management

- Responsible for \$60 million in program and operating funds and coordinate \$135 million with CFO.
- Develop all RFPs, negotiate and approve all contracts for the department.
- Responsible for all accounts receivable and payable.
- Coordinated several expenditure reduction plans.
- Develop, implement and monitor budget for whole organization.
- Responsible for overseeing compliance with State finance law and rules and regulations.
- Developed operating plans for several new Economic Development programs working with specific program areas and legislation which enacted programs.

- Negotiated the loan of equipment for use by the Committee and by various State agencies
- Involved in the negotiation of various leases
- Directed the purchasing of furniture and equipment
- Developed plans and established positions for various functions. Involved in the renovation, refurbishing, and operation of various buildings under lease to the State
- Worked with the principal from each agency. Agencies involved were Economics Development, State Police, Transportation, Health, Environmental Conservation, Adirondack Park Agency, Division of Military and Naval Affairs, Office of General Services, Corrections, Audit and Control, Parks and Recreation, and the Division of the Budget.

NYS OFFICE OF PARKS AND RECREATION

Associate Budget Analyst

6/78 – 8/79

- Responsible for State Purposes totaling \$57,000,000 which included four major program areas involving Recreation, Historic Preservation, Park Operations, and Administration
- Responsible for budgetary aspects of four programs reimbursable by the Federal government, which include the Comprehensive Employment Training Act (CETA), Heritage Conservation and Recreation Service (HRCS), Interior-Historic Preservation and Coast Guard. Duties included budget preparation, projections, monitoring, evaluating, and analyzing programs for improved effectiveness

Senior Budget Analyst

6/77 – 6/78

- Responsible for State purposes totaling \$49,000,000. Similar duties as Associate Budget Analyst, though not as extensive

Miscellaneous

7/76 – 6/77

- Attended Maxwell School of Citizenship for M.P.A. Worked part-time for the NYS Office of Parks and Recreation in Regional Headquarters. Worked on development of cost allocation system for indirect costs applicable to total operation of each park

Senior Budget Analyst Trainee

3/75 – 7/76

- Responsible for one State Purposes Program

Jr. Administrative Assistant/Sr. Personnel Administrator Trainee

5/73 – 2/75

- Prepared concession contracts for bid, reviewed and processed contracts for approval, monitored revenue from concessions, and inspected concession operations.

EDUCATION

M.P.A, Maxwell School of Citizenship, Syracuse University – 1977

B.A. Political Science, Syracuse University - 1973

CDP-6

**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: CDP **DATE:** March 7, 2016

TO: City Council/SURA

FROM: Jackie Mancini, Director of Development

SUBJECT: Accept title from SURA – 14 properties

Background Information:

As discussed elsewhere, SURA will transfer the following 14 College Park properties to the City of Schenectady for development opportunity:

Address	SBL	Address	SBL
106 Seminary Place	39.57-4-39	1125 Barrett Street	39.57-4-25.11
108 Seminary Place	39.57-4-40	1127 Barrett Street	39.57-4-24.1
110 Seminary Place	39.57-4-41	1134 Barrett Street	39.57-4-9.1
112 Seminary Place	39.57-4-42	1135 Barrett Street	39.57-4-22.1
1063 Barrett Street	39.65-1-7	1151 Barrett Street	39.57-4-18.1
1065 Barrett Street	39.65-1-6.1	1159 Barrett Street	39.57-4-17
1120 Barrett Street	39.65-2-43.1	1166 Barrett Street	39.57-4-15

Evaluation/Analysis:

Recommendation:

Accept the the aforementioned properties from SURA.

LEGISLATION WILL BE PREPARED BY: _____ Law Department

CS.P. 8



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: *City Development* **DATE:** March 4, 2016

TO: COUNCIL MEMBERS

FROM: Rachael Ward

SUBJECT: Transfer to SURA

Background Information:

During the 2015 year, the City foreclosed on several properties as part of three in rem tax foreclosure actions. At this point, the City needs to transfer those properties to the Schenectady Urban Renewal Agency.

Evaluation/Analysis:

The City annually transfers the properties to the Schenectady Urban Renewal Agency.

Recommendation:

Transfer the properties to the Schenectady Urban Renewal Agency.

LEGISLATION WILL BE PREPARED BY Law



**CITY COUNCIL
SCHENECTADY, NEW YORK**

RESOLUTION NO.

Councilmember

offered the following:

**A Resolution Transferring Title to Various Properties
To The Schenectady Urban Renewal Agency**

WHEREAS, the City of Schenectady took title to various properties through two tax foreclosures completed in 2016; and

WHEREAS, the Schenectady Urban Renewal Agency has authorized by its Resolution Numbered 2016-_____ acceptance of those properties to be used in compliance with the City's Comprehensive and Urban Renewal Plan;

NOW, THEREFORE IT IS

RESOLVED, that that the City Council transfers title to the Schenectady Urban Renewal Agency for the following properties:

SBL	PROPERTY LOCATION
39.28-1-18	Verona Ave
39.28-1-8	2129 Van Vranken Avenue
39.35-4-10	1913 Avenue A
39.35-4-16	1841 Avenue A
39.43-2-39	1681 Van Vranken Ave
39.43-3-52	805 Mason St
39.50-2-4	1639 Foster Ave
39.51-1-13	1580 Carrie St
39.51-1-45	718 Beaver St
39.59-2-22	1517 Avenue B
39.64-3-11	508 Union Street
39.65-2-12	13 Park Pl
39.73-1-4	708 Union Street
39.73-2-16	15 Landon Terrace
39.74-3-36	6 Landon Terrace
39.81-3-47	Close Street
48.51-3-17	2321 Fairlee St
48.58-2-33	367 Twelfth Street
48.60-2-7	2014 Euclid Avenue

48.66-1-21	2619 Broadway
48.76-2-9	1080 Helderberg Ave
48.76-3-19	2026 William St
49.24-4-39	706 Westover Avenue
49.24-5-33	312 Paige Street
49.25-2-19	115 Victory Place
49.25-3-14	6 Mynderse St
49.25-4-36	9 Chestnut
49.25-4-37	7 Chestnut
49.26-2-1	801 Locust Ave
49.26-2-10	819 Locust Ave
49.26-2-14	827 Locust Avenue
49.26-2-35	28 Chestnut St
49.31-3-28	554 Mumford St
49.31-3-41	559 Summit Avenue
49.31-3-42	557 Summit Avenue
49.31-4-3	526 Paige St
49.32-1-36	507 Paige ST
49.32-1-55	532 Schenectady Street
49.32-4-22	421 Schenectady Street
49.32-4-36	438 Hulett St
49.32-6-2	351 Schenectady Street
49.33-2-37	308 Craig St
49.33-3-21	923 Delamont St
49.33-4-10	834 Albany St
49.33-4-13.1	848 Albany St
49.33-4-53	805 Stanley St
49.33-5-8	808 State St
49.34-1-10	20 1/2 Catherine St
49.34-2-49	32 Eagle Street
49.36-3-9	534 Brandywine Ave
49.40-1-16	543 Schenectady Street
49.40-1-25	548 Schenectady Street
49.40-4-44	455 Hulett Street
49.41-4-58	921 Stanley St
49.42-2-2	6 Steuben St
49.44-2-61	302 Division Street
49.46-2-51	1327 Second Ave
49.47-2-35	931 Francis Street
49.47-3-36	921 Crane Street
49.49-2-36	42 Wyllie St
49.49-4-16	311 Duane Ave
49.50-5-22	23 O'Dell St
49.51-4-35	1615 Becker St

49.52-3-51	127 Linden St
49.53-3-17	935 Davis Terrace
49.54-3-24	1032 Cutler St
49.55-1-19	1021 Pleasant Street
49.58-3-24	435 Duane Ave
49.60-1-37	35 Elder St
49.60-5-21	139 Haigh Ave
49.60-5-32	128 Haigh Avenue
49.62-2-2	1402 Sixth Ave
49.63-2-2	1126 Seventh Ave
49.63-3-7	1202 Pleasant Street
49.64-1-34	Wing Avenue
49.67-3-15	5 Winston Place
49.67-3-20.1	12 Winston Place
49.69-4-8.1	81 Cheltingham Ave
49.82-1-10	Abbottsford Rd
50.21-3-34	918 Brandywine Avenue
50.72-1-1	905 Balltown Road
50.77-1-61	30 Alvey St
60.40-2-39.1	Lathrop Avenue
60.55-3-37	32 Chiswell Street

Approved as to form this
14th day of March, 2016.

CARL G. FALOTICO, ESQ.
CORPORATION COUNSEL