

SCHENECTADY CITY COUNCIL COMMITTEE AGENDA

for
Monday, October 03, 2016
5:30 p.m.
Room 110

The Council President reserves the right to add or delete any agenda item prior to Committee Meeting.

SURA Meeting

Finance

- | | |
|--|---------------|
| 1 Budget Hearing Schedule | Leesa Perazzo |
| 2 CR - First Annual Back to School Classic and Community Day | Leesa Perazzo |

Administrative Efficiency

- | | |
|-----------------------------------|---------------|
| 1 CR - American Pharmacists Month | John Polimeni |
|-----------------------------------|---------------|

Health & Recreation

- | | |
|---|--------------------|
| 1 CR - Community-Police Basketball League | Marion Porterfield |
| 2 Disc - Athletic Fields behind Mont Pleasant Middle School | V. Riggi/J. Howard |

City Development & Planning

- | | |
|--|-----------------|
| 1 Authorize a Revocable Permit for 177 Jay Street | Chris Wallin |
| 2 Authorize a Revocable Permit for 934 State Street | Chris Wallin |
| 3 Authorize an Agreement with NYSDOT "Element Specific Bridge Repair | Chris Wallin |
| 4 Transfer Properties from the City to SURA | Jaclyn Mancini |
| 5 Authorize Acceptance of Grant Funding from FEMA for Gateway Park Project | Jaclyn Mancini |
| 6 Transfer Two Properties from the City to the Land Bank | Jaclyn Mancini |
| 7 CR - Italian American Heritage Month | Vince Riggi |
| 8 Ceremonial Street Naming Process Discussion | Leesa Perazzo |
| 9 Moratorium on Convenient Stores | John Mootoveren |
| 10 Purchase offer for 5 Winston Place (Exec.) | Jaclyn Mancini |
| 11 Purchase Offer for 7 Mohawk Avenue | Jaclyn Mancini |
| 12 Purchase Offer for 427 Chiswell Road | Jaclyn Mancini |
| 13 Purchase Offer for 3111 McDonald Rd. | Jaclyn Mancini |

Claims

- | | |
|--|---------------|
| 1 ATF Claim Discussion | Carl Falotico |
| 2 Marcella Tax Certiorari - 810 Crane Street | Carl Falotico |
| 3 MXW Holding Corporation Claim | Carl Falotico |

Friday, September 30, 2016



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: Finance

DATE: 10/03/2016

TO: COUNCILMEMBERS

FROM: Leesa Perazzo

SUBJECT: Budget Hearing Schedule

Background Information:

See attached.

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____

**City of Schenectady
Finance Committee Budget Hearings
2017 Proposed Budget Presentation
Room 110**

Department	Day	Date	Time	
Revenue, Council, Clerk, Mayor	Tuesday	10/04	5:30-7:30	Mayor McCarthy, A. Ferrari
Fire Department, Public Safety - Police/Parking/Animal Control	Wednesday	10/05	5:30-7:30	Mayor McCarthy, Com. Bennett A. Ferrari, Chiefs Senecal & Clifford
Finance***	Friday	10/07	5:30-7:30	Mayor McCarthy, A. Ferrari
Law, Judgments/Claims, Un-allocated/-distributed, Benefits & Debt	Tuesday	10/11	5:30-6:30	Mayor McCarthy, A. Ferrari, C. Falotico
General Services**	Friday	10/14	5:30-7:30	Mayor McCarthy, P. LaFond, A. Ferrari
General Services*	Tuesday	10/18	5:00-7:30	Mayor McCarthy, P. LaFond, A. Ferrari
Water, Sewer, Golf Funds, Capital Budget	Wednesday	10/19	5:30-7:30	Mayor McCarthy, A. Ferrari, C. Wallin, P. LaFond,
Finance****	Friday	10/21	5:30-7:30	Mayor McCarthy, A. Ferrari
If Needed	Weds/Fri	10/26 & 10/28	5:00-6:30	To Be Determined

Anticipated Departments Addressed:

*Codes, Engineering, Facilities, Service - Administration, Streets, Mechanical Equipment (Garage), Body Shop & Snow/Ice

**Property Management, Parks/Pools, Waste - Administration, Collection, Disposal & Recycling

***Accounts/Disbursements, Receipts, Human Resources, Mailing/Printing, Various Boards & Miscellaneous, Development

****Finance Administration, Assessments, Utilities, Street Lighting, Communication, Data Processing,



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: Finance
DATE: 10/03/2016

TO: COUNCILMEMBERS

FROM: Leesa Perazzo

SUBJECT: First Annual Back to School Classic and Community Day

Background Information:

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: Administrative Efficiency
DATE: 10/03/2016

TO: COUNCILMEMBERS

FROM: John Polimeni

SUBJECT: CR - American Pharmacists Month

Background Information:

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

**COMMITTEE ASSIGNMENT: Health & Recreation
DATE: 10/03/2016**

TO: COUNCILMEMBERS

FROM: Marion Porterfield

SUBJECT: CR- Community - Police Basketball League

Background Information:

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

**COMMITTEE ASSIGNMENT: Health & Recreation
DATE: 10/03/2016**

TO: COUNCILMEMBERS

FROM: Vince Riggi / Jeremy Howard

SUBJECT: Disc - Athletic Fields behind Mont Pleasant Middle School

Background Information:

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____

1 - Copy



Legislative Request Form
DEPARTMENT OF ENGINEERING
CHRISTOPHER WALLIN, P.E., CITY ENGINEER

COMMITTEE ASSIGNMENT: *City Dev & Planning* DATE: October 3, 2016

TO: City Council

FROM: Christopher R. Wallin, P.E., City Engineer *CRW*

SUBJECT: Authorize the Issuance of Revocable Permit No. 610 to Raw Juice Bar for a Awning that hangs over the City right-of-way with a minimum clearance of 8' at 177 Jay Street, Schenectady, New York.

TO BE PLACED ON COUNCIL AGENDA OF: October 11, 2016

Background Information:

Evaluation/Analysis:

Recommendation:

Authorize the Issuance of Revocable Permit No. 610 to Raw Juice Bar for a Awning that hangs over the City right-of-way with a minimum clearance of 8' at 177 Jay Street, Schenectady, New York.

LEGISLATION WILL BE PREPARED BY: Engineering

CRW: cd

2 - CRW



Legislative Request Form

DEPARTMENT OF ENGINEERING

CHRISTOPER WALLIN, P.E., CITY ENGINEER

COMMITTEE ASSIGNMENT: *City Dev's Planning* DATE: October 3, 2016

TO: City Council

FROM: Christopher R. Wallin, P.E., City Engineer *CRW*

SUBJECT: Authorize the Issuance of Revocable Permit No. 609 to True Blue for a Sign that hangs over the City right-of-way with a minimum clearance of 8' on the corner of the property at 934 State Street, Schenectady, New York.

TO BE PLACED ON COUNCIL AGENDA OF: October 11, 2016

Background Information:

Evaluation/Analysis:

Recommendation:

Authorize the Issuance of Revocable Permit No. 609 to True Blue for a Sign that hangs over the City right-of-way with a minimum clearance of 8' on the corner of the property at 934 State Street, Schenectady, New York

LEGISLATION WILL BE PREPARED BY: Engineering

CRW: cd

Legislative Request Form

DEPARTMENT OF ENGINEERING

CHRISTOPHER WALLIN, P.E., CITY ENGINEER



COMMITTEE ASSIGNMENT: *City Dev & Planning* DATE: October 3, 2016

TO: City Council

FROM: Christopher R. Wallin, P.E., City Engineer *W*

SUBJECT: Authorize the Mayor, or his designee, to enter into an Agreement with New York State Department of Transportation (NYSDOT) for the "Element Specific Bridge Repair, Altamont Ave over CSX/Amtrak & Pedestrian Bridges over I-890, City of Schenectady P.I.N. 1760.15"

TO BE PLACED ON COUNCIL AGENDA OF: October 11, 2016

Background Information:

The Capital District Transportation Committee approved the City's application for the "Element Specific Bridge Repair, Altamont Ave over CSX/Amtrak & Pedestrian Bridges over I-890" as part of a recent project solicitation. The City then solicited for qualifications off of the current Local Design Service Agreement list and after a thorough evaluation of the responses selected and negotiated a scope of services with MJ Engineering and Land Surveying, PC. This requested was then submitted to the NYSDOT for authorization to proceed. NYSDOT has reviewed this scope and upon execution of this agreement, the City can proceed.

Evaluation/Analysis:

This agreement will authorize the City and in turn MJ Engineering & Land Surveying, PC to begin Scoping and Engineering Services to evaluate the condition of the bridges. Funding will be reimbursed to the City at 80% Federal with a 15% Marchiselli share and a 5% City match. The proposed cost for this work is estimated at \$118,000. City funding will be from a Capital Budget Code that will be made especially for this project.

Recommendation:

Authorize the Mayor, or his designee, to enter into an Agreement with NYSDOT for the "Element Specific Bridge Repair, Altamont Ave over CSX/Amtrak & Pedestrian Bridges over I-890, City of Schenectady P.I.N. 1760.15"

LEGISLATION WILL BE PREPARED BY: Engineering

CRW: cd



Department of
Transportation

ANDREW M. CUOMO
Governor

MATTHEW J. DRISCOLL
Commissioner

SAM ZHOU, P.E.
Regional Director

September 19, 2016

Mayor Gary McCarthy
City of Schenectady
105 Jay Street
Schenectady, NY 12305

RE: Master Agreement and Resolution for
PIN 1760.15, D035368, Element Specific Bridge Repair,
Altamont Ave. over CSX/Amtrak (BIN 2203120) and
Pedestrian Bridges over I-890 (BINS 2256670 & 2256680),
City of Schenectady, Schenectady County

Dear Mayor,

Enclosed is the proposed agreement and resolution required for the above subject project. These documents need to be enacted by the City Council in order for NYSDOT to provide approved Federal funding reimbursements for work to be accomplished on the Design Phase of the project.

- (A) We have provided you with a single copy of the standardized Federal Local Agreement language, relevant Schedule A, and Schedule "B". Please **keep** these documents for your records.
- (B) We have provided you with a single copy of a draft resolution. The City should complete, enact and certify the resolution. You may redraft your own resolutions, but they must contain all the necessary clauses of the enclosed version. **Please do not change the wording of the resolution in any way without checking with this office first. Remember the resolution must identify the source of the funding appropriation.** Please return 3 (three) originals with the required certificates. Also, as with the agreement, please keep an additional copy for your records as you will not get a copy of the resolution returned to you.
- (C) Because you are receiving this via email, we have provided you with 1 copy of the necessary signature page. Please make 5 (five) copies and return all 5 (five) copies with original signatures to this office with the above resolutions. You will get a single original of this page returned to you once the contract is executed by the necessary State officials.

If you have any questions concerning the procedures, please call me (518)485-7734.

Sincerely,

Lorenzo DiStefano, P.E.
Region One Regional Local Project Liaison
Program Development and Management

LD:ddl
Enclosures

**SCHEDULE A -- Description of Project Phase, Funding and Deposit Requirements
 NYSDOT/ State-Local Agreement - Schedule A for PIN 1760.15**

OSC Municipal Contract #: D035368 Contract Start Date: / / (mm/dd/yyyy) Contract End Date: / / (mm/dd/yyyy)
 Check, if date changed from the last Schedule A

Purpose: Original Standard Agreement Supplemental Schedule A No.

Agreement Type: Locally Administered Municipality/Sponsor (Contract Payee): City of Schenectady
 State Administered Other Municipality/Sponsor (if applicable):

State Administered List participating Municipality(ies) and the % of cost share for each and indicate by checkbox which Municipality this Schedule A applies.

Municipality: % of Cost share
 Municipality: % of Cost share
 Municipality: % of Cost share

Authorized Project Phase(s) to which this Schedule applies: PE/Design ROW Incidentals
 ROW Acquisition Construction/CI/CS

Work Type: BR REPAIR County (If different from Municipality): Schenectady

Marchiselli Eligible Yes No (Check, if Project Description has changed from last Schedule A):

Project Description: Element Specific Bridge Repair, Altamont Ave. over CSX/Amtrak (BIN 2203120) and Pedestrian Bridges over I-890 (BINS 2256670 & 2256680)

Marchiselli Allocations Approved FOR ALL PHASES All totals will calculate automatically.

Check box to indicate change from last Schedule A	State Fiscal Year(s)	Project Phase			TOTAL
		PE/Design	ROW (RI & RA)	Construction/CI/CS	
<input type="checkbox"/>	Cumulative total for all prior SFYs	\$	\$	\$0.00	\$ 0.00
<input type="checkbox"/>	Current SFY	\$0.00	\$0.00	\$0.00	\$ 0.00
Authorized Allocations to Date		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

A. Summary of allocated MARCHISELLI Program Costs FOR ALL PHASES For each PIN Fiscal Share below, show current costs on the rows indicated as "Current.". Show the old costs from the previous Schedule A on the row indicated as "Old." All totals will calculate automatically.

PIN Fiscal Share	"Current" or "Old" entry indicator	Federal Funding	Total Costs	FEDERAL Participating Share	STATE MARCHISELLI Match	LOCAL Matching Share	LOCAL DEPOSIT AMOUNT (Required only if State Administered)
.	Current		\$ 0.00	\$	\$	\$	\$
	Old		\$ 0.00	\$	\$	\$	\$
.	Current		\$ 0.00	\$	\$	\$	\$
	Old		\$ 0.00	\$	\$	\$	\$
.	Current		\$ 0.00	\$	\$	\$	\$
	Old		\$ 0.00	\$	\$	\$	\$
.	Current		\$ 0.00	\$	\$	\$	\$
	Old		\$ 0.00	\$	\$	\$	\$
.	Current		\$ 0.00	\$	\$	\$	\$
	Old		\$ 0.00	\$	\$	\$	\$
.	Current		\$ 0.00	\$	\$	\$	\$
	Old		\$ 0.00	\$	\$	\$	\$
TOTAL CURRENT COSTS:			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

NYSDOT/State-Local Agreement – Schedule A

B. Summary of Other (including Non-allocated MARCHISELLI) Participating Costs FOR ALL PHASES For each PIN Fiscal Share, show current costs on the rows indicated as "Current." Show the old costs from the previous Schedule A on the row indicated as "Old." All totals will calculate automatically.

Other PIN Fiscal Shares	'Current' or 'Old' entry indicator	Funding Source	TOTAL	Other FEDERAL	Other STATE	Other LOCAL
1760.15.121	Current	NHPP	\$118,000.00	\$94,400.00	\$0.00	\$23,600.00
	Old		\$ 0.00	\$	\$	\$
	Current		\$ 0.00	\$	\$	\$
	Old		\$ 0.00	\$	\$	\$
	Current		\$ 0.00	\$	\$	\$
	Old		\$ 0.00	\$	\$	\$
	Current		\$ 0.00	\$	\$	\$
	Old		\$ 0.00	\$	\$	\$
	Current		\$ 0.00	\$	\$	\$
	Old		\$ 0.00	\$	\$	\$
	Current		\$ 0.00	\$	\$	\$
	Old		\$ 0.00	\$	\$	\$
	Current		\$ 0.00	\$	\$	\$
	Old		\$ 0.00	\$	\$	\$
TOTAL CURRENT COSTS:			\$118,000.00	\$94,400.00	\$ 0.00	\$23,600.00

C. Local Deposit(s) from Section A:	\$ 0.00
Additional Local Deposit(s)	\$
Total Local Deposit(s)	\$ 0.00

D. Total Project Costs All totals will calculate automatically.

Total FEDERAL Cost	Total STATE MARCHISELLI Cost	Total OTHER STATE Cost	Total LOCAL Cost	Total ALL SOURCES Cost
\$94,400.00	\$ 0.00	\$ 0.00	\$23,600.00	\$118,000.00

E. Point of Contact for Questions Regarding this Schedule A (Must be completed)	Name: <u>Deborah Lolik</u> Phone No: <u>518-485-9410</u>
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See Agreement (or Supplemental Agreement Cover) for required contract signatures.

NYS DOT/State-Local Agreement – Schedule A

Footnotes: (See LPB's website for link to sample footnotes)

This Master Agreement is for the Design phase of the project.

Effective May 2015, per FHWA, we are only able to authorize preliminary design phases I-IV. The agreement however will be for I-VI. This allows for only one agreement and V and VI will be authorized with advanced construction funds. After Design approval and NEPA concurrence, we are able to ask for V and VI. IN SUMMATION: WE NOW HAVE TO GET FEDERAL AUTHORIZATION FOR DETAILED DESIGN SEPARATELY BEFORE INCURRING ANY COSTS. IF COSTS ARE INCURED THEY WILL NOT BE FEDERALLY ELIGIBLE.

At this time the non-federal share of Project costs identified for federal aid funding in this agreement is to be provided entirely by the Municipality. No subsidy or reimbursement of any portion of that local match is provided by New York State's Marchiselli Program or this contract at this time. Furthermore, this Agreement does not assure that any Marchiselli aid for the Project or phase hereunder will be authorized or available in the future. If the Project (and the phase of work) is eligible for State aid under the Marchiselli Program, and such aid is duly requested by the Municipality, NYSDOT may (subject to budgetary requirements) submit an appropriate request for Marchiselli funding authorization by the Legislature. If Legislative authorization for such funding is received, NYSDOT and the Municipality may enter a supplemental agreement providing such Marchiselli aid. Only then would Marchiselli aid be available to the affected Project and phase.

Exhibit A

SBL	Property Address
30.84-2-4	Avenue A
39.35-3-33	521 Seneca St
39.35-3-51.1	570 Clarendon St
39.43-2-20	1688 Carrie St
39.43-2-27	1656 Carrie St
39.43-2-43.2	1701 Van Vranken Ave
39.44-1-46	913 Mason St
39.50-3-24	1569 Carrie St
39.50-3-35	1507 Carrie St
39.50-3-70	1552 Foster Ave
39.51-1-8	1604 Carrie St
39.59-2-33	1572 Avenue A
39.65-1-26	517 Union St
39.65-1-3	508 South Ave
39.65-2-22.2	605 Union St
39.71-1-48	2 Argyle Pl
39.72-2-9	100 Jay St
39.73-2-28	2 Nott Terr Hghts
39.74-2-53	739 Eastern Ave
39.74-3-18	764 1/2 Eastern Ave
39.81-3-21	729 State St
39.81-3-9	20 Close St
39.82-2-50	105 Degraff St
39.82-2-69	115 Prospect St
40.62-1-37	1480 Grand Blvd
48.51-4-17	2217 Turner Ave
48.52-2-5	1815 Campbell Ave
48.58-2-34	363 Twelfth St
48.58-3-12.2	340 Perry St
48.59-3-3	467 Arthur St
48.68-2-33	821 Bradt St
48.83-2-27	2333 Harrison Ave
49.24-2-8	410 Summit Ave
49.24-4-23	310 Germania Ave
49.24-5-19	309 Germania Ave
49.24-5-20	307 Germania Ave
49.24-5-25	738 Albany St
49.24-5-52.1	321 Paige St
49.24-5-61	307 Paige St
49.24-5-70	310 Schenectady St
49.25-4-3	308 Victory Ave

49.26-1-4	21 Mynderse St
49.28-3-64	723 Brandywine Ave
49.31-2-18	546 Summit Ave
49.31-2-20	550 Summit
49.31-2-9	528 Summit Ave
49.31-3-46	549 Summit Ave
49.31-4-12	542 Paige St
49.31-4-21.1	553 Mumford St
49.31-4-5	530 Paige St
49.32-1-12	502 Paige St
49.32-1-2	513 Mumford St
49.32-1-48	518 Schenectady St
49.32-1-9	499 Mumford St
49.32-2-44	407 Mumford St
49.32-2-47	402 Mumford St
49.32-2-9	411 Summit Ave
49.33-2-36	306 Craig St
49.33-2-68	806 Sprague St
49.33-3-27	911 Delamont Ave
49.33-5-3.1	211 Hulett St
49.36-3-9	534 Brandywine Ave
49.37-3-10	1492 Broadway
49.37-3-11	1496 Broadway
49.39-2-17	609 Lansing St
49.39-2-20	633 Lansing St
49.39-2-31	835 Bridge St
49.39-2-5.2	591 Lansing St
49.40-2-1.1	804 Strong St
49.40-2-18	846 Strong St
49.40-2-19	Strong St
49.40-3-59	487 Hulett St
49.40-4-34	115 Duane Ave
49.40-4-4	802 Grant Ave
49.40-5-28	708 Craig St
49.41-1-18	1046 Delamont Ave
49.41-3-30	868 Emmett St
49.41-4-23	895 Emmett St
49.41-4-57	923 Stanley St
49.42-3-9.11	1016 State St
49.42-5-7	17 Swan St
49.45-3-17	771 Bailey St
49.45-3-54	756 Cutler St
49.45-3-55	1502 Third Ave
49.46-2-28	1222 Third Ave

49.46-3-29	655 Orchard St
49.49-1-11.1	234 Duane Ave
49.49-2-10.1	926 Strong St
49.49-2-12	930 Strong St
49.49-3-20	14 Backus St
49.49-4-2	1002 Stanley St
49.49-6-26	78 Wyllie St
49.50-1-5	366 Duane Ave
49.51-4-26	123 Division St
49.51-4-37	1605 Becker St
49.52-2-14	210 Division St
49.52-2-15	214 Division St
49.52-2-22	246 Division St
49.52-3-41	219 Linden St
49.52-4-42	243 Robinson St
49.52-4-44	302 ELDER St
49.53-2-21	930 Davis Terr
49.53-2-22	934 Davis Terr
49.53-3-24	853 Davis Terr
49.53-3-28	819 Davis Terr
49.54-2-24	932 Pleasant St
49.54-3-11	1041 Cutler St
49.54-3-40	1005 Davis Terr
49.55-1-3	962 Crane St
49.55-3-41.1	1089 Crane St
49.56-3-27.2	1119 Van Cortland St
49.58-3-14.11	116 Odell St
49.60-2-3	18 Elder St
49.63-1-26	1117 Webster St
49.64-1-34	Wing Ave
49.65-1-44	622 Pennsylvania Ave
49.67-1-4	Watt St
49.68-1-26	1503 Albany St
49.68-5-1	1461 State St
49.68-6-9	90 Willow Ave
49.69-1-21	1915 Gray St
49.71-1-21	1370 Tenth Ave
49.71-1-31	1265 Congress St
49.72-2-18	1018 Lakeview Ave
49.75-1-3.12	1788 Watt
49.75-1-6	1820 Watt St
49.75-3-32	220 Edward St
49.76-4-20	7 Frank St
49.76-5-17	50 Willow Ave

49.82-1-26.1	221 Glengary Rd
49.84-1-4	1736 Albany St
49.84-2-1	1749 Albany St
50.31-3-1	1076 Dean St
59.28-2-13	155 Dartmouth St
60.40-1-24	52 Marshall Ave
60.47-3-8.212	Starr Ave
60.48-1-20	Lathrop Ave
60.48-1-21	11 Lathrop Ave
60.48-1-22	Lathrop Ave
60.48-1-23	Lathrop Ave
60.55-1-3	3066 Albany St
60.55-3-10	2012 State St
60.78-1-12	Trumbull Rd

5-CDOP

**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: *City Dev & Plan* DATE: September 28, 2016

TO: City Council

FROM: Jaclyn Mancini, Director of Development

SUBJECT: Accept \$960,161 in Grant Funding from FEMA for the Expansion of Gateway Plaza

Background Information:

FEMA has awarded the City a grant of \$960,161 for the acquisition and demolition of the following properties:

- 18 State Street
- 10 State Street
- 116 Railroad Street
- 108 Railroad Street



Evaluation/Analysis:

Per FEMA grant requirements, this land is to stay undeveloped forever aside from some minor landscaping and walking paths. Together, these parcels serve a major purpose in allowing us the ability to expand the footprint of Gateway Plaza. There is no required match.

Recommendation:

I recommend that the City Council accept an amount not to exceed \$960,161 in FEMA grant funding for the acquisition and demolition of previously mentioned properties and for the eventual use in the expansion of Gateway Plaza.

LEGISLATION WILL BE PREPARED BY Law Department

6 - CDOP

CITY OF SCHENECTADY
LEGISLATIVE REQUEST FORM

COMMITTEE ASSIGNMENT: *City Dev. & Plan* DATE: September 28, 2016

TO: City Council

FROM: Jaclyn Mancini, Director of Development

SUBJECT: Authorization to Transfer of 739 and 764 1/2 Eastern Avenue to the Capital Region Land Bank

Background Information:

The City, County, SURA, Capital Region Land Bank and other agencies entered into an intermunicipal agreement to manage and administer the removal and redevelopment of blighted properties in the City of Schenectady.

Evaluation/Analysis:

The Capital Region Land Bank has requested site control of the properties to enable the rehabilitation and reuse of the properties.

Recommendation:

I recommend that the City Council authorize the transfer of 739 and 764 1/2 Eastern Avenue to the Capital Land Bank for the redevelopment of the properties.

LEGISLATION WILL BE PREPARED BY Law Department

7-CDP



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

**COMMITTEE ASSIGNMENT: City Development & Planning
DATE: 10/03/2016**

TO: COUNCILMEMBERS

FROM: Vince Riggi

SUBJECT: CR - Italian American Heritage Month

Background Information:

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____

8-CDOP



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: City Development & Planning
DATE: 10/03/2016

TO: COUNCILMEMBERS

FROM: Leesa Perazzo

SUBJECT: Ceremonial Street Naming Process Discussion

Background Information:

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY_____

Criteria for the Ceremonial naming of a portion of a City street

Any individual or organization may apply to the City to ceremonially name a City street, or portion thereof. City streets may only be ceremonially named after a prominent person. Such prominent person must be:

1. A real person
2. A person who has achieved prominence as a result of his or her significant, positive contribution to the United States of America, the City of Schenectady and/or a local community.

*Hoboken, NJ requires a person to be deceased for a minimum of five years.

The portion of the street proposed for ceremonial renaming must start and terminate in less than five blocks.

Do we want to limit it to portions of a street? The entire street?

Application guidelines and submission.

Applications and official petition forms are available in the City Clerk's office.

*Do we want to attach a fee to apply?

The applicant shall, after filing a completed application form and paying any applicable fees?

1. Obtain a minimum of 1,000 signatures in support of the proposal from legal residents of the City at large or signatures of at least 75% of the abutting property owners along the street proposed for ceremonial renaming.
2. Provide the City Clerk supporting information including a complete biography of the proposed honoree with references of substantiation: honors received, contributions to the national and/or local community.

Do we want to limit the time to turn in the application, signatures and supporting documentation?

Hoboken limits to 180 days.

The Clerk's office will submit the application and supporting documents to the City Council for review? Another entity?

Do we include notifying the neighborhood? Public hearing?

The Council may approve or deny application for a street name change upon determination of the best interest of the City. If Council denies the application, it is filed with no further consideration, and the subject name and street shall not be considered again under this police for a period of at least two years.

Names to be avoided:

- street names being duplicated from an existing street
- curse words or derogatory terms
- cumbersome, corrupted or modified names, discriminatory or derogatory names from the point of view of race, sex, color, creed, political affiliation or other social factors
- reuse of former street names

After Council approval of the ceremonially naming, the Signal and Traffic Division shall install the new name signs adjacent to the existing street name signs.

Do we need to include a provision for alerting:

- affected City, county, state and federal agencies
- general public
- emergency service organizations
- owners and occupants of all property abutting the street being renamed
- US Postal Service

City of Hoboken New Jersey

Article IX
Renaming of City Streets

[Adopted 8-15-2012 by Ord. No. Z-192]

§ 168-901 **Criteria for renaming a City street.**

A. Any individual or organization may apply to the City to rename a City street, City streets may only be renamed after a prominent person. Such prominent person must be:

- (1) A real person;
- (2) A person who has achieved prominence as a result of his or her significant, positive contribution to the United States of America and/or the local community; and

(3) A person who has been deceased for at least five years. — remove?

B. Only one street renaming application shall be processed at a time, and only one street name change shall be implemented per year for a major traffic or district collector street. Additional applications shall be placed on a waiting list and processed in order of submission when these criteria can be met.

§ 168-902 **Selection of street to be renamed.**

- A. The name of the street proposed for renaming shall not be changed if the existing name is of historic significance or the street is significant in its own right.
- B. The street proposed for renaming must start and terminate entirely within City boundaries.
- C. The name of any street shall be the same for its entire length. Renaming only portions of a street shall not be permitted.

§ 168-903 **Application procedure and fees.**

The applicant must conform to the following procedure in applying to rename a City street:

A. The applicant shall submit evidence to the City Director of Human Services that the street renaming proposal is in compliance with § 168-90A(2) and (3) and § 168-902B and C. If the Director determines the submittal does not comply with these sections, the applicant will be so advised, and the City shall take no further action. If the submittal is in compliance with the above-referenced sections, the Director shall issue the application materials described in Subsection B.

B. The applicant shall obtain from the Director of Human Services:

- (1) Official petition forms;
- (2) Instructions as to fees and required procedures; and

*Ceremonial
naming*

*Contribution
has to have
impact on
entire city*

*Ceremonial
renaming only*

- (3) The application form.
- C. The applicant shall, after filing a completed application form and paying any applicable fees:
- (1) Obtain a minimum of 1,000 signatures in support of the proposal from legal residents of the City at large or signatures of at least 75% of the abutting property owners along the street proposed for renaming on the petition forms supplied by the Director of Human Services.
 - (2) Make a good-faith effort to obtain a letter of concurrence to the proposed street renaming from the honoree's surviving spouse, children, or parents, in that order. The Director of Human Services shall accept registered mail receipts and copies of all letters as evidence of compliance with this provision.
 - (3) Provide to the Director of Human Services supporting information, including a complete biography of the proposed honoree with references of substantiation; honors received; contributions to the national and/or local community; etc., which will be reviewed by an historian panel appointed pursuant to § 168-904A. This submission shall contain sufficient information to allow the historian panel to accurately assess the appropriateness of renaming a street after the proposed honoree.
- D. The applicant shall have 180 calendar days to complete and submit the information required by Subsection C to the Director of Human Services' office. If the completed application has not been submitted to the Director within 180 calendar days after the application has been received by the applicant, the application shall be invalid. No time extension shall be granted. At the time of submission, the Director shall check the applicant's application and accept it only if it is complete and appears to comply with the requirements of § 168-901 through 168-903.
- (1) If the City Director of Human Services accepts the submission, the applicant shall make an escrow payment to cover the full cost of printing and mailing of postcards and public notices as determined by the City Chief Financial Officer. After the application has been processed, the Chief Financial Officer shall refund any unused portion of the escrow funds to the applicant.

§ 168-904 Review of application and public hearings.

Upon receipt of the applicant's packet, the City shall process the application as follows:

- A. The City Director of Human Services shall, within 14 calendar days after submission of the completed application, refer the street renaming application to a panel of three historians or persons with appropriate expertise appointed by the Director and Mayor for review and determination as to appropriateness of the proposed name and its compliance with criteria for selecting a new street name and determination as to historic significance of the street.
- B. The City Director of Human Services shall notify all neighborhood and business associations recognized by the City which encompass or represent owners of property or businesses located on property abutting the street proposed for renaming of the proposed

renaming and request that they submit in writing to the Director and Mayor their support or opposition to the proposed name change within 45 days.

- C. The historian panel shall have 45 calendar days from the date of receipt to review the application and advise the City Planning Board as to its recommendations. If the panel does not provide a recommendation within the forty-five-day period, the Planning Board shall review the application with no recommendation unless the Planning Board grants a time extension to the historian panel, which shall not exceed 14 calendar days.
- D. Concurrent with the historian panel review under Subsection C of this section, the Chief Financial Officer shall conduct a postcard mailing survey of each legal owner and each legal address abutting the street in question, notifying them that there will be public hearings by the Planning Board and City Council regarding the proposed street renaming and requesting the occupant's and owner's input within 30 calendar days as to the proposed name change. The Chief Financial Officer shall also receive and tabulate all responses to the postcard survey and forward the results to the City Planning Board.
- E. The City Director of Human Services shall prepare and submit to the Planning Board a budget impact statement as to the direct cost of production and installation of new street name signs and related City costs.
- F. The City Planning Board shall conduct a public hearing on the matter and make a recommendation to the City Council as to the best interest of the City.
- G. The City Clerk shall schedule a public hearing before City Council on the matter. Notice of the hearing shall be published in a newspaper of general circulation not less than once within the week prior to the week within which the hearing is to be held.
- H. A public hearing shall be held before City Council on the proposed street name change.
- I. The Council may approve or deny application for a street name change upon determination of the best interests of the City. If Council denies the application, it is filed with no further consideration, and the subject name and street shall not be considered again under this policy for a period of at least two years. If Council approves the application, certified copies of the enabling ordinance shall be filed with the County Division of Planning and County Engineer.

§ 168-905 Council-initiated action to rename a City street.

The Council may rename a street in order to correct errors in street names or to eliminate confusion. Such action may be taken if it is determined that insignificant impact will result and it is desirable for the convenience of the general public. Renaming of a street by the City under provisions of this section shall not be undertaken to rename a street after a person as provided for in other sections of this article. Therefore, City-initiated actions to rename a street under provisions of this section shall be exempt from compliance with § 168-901 through 168-903 and § 168-904A through D. Section 168-904E through I shall continue to be applicable.

§ 168-906 Implementation.

- A. After Council approval of the name change, the Signal and Traffic Division shall install the new name signs adjacent to the existing street name signs. Both signs shall be in place for a period of five years, unless a petition is submitted to City Council from a majority of abutting property occupants requesting that the dual signage period be shortened. Both street name signs shall be maintained for the five-year period at the same level of maintenance approved for street name sign maintenance Citywide, after which time the old name shall be removed.
- B. The City Clerk shall also notify the following organizations and individuals of the street name change through public notice, interoffice correspondence, or other appropriate means within 30 days after approval of the enabling ordinance:
 - (1) The applicant;
 - (2) Affected City, county, state, and federal agencies;
 - (3) General public;
 - (4) Emergency service organizations;
 - (5) Owners and occupants of all property abutting the street being renamed; and
 - (6) United States Postal Service.

§ 168-907 through § 168-1000. (Reserved)
Still more SS1

City of Norwich, New York

The following code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.

§ 486-16 Street naming and addressing. [Added 4-21-2009 by Ord. No. 1-2009]

The following describes the criteria used to name new streets and assign addresses to properties along those streets. Street names and addresses should be easy to locate. It is important that street names not be duplicated nor sound similar to any other street within the City of Norwich. Addresses must be consistent to provide easy location of all properties. For the health, safety and welfare of the public, people must be able to describe their location for emergency services, and responding emergency personnel must easily find the location. The City of Norwich Common Council must approve any change in a property address.

A. Renaming of streets.

- (1) The general policy is that the names of streets and lanes should not be changed.
- (2) The renaming of a specific street should only be considered when duplication of the name occurs within the City of Norwich or when renaming would generally improve the City's administration of essential services or would be in the public's best interest.
- (3) Any street to be renamed shall be by the recommendation of the Planning Commission and resolution of the City Common Council upon approval after a public hearing.

B. Criteria for name selection. The assignment of street names and addresses shall be based on the following criteria:

- (1) New streets shall be named according to an approved list to be prepared by the Planning Commission and approved by the City Common Council by resolution, provided City Common Council shall retain the authority to name or rename any street as it may determine appropriate for any special circumstance. The list shall be available in the Planning Department office.
- (2) The approved name list may contain the names of local people and families, places, events, native flora and fauna and natural and geological features with cultural and historical significance to this area.
- (3) Only a person's last name should be used as a street name unless additional identification is necessary to prevent duplication with an existing street name.
- (4) Street names cannot contain any punctuation or special characters. Only alphabetical symbols A through Z and blank spaces may be used in street names.
- (5) Anytime a street makes a directional change of approximately 90°, the street name shall change. A directional change of approximately 90° shall mean a horizontal curve where a

reduction in the design speed is required (i.e., a sharp turn versus a sweeping curve).

- (6) Street names should be unique and not repeated from this point forward, with the exception of continuation of existing streets.
- (7) All street names shall be reviewed by the Police Chief and the Fire Chief prior to final naming and renaming to ensure that street names are not confusingly similar to other existing street names or would otherwise be unsuitable for public safety reasons.

C. Names to be avoided:

- (1) Street names being a duplicate of an existing street.
- (2) Similar sounding names such as Beech Street and Peach Street should be avoided.
- (3) *No curse words or derogatory terms shall be used for street names.*
- (4) Cumbersome, corrupted or modified names, discriminatory or derogatory names from the point of view of race, sex, color, creed, political affiliation or other social factors shall be avoided.
- (5) The reuse of former street names should be avoided because of the confusion this causes in property records management.

D. Street type designations.

- (1) Street type designations, depending on roadway function, length and configuration, exist to define the character of a street. The following designations should be consulted:
 - (a) Street, avenue, road, boulevard: for major thoroughfares or streets of several blocks in length.
 - (b) Drive, trail, way: for streets which are winding or curved.
 - (c) Terrace, heights, gardens, grove, pathway: for minor or short streets.
 - (d) Lanes, mews, close: for narrow streets generally used for service.
 - (e) Crescent: for streets which form a crescent.
 - (f) Court, place: for culs-de-sac.
 - (g) Circle: for streets that are circular.
 - (h) Gate: for a short street that provides an entrance to a subdivision.
 - (i) Square: for streets that form part of a square.
- (2) Qualifying words may be used when a newly created street is in actuality an extension of an

existing street which cannot be renumbered or for which no municipal numbers are available. North, south, east, west and upper and lower are appropriate qualifying words.

E. Private streets and lanes. The guidelines and criteria for street name selection, as set out in this section, shall apply to private streets and lanes in all areas of the City of Norwich.

F. Street numbering.

(1) This section hereby establishes a system for numbering buildings and structures on all public and private streets in the City of Norwich. This section shall apply to all streets established after the effective date of this article. It is not the intent to cause any numbering changes to any street in existence in the City of Norwich prior to the effective date of this article.

(2) The numbering process shall follow the base line method. This base line method will have a north-south base line and an east-west base line. The intersection of such base lines shall hereafter be referred to as the "initial point." The initial point for the City of Norwich shall be the intersection of North Broad Street, South Broad Street, East Main Street and West Main Street. The north-south baseline shall run along the center line of both North Broad Street and South Broad Street and the east-west base line shall run along the center line of both east Main Street and West Main Street.

(3) Numbering shall extend all directions from the initial point, with the even numbers being on the right and the odd numbers being on the left when facing away from the initial point. Houses and buildings located on streets not extending to a base line shall be numbered as though such street extended to a base line. Numbers shall be assigned beginning with the number one.

G. Displaying numbers.

(1) The owner of each house or building within the City of Norwich shall display thereon its correct street number. The numbers shall meet the dimensions as specified by the New York State Fire Code, shall be placed as near the street entrance as is practicable and shall be clearly readable from the street in daylight. Any building which houses more than one family or business shall display on each individual entrance the designation of such unit, example: A, B, C or 1, 2, 3.

(2) Should the building official find that a building, structure, or premises is either not provided with an address, is not correctly addressed, or is not using the assigned address, he/she shall inform the owner of the proper address and of the necessity to correct a deficiency through notice of address reassignment. The notice of address reassignment shall have an effective date at least 20 days after the mailing date of the notice. It shall be unlawful for any owner to fail to display the correct address, advertise with a wrong address, or use the wrong address after the effective date of a notice of reassignment.

H. Penalties for violations. Except as otherwise provided in specific sections of this article, each day that a violation continues is a separate municipal violation. Sanctions for each violation in this street numbering section shall include a fine which is the maximum

allowable by law.

9-CDP



**CITY OF SCHENECTADY
LEGISLATION REQUEST FORM**

COMMITTEE ASSIGNMENT: City Development & Planning
DATE: 10/03/2016

TO: COUNCILMEMBERS

FROM: John Mootoveren

SUBJECT: Moratorium on Convenient Stores

Background Information:

Evaluation/Analysis:

Recommendation:

LEGISLATION WILL BE PREPARED BY _____