

OFFICE OF CITY CLERK
SCHENECTADY, NEW YORK
AGENDA FOR
THE COUNCIL CAUCUS
AND
THE CITY COUNCIL MEETING

Monday, July 26, 2021
Room 209
7:00 p.m.

PUBLIC HEARING

001

Regarding Amending the 2020-2021 Annual
Action Plan

PUBLIC HEARING

002

Regarding Amending Chapter 18-1 and 87-8
of the Code of the City of Schenectady
Relating to Office Hours, Workweek and
Working Hours

ORIGINAL CONSIDERATION

01 Council Member

A RESOLUTION Authorizing the Department of
Finance to Amend the 2021 Budget for the
Fire Department by Using the American
Rescue Plan Act (ARPA) Funds

Votes Required 4

ORIGINAL CONSIDERATION

02 Council Member

A RESOLUTION Authorizing the Department of
Finance to Use the American Rescue Plan Act
(ARPA) Funds to Create a Peace Officer
Budget Line

Votes Required 4

ORIGINAL CONSIDERATION

03 Council Member

A RESOLUTION Authorizing an Agreement
Between the City of Schenectady and the
Boys and Girls Club of Schenectady

Votes Required 4

04 Council Member **ORIGINAL CONSIDERATION**
A RESOLUTION Allocating \$26,000 of Unexpended CDBG Funds to C.O.C.O.A. House

Votes Required 4

05 Council Member **ORIGINAL CONSIDERATION**
A RESOLUTION Authorizing the City to Enter into an Agreement with Metro Ford Sales, Inc. to Purchase a Vehicle for the Police Department

Votes Required 4

06 Council Member **ORIGINAL CONSIDERATION**
A RESOLUTION Authorizing the Sale of 123 Furman Street

Votes Required 4

07 Council Member **ORIGINAL CONSIDERATION**
A RESOLUTION Authorizing the Sale of 772 State Street

Votes Required 4

08 Council Member **ORIGINAL CONSIDERATION**
A RESOLUTION Authorizing the Sale of 902 Congress Street

Votes Required 4

09 Council Member **ORIGINAL CONSIDERATION**
A RESOLUTION Authorizing the Sale of 1025 Chrisler Avenue

Votes Required 4

ORIGINAL CONSIDERATION

10 Council Member

A RESOLUTION Authorizing the Issuance of Revocable Permit No. 662 to The Edison Downtown for a Sign That Will Overhang the City's Right-of-Way at 132 Broadway, Schenectady, New York

Votes Required 4

CITY OF SCHENECTADY
2021 PROPOSED CONSOLIDATED PLAN SUMMARY

PROPOSED FUNDING

Community Development Block Grant (CDBG)

New Fiscal Year	\$	2,277,762.00
Program Income	\$	-
TOTAL	\$	2,277,762.00

Emergency Solutions Grant (ESG)

	\$	197,895.00
TOTAL	\$	197,895.00

HOME Investment Partnerships (HOME)

New Fiscal Year	\$	1,057,515.00
Program Income	\$	-
TOTAL	\$	1,057,515.00

TOTAL AVAILABLE FUNDING

\$3,533,172.00

CATEGORY ALLOCATIONS

Emergency Solutions Activities.....	\$ 183,053.00	\$ 183,053.00	from ESG
Housing Assistance Activities.....	\$ 1,204,639.25	\$ 1,004,639.25	from HOME
		\$ 200,000.00	from CDBG
Public Service Activities.....	\$ 403,685.00		from CDBG
Public Works Activities.....	\$ 1,233,140.40		from CDBG
Administration.....	\$ 508,654.35	\$ 52,875.75	from HOME
		\$ 440,936.60	from CDBG
		\$ 14,842.00	from ESG
TOTAL:	\$3,533,172.00		

2021 PROPOSED EMERGENCY SOLUTIONS GRANT RECOMMENDATIONS = \$183,053

Organization	Project	Description	Funding Source	Requested Funding	2021 Plan	2020 Plan
Bethesda House	Homeless Housing and Eviction Prevention Program	Funds will be used for salaries/fringes and non personnel costs providing intake, assessment, referral, follow-up case management, and assertive outreach services to secure permanent housing, regain housing, or maintain housing for the homeless population citywide.	ESG	\$ 65,000	\$ 47,049.00	\$ 44,258.50
Bethesda House	Day Program Drop-In Center	Funds will be used for salaries/fringes and non personnel costs for the Day Program Drop-In Center, providing comprehensive services to the homeless, disabled and disadvantaged populations citywide.	ESG	\$ 35,000	\$ 23,250.00	\$ 23,250.00
CARES, Inc.	Homeless Management and Information System (HMIS)	Funds will be used to provide administrative/personnel costs and software licenses for the HUD mandated Homeless Management and Information System (HMIS).	ESG	\$ 30,000.00	\$ 20,254.00	\$ 20,254.00
Safe, Inc.	Safe House	Funds will be used for salaries/fringes of the House Manager and Street Outreach Worker and rent and utilities for Safe House, a temporary emergency shelter for runaway and homeless youths 16-20 years old, primarily serving the Hamilton Hill/Central State Street neighborhoods.	ESG	\$ 75,000.00	\$ 33,500.00	\$ 33,500.00
Schenectady Community Action Program, Inc. (SCAP)	Homeless Prevention and Rapid Re-Housing Program	Funds will be used for personnel program delivery costs of counselors and attorneys providing for court advocacy, legal assistance, rapid re-housing and tenant/landlord services.	ESG	\$ 90,000.00	\$ 59,000.00	\$ 58,946.00
Page Total				\$295,000.00	\$183,053.00	\$180,208.50

2021 PROPOSED HOUSING ASSISTANCE RECOMMENDATIONS = \$1,204,639

Organization	Project	Description	Funding Source	Requested Funding	2021 Proposal	2020 Funding
Better Community Neighborhoods, Inc. (BCNI)	Administrative/ Operating Costs	Funds will be used for salaries/fringes and nonpersonnel costs in support of BNI's housing programs including housing rehabilitation, in the Hamilton Hill neighborhood.	HOME	\$ 80,000.00	\$ 25,000.00	\$ 25,000.00
Better Comunity Neighborhood	Homeowner Occupied or First Time Homebuyer Housing Rehabilitation	Funds will be used to assist ten (10) income eligible homeowners or first time homebuyers with housing rehabilitation services, particalary code violations.	CDBG	\$ 400,000.00	\$ 200,000.00	\$ 200,000.00
Habitat of Schenectady	Habitat Single Family Homes	Funds will be used to build three single famly homes along Barrett Street in the City of Schenectady	HOME	\$ 402,075.00	\$ 295,000.00	\$ 317,966.35
Better Community Neighborhoods, Inc. (BCNI)	Second Mortgage Program	Funds will be used to provide closing or down payment assistance to a maximum of 10% of the purchase price for an owner-occupied house for low and moderate income persons, citywide.	HOME	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
Bethesda House	Tenant Based Rental Assistance Program	Funds will provide tenant-based rental assistance and security deposits to resident families of the City of Schenectady.	HOME	\$ 75,000.00	\$ 55,881.75	\$ 60,000.00
City of Troy	Constortium Agreement	Funds Obligated to the City of Troy as per the HOME Consortium Agreement	HOME	\$ 423,006.00	\$ 423,006.00	\$ 447,081.20
Town of Colonie	Constortium Agreement	Funds Obligated to the Town of Colonie as per the HOME Consortium Agreement	HOME	\$ 105,751.50	\$ 105,751.50	\$ 111,770.30
Page Total				\$ 1,585,833	\$ 1,204,639	\$ 1,261,818

2021 PROPOSED NRSA PUBLIC SERVICE RECOMENDATIONS- \$95,000

Organization	Project	Description	Funding Source	Requested Funding	2021 Proposal	2020 Funding
Better Community Neighborhoods, Inc/BNI	Homebuyer Education and Foreclosure Prevention Program	Funds will be used for personnel costs for a Homebuyer Education and Foreclosure Prevention Program, providing pre-purchase and default housing counseling, intervention and assistance to low and moderate income potential homebuyers/homeowners in maintaining decent affordable housing, primarily serving the Hamilton Hill and Central State Street neighborhoods.	CDBG	\$ 125,000.00	\$ 40,000.00	\$ 40,000.00
Electric City Barn	Workforce Development	Funds will be used to pair artisan makers with workforce development programs to train workers in creative trades.	CDBG	\$ 60,000.00	\$ 20,000.00	\$ 20,000.00
Hamilton Hill Arts Center	Youth Coalition	Funds will be used for personnel and nonpersonnel costs for Project ArtReach, providing educational and cultural programming for primarily low and moderate income youth in the Hamilton Hill neighborhood.	CDBG	\$ 45,000.00	\$ 35,000.00	\$ 35,000.00
Page Total				\$ 105,000.00	\$ 95,000.00	\$ 55,000.00

2021 PROPOSED PUBLIC SERVICE RECOMMENDATIONS = \$300,685

Organization	Project	Description	Funding Source	Requested Funding	2021 Proposal	2020 Funding
YMCA	Jerry Burrell Drop-In Summer Program	Funds will be used for Jerry Burrell Park summer programming including day and night programs consisting of arts and crafts, fitness, nutrition, swimming lessons, sports and education.	CDBG	\$ 19,685.00	\$ 19,685.00	\$ 30,000.00
Capital District Center for Independence	Disabilities Support Services	Funds will be used to support the CDCI effort to support individuals with disabilities with the services they need to maintain independent and self-sufficient lives.	CDBG	\$ 20,405.00	\$ 6,000.00	\$ 6,000.00
Ancient Order of Hibernians	Schenectady Senior Center	Funds will be used to pay for the Schenectady Senior Center which will provide lunch, educational and recreational activities to Seniors within the City of Schenectady.	CDBG	\$ 44,338.00	\$ 20,000.00	\$ 30,000.00
Boys and Girls Club of Schenectady	Quackenbush Park, Hillhurst and Steinmetz Parks Recreational and Educational Enrichment program	Funds will be used for personnel and nonpersonnel costs for a park program providing families and youths with increased opportunities including sports programs, swimming lessons, arts and crafts, nutrition education, prevention education, family programs and special events at Quackenbush, Hillhurst and Steinmetz Parks.	CDBG	\$ 130,890.00	\$ 100,000.00	\$ 100,000.00
SCAP	Mt. Pleasant Outreach	Funds will be used to provide a full-time presence at the new Mt. Pleasant Library to assist residence to navigate various social services resources available to low and moderate income residence.	CDBG	\$ 30,000.00	\$ 15,000.00	\$ 15,000.00
Affirmative Action Office	Empowerment Center	Funds will be used to provide an introductory Craft Skills & Employment Training programs that will specifically designed to provide this training to those who are unemployed, dislocated or disadvantaged, this program will qualify them for entry-level employment in the construction industry.	CDBG	\$ 148,100.00	\$ 40,000.00	\$ 30,000.00
Schenectady Ring of Hope	Schenectady Youth Coalition	The funds will be utilized to provide support to a coalition of small, non-profits organizations currently providing services and support to youth within the City of Schenectady.	CDBG	\$ 316,350.00	\$ 100,000.00	\$ -
Schenectady Ring of Hope	Schenectady Youth Coalition	Funds will be used to assist with the administrative expenses associated with managing the Youth Coalition.	CDBG	\$ 27,557.00	\$ 8,000.00	\$ -
Page Total				\$ 709,768.00	\$ 300,685.00	\$ 211,000.00

2021 PROPOSED PUBLIC WORKS RECOMMENDATIONS = 1,233,140

Organization	Project	Description	Funding Source	Requested Funding	2021 Proposal	2020 Funding
Code Enforcement	Program Delivery	Funds will be used for personnel and nonpersonnel costs for code enforcement activities in low and moderate income neighborhoods.	CDBG	\$ 100,000.00	\$ 100,000.00	\$ 90,000.00
Department of Development, Office of General Services	Program Delivery	Funds will be used for City Staff time related to the demolition of City owned Buildings.	CDBG	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
Department of Development	Demolition of Properties	Funds will be used for the acquisition and demolition of approximately six (6) blighted and abandoned properties throughout the city.	CDBG	\$ 234,061.40	\$ 234,061.40	\$ 229,340.00
Engineering Department	Street Rehabilitation and Facilities Improvement Program	Funds will be used for the rehabilitation or reconstruction of approximately one (1) mile of CDBG eligible streets and include ADA improvements required under Federal Law and where specified by the City in various CDBG target areas.	CDBG	\$ 400,000.00	\$ 433,079.00	\$ 400,000.00
Engineering Department	Craig-Main Phase II	Funds will be utilized for the implementation of Phase II of the Craig main Project, the improvement of the Craig Street Corridor.	CDBG	\$ 250,000.00	\$ 250,000.00	\$ -
Office of General Services	Schenectady Neighborhood Assistance Program (SNAP)	Funds will be used for personnel and nonpersonnel costs in support of SNAP and property management activities, providing for the stabilization of in-rem properties taken through foreclosure to stop deterioration and retain marketability.	CDBG	\$ 330,000.00	\$ 100,000.00	\$ 140,000.00
Section 108 Loan Guarantee Program	Property Acquisition/Demolition	Funds will be used for the partial repayment of the Section 108 Loan Guarantee Program's principal and interest for property acquisition and demolition for the removal of citywide blighting conditions.	CDBG	\$ 56,000.00	\$ 56,000.00	\$ 56,000.00
SJTA	Youth Streetscape Beautification Program	Funds will be used to provide job training to youth through streetscape beautification projects in the NRSA and Mt. Pleasant Neighborhoods.	CDBG	\$ 40,000.00	\$ 30,000.00	\$ -
Page Total				\$ 1,440,061.40	\$ 1,233,140.40	\$ 945,340.00

2021 PROPOSED ADMINISTRATION RECOMMENDATIONS = \$508,654.35

Organization	Project	Description	Funding Source	2021 Proposal	2020 Funding	2019 Plan
Department of Development	Administration Costs	Funds will be used for oversight, management, monitoring and coordination of the CDBG, ESG and HOME programs. Salaries/Benefits = \$370,379 (CDBG) + \$52,875 (HOME) + \$14,842 (ESG). Nonpersonnel Costs = \$5,000 (CDBG).	CDBG	\$ 375,936.60	\$ 399,085.00	\$ 355,000.00
			HOME	\$ 52,875.75	\$ 55,885.15	\$ 50,778.00
			ESG	\$ 14,842.00	\$ 14,611.50	\$ 13,942.00
Department of Finance	Administration and Program Delivery	Funds will be used for administrative and program delivery costs associated with Consolidated Plan activities.	CDBG	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Department of Finance	Affirmative Action/Minority Recruitment/ Contract Compliance	Funds will be used for affirmative action, minority recruitment and contract compliance activities serving the City of Schenectady.	CDBG	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
Page Total				\$ 508,654.35	\$ 534,581.65	\$ 484,720.00

Note: Italicized words are proposed additions. Struck through words are proposed deletions.

§ 18-1. Statutory amendment.

Section 21 of Chapter 55 of the Laws of 1909, entitled "An Act in Relation to the Cities of the Second Class Constituting Chapter 53 of the Consolidated Laws," and referring to the hours that City offices shall be kept open for the transaction of business, is hereby amended to read as follows:

§ 21. Office hours. Unless otherwise provided by law, the City offices shall be kept open for the transaction of business each day of the year, Sundays, legal holidays and Saturdays of each year excepted, from ~~9~~8:00 a.m. until ~~5~~4:00 p.m., ~~except in the months of July and August, at which time the office hours will be from 8:00 a.m. until 4:00 p.m.~~ The Mayor may, from time to time, direct any City office to be kept open at such other hours as public convenience may require.

§ 87-8. Workweek and working hours.

- A. The basic workweek, unless modified by a collective bargaining agreement, shall run Monday through Friday. It shall consist of five working days of eight hours each. Salaried employees located in City Hall or other offices normally open from ~~9~~8:00 a.m. to ~~5~~4:00 p.m. work seven hours per day. ~~The workday of an employee not covered by union contract shall commence at 8:00 a.m. and terminate at 4:00 p.m. during the months of July and August.~~ [Amended 6-2-1986 by L.L. No. 3-1986]
- B. During emergencies or because of other unusual requirements, employees may be required to work overtime. Per diem and hourly employees shall receive overtime pay, and salaried employees shall receive equivalent time off.
1. Per diem and hourly employees who work more than eight hours during any one day shall be paid at the rate of time and a half for authorized overtime.
 2. When salaried employees are required to work more than eight hours in any one day or more than five days in any one workweek, excluding those who routinely answer emergency calls, they shall receive equivalent compensatory time off, subject to the following conditions:
 - a. Compensatory time off must be authorized by the employee's department head.
 - b. No employee may accumulate more than 20 days of compensatory time, except by express approval of the Mayor. Accrued overtime up to 20 days shall be payable to the employee in case of resignation or separation from employment through no fault of his own and where there is no disciplinary action pending against the employee. [Amended 6-2-1986 by L.L. No. 3-1986]
 - c. All accumulated compensatory time must be used prior to December 1 of the calendar year in which it is earned, with the exceptions that compensatory time earned during the month of November may be taken during December, and any compensatory time earned during the month of December shall be used during the next succeeding year.

d.Exceptions to the foregoing must be approved by the Mayor. [**Amended 6-2-1986 by L.L. No. 3-1986**]

3. Employees entitled to time off on holidays who are required to work on a holiday shall receive double pay, if per diem workers, or equivalent time off, if salaried. [**Amended 5-29-1973 by Ord. No. 16070; 4-26-1976 by Ord. No. 17022**]