



# City of Schenectady

NEW YORK

## BUREAU OF CODE ENFORCEMENT

ROOM 17 - CITY HALL  
SCHENECTADY, NEW YORK 12305

BUILDING INSPECTOR

TEL: (518) 382-5050

### APPLICATION FOR A CERTIFICATE OF OCCUPANCY/COMPLIANCE

DATE: \_\_\_\_\_

I AM HEREBY REQUESTING you to conduct a comprehensive inspection of the premises noted below at your earliest convenience. I understand that a list of violations of City Codes and Ordinances found as a result of the inspection will be sent to me. I agree to correct all violations and arrange for a reinspection by your office. I understand that a certificate will not be issued until all violations are corrected.

TOTAL FEE: \$ \_\_\_\_\_

Existing Buildings \$50.00/Unit or \$50.00/1,000 sq. ft. commercial

Legal Change in Use  
Or Occupancy \$50.00/Unit or \$50.00/1,000 sq. ft. commercial

OWNER(S) NAME: \_\_\_\_\_

OWNER(S) ADDRESS: \_\_\_\_\_

OWNER(S) TELEPHONE #: \_\_\_\_\_

ADDRESS OF BUILDING TO BE INSPECTED: \_\_\_\_\_

NUMBER OF DWELLING UNITS \_\_\_\_\_ HEIGHT IN STORIES \_\_\_\_\_ ZONING \_\_\_\_\_

PERSON TO BE CONTACTED TO OBTAIN ENTRY: \_\_\_\_\_

PHONE # \_\_\_\_\_

\_\_\_\_\_  
Signature of Owner