



City of Schenectady, New York

EXECUTIVE ORDER
OFFICE OF THE MAYOR
Local Emergency Order #5

I, Gary R. McCarthy, Mayor of the City of Schenectady, in accordance with a Declaration of a State of Emergency issued on March 13, 2020 and extended April 10, 2020, effective April 12, 2020, and pursuant to Section 24 of the State Executive Law, hereby order the following:

Effective at 12:00 AM (midnight) on April 13, 2020 through 11:59 PM on April 17, 2020:

- City facilities, shall be closed to the public and only staff for essential services shall be required to report, as described hereinafter:
 - Schenectady Police Department shall continue to respond to all emergency calls.
 - Schenectady Fire Department shall continue to respond to all emergency calls.
 - Department of General Services shall continue to pick up curbside waste collection and recycling as scheduled and shall provide work to city streets, including pothole repairs, as necessary.
 - Department of Water shall continue to operate the wastewater treatment plant and to respond to emergency situations.
 - Department of Law shall provide limited services, including intake of and response to FOIL requests and processing claims.
 - Department of Buildings shall accept permit applications via email and shall perform construction inspections (including electrical and plumbing inspections), life safety inspections, public assembly inspections, vacant building inspections, and emergency inspections.
 - Bureau of Receipts shall provide limited services, including receipt and processing of tax payments and permit fees.
 - Department of Finance shall provide limited services, including payroll services, human resource services, and emergency purchases.

- Bureau of Assessment shall provide limited services, including completion of tentative roll and any necessary related work.
- Department of Engineering shall provide inspection and oversight of engineering and infrastructure projects, and maintenance of City facilities.
- Department of Development shall provide limited services, including intake and processing of applications for the Planning Board and the Zoning Board of Appeals.
- Department of Utilities shall provide maintenance and signal control services.
- All scheduled public meetings may resume and public meetings that had been postponed may be rescheduled, so long as the public meetings are held via teleconference. Additional information will be included as part of each meeting's public notice.
- It is strongly recommended that the use of equipment at City parks and playgrounds, as well as those of the City Schools, cease until further notice.
- Nothing in this Order shall be deemed inconsistent with any of Governor Cuomo's active Executive Orders.

Failure to obey this Order is a class B misdemeanor, pursuant to Executive Law § 24.



IN WITNESS WHERE OF, I have hereunto set my hand and cause the seal of the City of Schenectady to be affixed this 10th day of April, 2020.

Gary R. McCarthy

Gary R. McCarthy, Mayor

Witness: *Alex*

Title: *Director of Operations*