

Housing Standards Review Board Review Session Request Form

The City of Schenectady's Housing Standards Review Board has been established to review and track residents' concerns regarding housing standards and code enforcement procedures in the City of Schenectady. The board may recommend policy and procedure improvements to the city based on the feedback received during each meeting.

The board meets at **6:30 PM on the first Tuesday of each month.*** Meetings are open to the public. In order to present a concern, we ask that you take a minute to complete this Review Session Request Form.

- All concerns you wish to discuss must be outlined in this request.
- All documents you wish to reference should be emailed as an attachment to HSRB@schenectadyny.gov
- Each session will be 10 minutes. The Chairman of the Board can use his/her discretion to extend this time if needed. He/she can end the review session at any point.
- In order to schedule a session, submit this form at least **10 days prior to the next meeting.**
- Please submit completed forms to **City Hall Room 111** or by email to HSRB@schenectadyny.gov.

If you have any specific questions or concerns, please contact HSRB@schenectadyny.gov. You can find a electronic PDF copy of this form at www.cityofschenectady.com/459/Housing-Standards-Review-Board.

**Due to a holiday, the September meeting will take place on Wednesday September 7th instead.*

Housing Standards Concern:

Today's Date:

First Name:

Last Name:

<input type="text"/>	<input type="text"/>
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Which best describes the nature of your concern?

I have an issue as an owner or manager of a rental property in Schenectady.

Company Name: _____

I am a home owner and have a concern regarding my primary residence.

I am a tenant and have a concern about a building where I rent.

Location of Concern: *(address)*

Code Violation: *(list all, if any, that apply)*

Date of Violation: *(if applicable)*

<input type="text"/>	<input type="text"/>
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Are you currently in litigation with the city regarding this concern?

___ Yes ___ No ___ Not anymore

Please see the back of this form to provide a written description of your concern.



