

**City of Schenectady
Affirmative Action Advisory Board
MINUTES
City Hall, Room 106**

March 17, 2016

MEMBERS PRESENT: Hector Ramirez, Chair
Dave Chetram, Vice Chair
Ellie Pepper, Secretary
Rev. Arnetta Dix

MEMBERS ABSENT: Jennifer Eaddy-Garvin, Kanema Haynes, Adriel Linyear

ALSO PRESENT: Carl Falotico, City Corporation Counsel

Call to Order: The meeting was called to order at 6:15pm by Chair, Hector Ramirez.

Approval of Minutes: The February 2016 minutes were reviewed. Motion to approve, Rev. Dix, second by Mr. Chetram. Accepted by unanimous vote.

OLD BUSINESS:

Report from Chair: Mr. Ramirez had a telephone conversation with Mr. Jason Planck, under about March 12th, to discuss the written comments he submitted to the board, at the February board meeting. Mr. Ramirez let Mr. Planck know that his statement was received and reviewed. Mr. Ramirez requested several back-up documents related to regulations Mr. Planck had referenced. Mr. Ramirez will provide a written response once follow up documents are provided and reviewed.

Annual Report: Mr. Ramirez will present to city council on March 21st. Board members will be present to answer questions as needed. Mr. Ramirez will let the council know about our plan for public presentation. Also, the board has yet to receive a written response, by the mayor, which was expected, following our meeting with him in January. Mr. Ramirez asked Mr. Falotico if he had any update regarding the mayor's response, as well as any annual goals he would like the board to focus on, from our recommendations. Mr. Falotico reported that although he is not fully aware of the response planned from the mayor, we should expect a discussion following our report presentation at the city council committee meeting on March 21st. A public presentation of the report is planned for April 19th, 6:30pm at the Phyllis Bornt branch of the public library.

Future meetings: The mayor's office has reached out to Mary Cheeks, Rivers Casino General Manager, to present the May Board meeting. The board is interested in having Ms. Cheeks report on the strategies, employed by the casino, to promote equal opportunity to employment and procurement.

Board Vacancies: Mr. Ramirez asked that members consider possible nominations to recommend to the mayor. Rev. Arnetta Dix reported that Mr. James Cimino is interested in being considered and provided board members with a copy of his resume. Mr. Ramirez instructed Rev. Dix to inform Mr. Cimino that his name would be forwarded to the mayor, for his consideration, upon the board receiving a cover letter.

Committee Reports:

MWBE- None

Anti-Discrimination- None

Recruitment and Hiring- None

NEW BUSINESS:

None

PUBLIC COMMENT:

None

ANNOUNCEMENTS:

None

ADJOURNMENT:

There being no further business to come before the Affirmative Action Advisory Board, the meeting was adjourned at 6:29p.m.

The next meeting is scheduled for April 21st @ 6:00pm.

Submitted by Ellie Pepper